

Augsburg College Staff Senate

Tuesday, September 22, 2015

11:00a.m.-12:15 p.m.

Riverside Room

Present: Katie Berggren, Mark Chamberlain, Jen Jacobs, Seth Lienard, Jim Matthias, Martha Truax

Items in bold are action items.

1. Kelly Anderson-Diercks called the meeting to order and Mark seconded.
2. Presentation on Diversity and Inclusion website and Certificate program
 - a. Joanne Reeck, Chief Diversity Officer, explained the College's new Diversity and Inclusion website, its Certificate program and how to achieve the certificate.
 - b. Eventually, staff will be notified as to how many requirements they have already completed.
 - c. **We will highlight the new website on our newsletter.**
 - d. **Jim will give Joanne approval to market recognition of this award at the Staff Appreciation Awards.**
3. Committee Updates
 - a. Diversity (Jen)
 - i. Joanne Reeck, Lisa Stock, and Ann Garvey will co-chair the new UC Diversity Committee
 - ii. **Jen and Jim will ask the President for clarification on committee membership when they meet with him on Friday, September 25.**
 - b. Risk Management (Martha)
 - i. Martha gave a report from the Risk Management Committee on incendiary devices and the risk factors associated with them, which was presented by Scott Brownell, Director of Public Safety.
 - c. UC Student Success/Academic Programs (Katie)
 - i. **Katie will contact the appropriate parties to express interest in serving on the committee.**
 - d. UC Student Progress/Enrollment (Kelly)
 - i. Kelly sent an email to Katie Bishop and learned the committee is being co-chaired by Karen Kaivola and William Mullen; Katie noted that Kelly has an interest in serving on the committee.
 - e. UC College Resource Council (Mark)
 - i. Mark is still waiting to hear about the formation of this committee.
 - f. UC Environmental Stewardship (Seth)
 - i. Seth sent a message to Christina Erickson and is waiting to hear back from her about participation on the committee.
 - g. UC Leadership Council (Jim)
 - i. The Leadership Council received an Enrollment Update.
 - h. Meeting with President Pribbenow
 - i. Jen and Jim will meet with President Pribbenow on Friday, September 25.
4. Discussion Items
 - a. Share preliminary survey results—tabled

- b. Discuss University Council staff selection criteria (Jim)—tabled
 - c. Parking discussion—tabled
 - d. Finalize walkaround details (All)
 - i. We will highlight:
 - 1. Reinforce our role and our desire for feedback/concerns
 - 2. Last day of the election is tomorrow (9/23/2015)
 - 3. How to contact Staff Senate if they have feedback
 - 4. Discuss how we are connected to campus (we are in communication with the Office of the President; we sit on several committees; etc.)
 - e. Creating database of concerns/issues (Martha)—tabled
5. Staff Appreciation Awards
- a. A placard will be given to all Diversity and Inclusion certificate holders, similar to the “ALLY” placard given out by those who complete the Ally training, in addition to a lapel pin which will be awarded at the Staff Appreciation Awards.
 - b. This portion of the program will be brief (i.e. crossing the stage and shaking hands) versus a speech.
 - c. All agreed to include the certificate presentation at the ceremony.
 - d. We identified three potential dates for the Staff Appreciation Awards and Martha sent those dates to Beth to confirm Paul’s availability.
6. Representation on newly-created University Council committees
- a. If we cannot sit on any of the committees, we should try to find a partner on each committee who can help keep Staff Senate up-to-date.
7. Staff Senate Newsletter
- a. We discussed creating a blog, which could highlight past content, rather than a newsletter which contains fixed content.
 - b. We could also create a quarterly newsletter that pushes out information or a series of headlines of already-existing linked items.
 - c. We discussed how to best bring up concerns that are brought to Staff Senate while at the same time being careful not to solve problems that cannot be solved or overstep our bounds.
 - d. We decided we are not ready to send something out October 1. We still need to flesh out our goals of this newsletter.
 - e. **Jim and Jen will ask Paul for his opinion on what we should/should not be communicating in a newsletter.**
 - f. **Everyone will generate ideas for possible content for a potential newsletter and send to Seth, who will compile them.**
 - g. **Martha will create a short article about the new Diversity and Inclusion website and certificate program.**

Tabled items for next meeting:

- Sharing preliminary survey results
- Discuss University Council staff selection criteria
- Parking discussion
- Creating database of concerns/issues

Next Meeting: Tuesday, October 6, 2015 from 11am-12:15pm in the Marshall Room