**Resume Buzz Words**

**Business Administration**

Accounting

Acquisition

Analysis

Board Relations

Budget Allocation

Budget Control

Budget Development

Business

Business Administration

Business Development

Business Taxation

Chapter

Community Outreach

Corporate Development

Corporate Giving

Corporate Sponsorship

Cost & Quality

Customer Service

Decision Making/Analysis

Diverse

Domestic

Education Programming

Endowment Funds

Executive

Financial Management

Fiscal

Forecasting

Foundation Management

Fundraising

Goal Setting

Global

Improvement

Industry Association

Industry Relations

Information Systems

International

Leadership

Leadership Training

Management

Marketing

Marketing Communications

Media Relations

Member Communications

Member Development

Member-Driven Organization

Mergers

Mission Planning

Operation

Operations Management

Organizational Leadership

Organizational Mission

Organizational Vision

Plan

Policies & Procedures

Policy Development

Political Affairs

Press Relations

Problem Solving

Process Management

Profit and Loss (P&L)

Profitable

Promotions

Public Policy Development

Public Relations

Public/Private Partnerships

Regulatory Affairs

Relationship Building

Research Foundations

Revenue

Sales

Special Events Management

Stability

Team

Team Building

Ventures

Worldwide

**Other Skills to Include:**

Dependability

Attention to Detail

Leadership

Self Control

Initiative

Integrity

Stress Tolerance

Cooperation

Analytical Thinking

Persistence