**2022 URGO Summer Research Application-Phase 1**

**READ THE URGO SUMMER RESEARCH INFORMATION PACKET**

**BEFORE COMPLETING THIS APPLICATION**

**(available at the URGO website –www.augsburg.edu/urgo)**

**Due February 16th by 11:59p.m.**

**Faculty mentor should**

**email application to** [**urgo@augsburg.edu**](mailto:urgo@augsburg.edu)

**Student Information**

First name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Non-Augsburg E-mail address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daytime/cell phone ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred pronouns: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor(s)\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As of the Fall 2022 you will be a: sophomore \_\_\_\_\_\_\_ junior \_\_\_\_\_\_\_ senior\_\_\_\_\_\_\_\_\_\_

Anticipated grad date (month and year) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Augsburg GPA \_\_\_\_\_\_\_\_\_\_

\_\_\_\_ I certify that I am currently a full-time student (registered for ≥12 credits) and will be registered as a full-time student in the Fall of 2022.

If you have anything on your transcript that you feel needs explanation, please do so here (optional): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Race and/or Ethnicity\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Citizenship (check one): Citizen\_\_\_\_\_\_\_ Permanent Resident \_\_\_\_\_\_\_\_ Other\_\_\_\_\_\_\_\_\_\_\_

(Note: you do NOT need to be a citizen or permanent resident to participate in URGO)

Did either parent/guardian graduate from a four-year college? Yes \_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_

Do you receive a Pell grant as part of your financial aid? Yes \_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

Are you a transfer student? (do not include PSEO). Yes \_\_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_

If yes, name previous college(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Research Option (check one)**

\_\_\_\_\_\_ Option 1: URGO Summer Research Program (200 or 400 hours)

\_\_\_\_\_ 200 hours

\_\_\_\_\_ 400 hours

\_\_\_\_\_\_ Option 2: Research Assistantship (100 hours)

**Research Question/Creative Activity**

In no more than a few sentences, please provide a sufficiently narrow research question(s) you will explore this summer. If you are doing a creative project, briefly describe the project and how research will inform the project.

(type description here)

**COVID IMPLICATIONS**

If COVID lingers this summer, how will you conduct research in a safe way (remote work, social distancing, mask wearing, conducting a different project, etc.)?

(type description here)

**Student Time Commitment**

*Note: Additional requirements beyond time and schedule are listed in the information packet.*

**400-hour students are required to:**

* Participate in *at least* 400 hours of research and attend all URGO programming over the course of 11 weeks (May 12th – July 27th), taking **no more** than 5 days off (and must be in attendance on dates listed below)
* Maintain focus on research by not taking summer courses and keeping outside work and volunteer hours to a minimum of 10 hours a week
* Attend the full-day URGO Summer Research orientation sessions on May 12th and 13th
* Attend weekly Social Science, Humanities, and Arts seminars or Natural Sciences, Mathematics, Statistics and Computer Sciences seminars (1 excused absence)
* Present research findings orally at URGO Summer Research Conference July 25th -26th and attend all sessions of the conference
* Attend final luncheon, complete program evaluation, and donor thank you (if applicable) on Wednesday, July 27th

**200-hour students are required to:**

* Conduct 200 hours of research between May 12th – July 27th
* Attend the full-day URGO Summer Research orientation sessions May 12th and 13th if you are in town
* Attend weekly Social Science, Humanities, and Arts seminars or Natural Sciences, Mathematics, and Computer Sciences seminars (1 excused absence)
* Present research findings orally at URGO Summer Research Conference July 25th – 26th. Only under extenuating circumstances, if your research schedule ends before July 27th, an alternative date for the presentation should be arranged
* Attend final luncheon and complete program evaluation on Wednesday, July 27th if research schedule extends to this date or are able to return to campus for the celebration

**100 hour Students are required to:**

* Conduct 100 hours of research between end of spring semester and August 31st
* Meet with research mentor as necessary
* Submit a final research report and W-9 form to URGO and mentor by August 31st

**For student applicants:** By signing below, you are agreeing to adhere to the time and schedule requirements of the URGO research grant to which you are applying, and grant permission to URGO to access your educational records. If you have any conflicts with the requirements, please contact [urgo@augsburg.edu](mailto:urgo@augsburg.edu) before submitting this application.

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(can type your name for your signature)*

**Summer Faculty Mentor Commitment (200 and 400 hour)**

* Attend Mentor Orientation (date in May to be determined)
* Provide close supervision and support (**no less than one meeting** **per week)**; most mentors report spending considerably more time in person per week with students
* Depending on COVID, be available to **meet in person** 10 of the 11 weeks if you are mentoring a 400-hour student (please talk to URGO Director, Dixie Shafer, before beginning the application and summer research if this is not possible) We have found that students whose mentors are gone for more than a week struggle with their projects noticeably more than others. If you will be out of town for more than two of the eleven weeks, we ask that you co-mentor with another faculty member who can work with the student while you are gone.
* If IRB (Institutional Review Board) approval is required (typically if study involves human subjects), walk mentee through the IRB approval process **prior to the start of summer research**
* Educate and develop novice researchers
* Ensure that students are making adequate daily and weekly progress
* Provide ongoing coaching and clear feedback on student performance
* Complete program and student evaluations
* Communicate to the URGO office if your student is not meeting your expectations or is experiencing other difficulties
* Help student prepare for final oral presentation, by reviewing it several times with the student
* Provide feedback on, and approve mentee’s final product
* Attend mentee’s oral presentation (the week of July 25th) and ideally additional presentations
* Attend the final luncheon on Wednesday July 27th

**For faculty mentors:** Please indicate that you agree to work with this student on an URGO research proposal and are aware of the research mentor commitments – in the summer- by signing below.

Faculty Mentor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(can type your name for your signature)*

Faculty Co-Mentor Signature (only if you have 2 mentors)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_

*(can type your name for your signature)*

**Application phase 1 MUST be turned in on time for Phase 2 of the application to be considered. Phase 1 application is not evaluated, and ALL on-time complete applications (Phase 1 and 2) will be considered.**