

**Augsburg College
Staff Senate**

Wednesday, September 11, 2013

Noon-1:30pm

Marshall Room

Present: Mark Chamberlain, Tracy Christianson, Jill Davenport, Michael Grewe, Joanne Reeck-Irby, Sara Schlipp-Riedel

Not Present: Keith Bateman, Mark Cotton

Items in bold are action items.

1. Governance Updates

a. Leadership Council (Sara)

- i. Lief provided an updated on Augsburg 2019. It will be formally presented for approval at the October Board of Regents meeting.
- ii. Tammy discussed that the College is currently running a Surplus. The hope is that there will not be a furlough, but that has not been decided. Several institutions have reached out to Augsburg to ask about our numbers turning around.
- iii. William updated the group on student numbers, and shared how they were able to recruit students this year, including purchasing names from list and engaging the community in various ways (e.g., alumni making calls to admitted students, student athlete outreach, etc.).

2. Committee Updates

a. IT (No representation)

- i. Nothing to report.

b. Safety (Tracy)

- i. This is a brand-new committee that just started to meet once/month. Nothing to report.

c. Diversity and Inclusion (Joanne and Mike)

- i. This committee will start to meet again this academic year. Nothing to report.

d. Budget and Finance (Sara)

3. Fall Walk Around

a. What to say during Fall Walk Around:

- i. Introduce ourselves, our purpose, and contact information.
- ii. Upcoming open forums on 4th Wednesday of the month.
- iii. Homecoming: Wear Auggie Pride on Wednesday, September 25.
- iv. Auggie Pride Incentive program.

b. **The Fall Walk Around will be Thursday, September 19 from 1pm-3pm. Meet in Christensen Center Lobby for supplies and building assignments.**

- i. **Tracy will update the document from last year and print out copies; Jill will make sure it gets printed.**
- ii. **Mark will purchase candy; the Senate approved a budget of \$25.**

4. Amending Mission Statement and Bylaws

- a. Since not all of the members are present, discussion around the mission statement and bylaws will be postponed until next week.

5. Auggie Pride Incentive Program

- a. Mark did some research to figure out what makes sense in order to tell stories and make people feel appreciated in their work.
 - b. He believes we should make a simple schedule (monthly) through a 2-week process.
 - i. Start soliciting submissions through A-Mail, digital screens, department heads.
 - ii. Then we have an online form (as well as email) to have people submit.
 - iii. We pick a day to select the winners.
 - iv. We then pick a day to publicize the winners. The main places this should be would be (1) the Staff Senate Inside Augsburg page (specifically in a blog format) as well as (2) digital screens. Steph can also advertise this on Twitter and Facebook. We can also incorporate this in A-Mail.
 - v. **Mark can create a blog page on the Staff Senate website.**
 - c. We can start advertising for submissions after the 1st meeting of each month, and we look at the submissions at the 2nd meeting of each month. We will look at submissions requiring subject experts every meeting.
 - i. Only concern is that Open Forum is 2nd meeting of the month. If there is not time, we can move it to the 1st meeting of the month for future months.
 - d. In our marketing for Auggie Pride, we also want to add an email submission option.
 - e. **Mark will think about all promotional things that will get done, starting today.**
 - f. Staff Senators may nominate people, but they cannot win.
6. Staff Concerns for the Year
- a. **Tracy will invite Dionne to discuss leave of absences, domestic partner benefits, and tuition reimbursement.**
 - b. **Jill and Sara will discuss Holidays in their meeting with President Pribbenow.**
7. Documentation
- a. We will postpone discussion on documentation until next time.
8. Staff Senate Qualtrics
- a. Nothing to report.
9. Next Meeting
- a. Our next meeting is **Wednesday, September 25** from **12:00pm-1:30pm** in **Marshall Room**.
 - b. We will be getting our group photo taken at 1:15pm.
 - c. Open Forum will take place from 12:00pm-12:30pm.
 - i. **Sara will ask William Mullen to speak.**
 - ii. **Mark will get advertising for the event up and ready.**