

**Augsburg College
Staff Senate**

Wednesday, December 11, 2013

Noon-1:30pm

Marshall Room

Present: Mark Chamberlain, Mark Cotton, Michael Grewe, Joanne Reeck-Irby, Sara Schlipp-Riedel

Not Present: Keith Bateman, Jill Davenport

Excused: Tracy Christianson

Items in bold are action items.

1. Approval of Minutes
 - a. The minutes from November 27, 2013 were approved with one correction.
2. Governance Updates
 - a. Leadership Council
 - i. Nothing new to report.
3. Committee Updates
 - a. Safety
 - i. Nothing new to report.
 - b. Diversity and Inclusion
 - i. Consultant is confirmed to do campus climate survey and other diversity initiatives on campus.
 - c. Budget and Finance
 - i. Nothing new to report.
4. Community Service
 - a. Spring 2014 Tabling Fair
 - i. Tentatively set for Tuesday, March 25 from 10am-2pm in Christensen Center; Keith has reserved the room.
 - ii. Mary Laurel True and Sabo Center is on board with sponsoring this. The fair would be billed as finding organizations to both (1) use our community service hours and (2) find organizations with which to more permanently volunteer.
 - iii. **Mike and Mary Laurel will send out invitations to local organizations in mid-January, provided HR is okay moving forward with this.**
 - iv. **Mike will also send out A-Mails in early January asking staff and faculty for suggestions for location organizations.**
 - b. Fall 2014 Service Day
 - i. Tentatively set for Friday, October 24.
 - ii. Mary Laurel True and Sabo Center is on board with sponsoring this.
 - iii. Discussed applying for President's Innovation Funds for things like marketing, t-shirts, etc. **Mike will look into this.**
 - iv. **Waiting to hear from Jill as to HR, President's, and Cabinet's support for this.**
5. Bylaws
 - a. Discussion on the bylaws has been tabled for the next Staff Senate meeting.
6. Auggie Pride Incentive Winners Selection

- a. The system was not working correctly, and we found out there are more submissions that had not come through since September 2013. There are 10 nominations to consider.
 - b. Those who are nominated:
 - i. Melodie Lane, Athletics.
 - ii. Melissa Lee, Athletics.
 - iii. James Trelstad-Porter, International Student and Scholar Services.
 - iv. Joanne Reeck-Irby and Michael Grewe (joint), Campus Activities and Orientation. *Disqualified as Staff Senators.*
 - v. Accounting Department.
 - vi. Soniel Han, International Student and Scholar Services.
 - vii. Charla Hudlow, Student Financial Services.
 - viii. Sara Schlipp-Riedel, Alumni Services. *Disqualified as Staff Senator.*
 - ix. Martha Truax, Alumni Services.
 - x. Dan Hoisington, Information Technology.
 - xi. Beth Carlson, Center for Counseling and Health Promotion.
 - xii. Jesse Haas, Center for Global Education.
 - xiii. Jennifer Simon, Multicultural Student Services.
 - c. We agreed to recognize Melodie Lane, Melissa Lee, and James Trelstad-Porter as Auggie Pride winners for December 2013. **Mark Ch. will get them on the website and contact the winners.**
7. Open Enrollment Process
- a. Feedback has been overwhelmingly negative. Reports have been that the Open Enrollment Form was ancient and not intuitive.
 - b. There are security concerns about it as people had to put in personal information (SSN, address, etc.) on a fillable PDF that had to be saved onto your hard drive and then uploaded to the Moodle site.
 - c. **Sara will invite Dionne and Katie to the next Staff Senate meeting.**
8. Donated Sick Time
- a. Staff Senate is very enthusiastic to explore this option. **Jill was going to explore this option with HR.**
9. Future Open Forums
- a. April and May open forums still need featured speakers.
 - b. Suggestions include:
 - i. Rebecca John on marketing in higher education, WEC, and/or other topics. **Mark Ch. will ask her if she can present.**
10. Staff Senate Qualtrics Survey
- a. There are no new entries to discuss today.
11. Next Meeting
- a. Our next meeting is **Wednesday, January 8 from 12:00pm-1:30pm in Marshall Room.**