

## Major Equivalencies Step-by-Step Instructions

1. Create a log-in for Transferology and/or log in to Transferology (transferology.com).
2. Click on "Find a Replacement Course" to highlight the tab. (It may already be highlighted).

← Find a Replacement Course

3. Verify that the "School You Currently Attend" field says Augsburg University. If it doesn't, click on "Start Over" and enter "Augsburg University." If you are a prospective student, this may seem strange, but doing so will accomplish the objective!

School You Currently Attend

Start Over

Augsburg University



4. While on the Courses tab, select the term of your anticipated entrance into Augsburg. If it is not available, select the latest term available.

Courses Requirement Categories

Term

Fall 2021

5. Type the department (subject code) of the first Augsburg course code for which you want to look for an equivalent at another university.

Term

Fall 2021

Department

Enter department abbreviation (i.e. ENGL)

6. Click on the pop-up department code with description.

ENL - ENGLISH

7. Find the course and select the large plus sign to its right.



8. Repeat steps 4-7 until all of the courses for which you wish to look for equivalencies at another university have been entered and are appearing in the right column.

9. Above the list of selected Augsburg courses, click on "Search for Matches."

Search for Matches

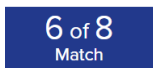
10. In the "Filter by school or city name" field, enter the name of the transfer institution.

Filter by school or city name

11. Click on Search.

Search

12. Click on the “# of # Match” button to the left of the institution you just searched for. The numbers in the # positions will vary.



13. View the results. The course code following the word “take” is the one you would need to register for at the transfer school listed in the header.

**Anoka-Ramsey Community College** ☆

<b>1 Course Match</b>	4 Requirement Category Matches	3 No Matches
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The matches below indicate specific courses you may be awarded after completing and transferring. Matches may change depending upon your major.

*For credit at*  
**Augsburg University**

- ENL111 EFFECTIVE WRITING II , ENL111 Effective Writing II **take READ0990 , ENGL1120**  
OR
- ENL111 EFFECTIVE WRITING II , ENL111 Effective Writing II **take ENGL0990 , ENGL1120**  
OR
- ENL111 EFFECTIVE WRITING II , ENL111 Effective Writing II **take ENGL1121**

14. Click the “Print” button in the upper right. If you do not have a printer, select the destination of “Save as PDF” and save the document to your desktop for future reference.

