

Internship Evaluation by Employer Supervisor

9. Professionalism

	1	2	3	4	5	N/A
Practices professional appearance and conduct.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates professional confidence.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates professional demeanor with clients or customers.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows trustworthiness and confidentiality.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates/practices ethical behavior.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Regularly on time and maintains agreed hours.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please include any comments related to the above ratings.

Part II. Please list and rate four to five primary tasks performed by the student in fulfilling his/her job responsibilities.

Task #1 Please describe the task assigned: _____

Please rate your performance.

- 1 = Limited ability. Performance did not meet expectation.
- 2 = Some ability. Performance improvement needed.
- 3 = Adequate/average ability. Performance met expectation
- 4 = High ability. Performance exceeded expectation.
- 5 = Very high ability. Best possible performance.

Please include any comments related to the above rating.

Task #2 Please describe the task assigned: _____

Please rate your performance.

- 1 = Limited ability. Performance did not meet expectation.
- 2 = Some ability. Performance improvement needed.
- 3 = Adequate/average ability. Performance met expectation
- 4 = High ability. Performance exceeded expectation.
- 5 = Very high ability. Best possible performance.

Please include any comments related to the above rating.

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Task #3 Please describe the task assigned: _____

Please rate your performance.

- 1 = Limited ability. Performance did not meet expectation.
- 2 = Some ability. Performance improvement needed.
- 3 = Adequate/average ability. Performance met expectation
- 4 = High ability. Performance exceeded expectation.
- 5 = Very high ability. Best possible performance.

Please include any comments related to the above rating.

Task #4 Please describe the task assigned: _____

Please rate your performance.

- 1 = Limited ability. Performance did not meet expectation.
- 2 = Some ability. Performance improvement needed.
- 3 = Adequate/average ability. Performance met expectation
- 4 = High ability. Performance exceeded expectation.
- 5 = Very high ability. Best possible performance.

Please include any comments related to the above rating.

Task #5 Please describe the task assigned: _____

Please rate your performance.

- 1 = Limited ability. Performance did not meet expectation.
- 2 = Some ability. Performance improvement needed.
- 3 = Adequate/average ability. Performance met expectation
- 4 = High ability. Performance exceeded expectation.
- 5 = Very high ability. Best possible performance.

Please include any comments related to the above rating.

Part III. As an experienced professional, we value your insights into the following personal, professional and career development of the student. Please consider the following questions.

1. What development have you noticed in the student's skills, knowledge, personal and/or professional performance?

2. What would you recommend for this student to do following this experience to make him/her better prepared for this profession and the workplace (i.e., courses, activities, skills)? Please be as specific as possible.

3. Please indicate areas or topics that would make the student more academically prepared for this work experience.

4. Please indicate the number of interns you supervise on an annual basis:
 - 1 - 2
 - 3 - 4
 - 5 - 6
 - 7 - 10
 - 10 or more

5. Given your expectations, how would you rate this student's overall abilities/performance at the beginning of the internship?
 - Excellent
 - Above Average
 - Satisfactory
 - Below Average
 - Unsatisfactory

6. Given your expectations, how would you rate this student's overall abilities/performance at the end of the internship?
 - Excellent
 - Above Average
 - Satisfactory
 - Below Average
 - Unsatisfactory

Supervisor's Electronic Signature: _____

Date Survey Completed (mm/dd/yyyy): _____