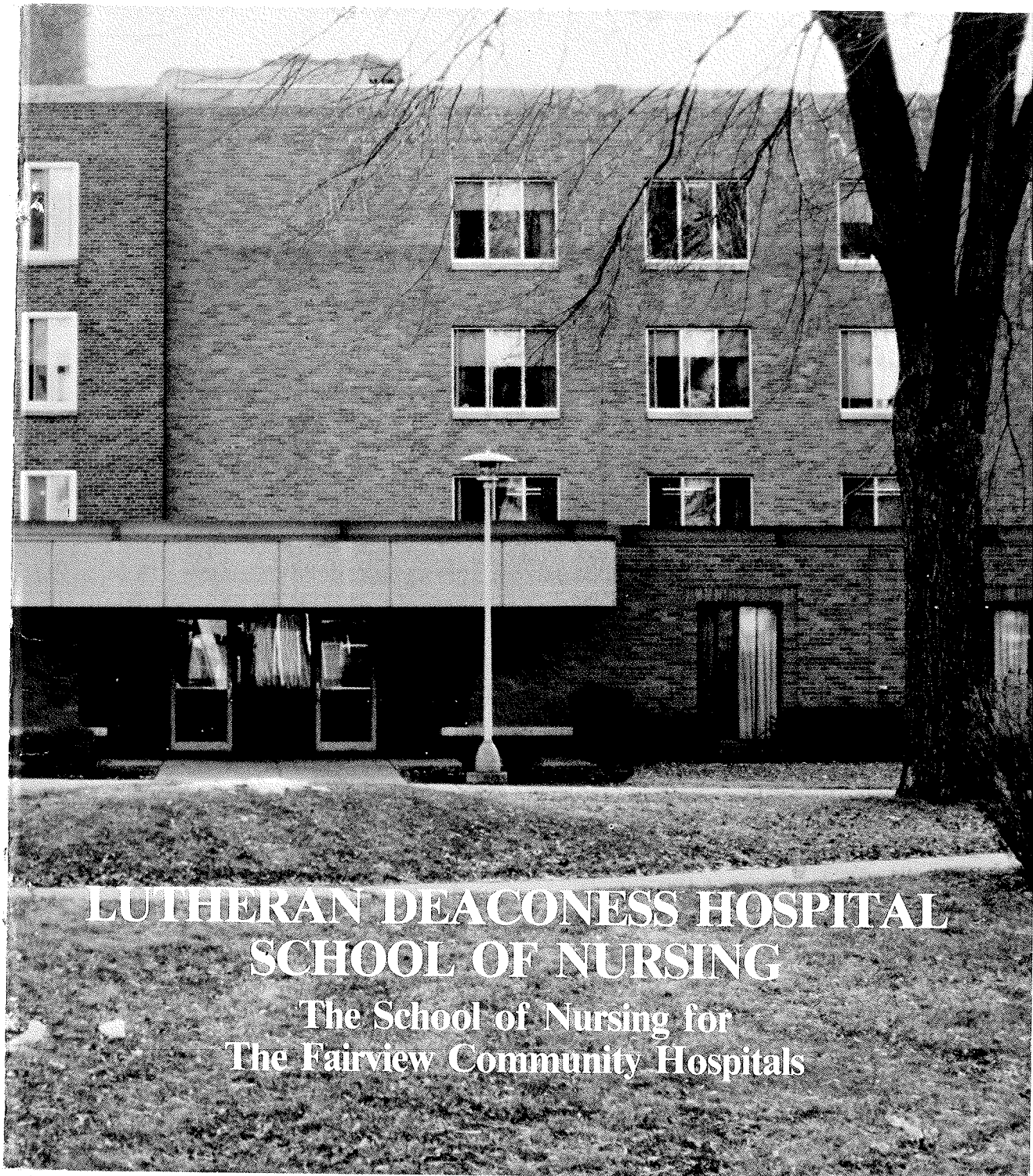


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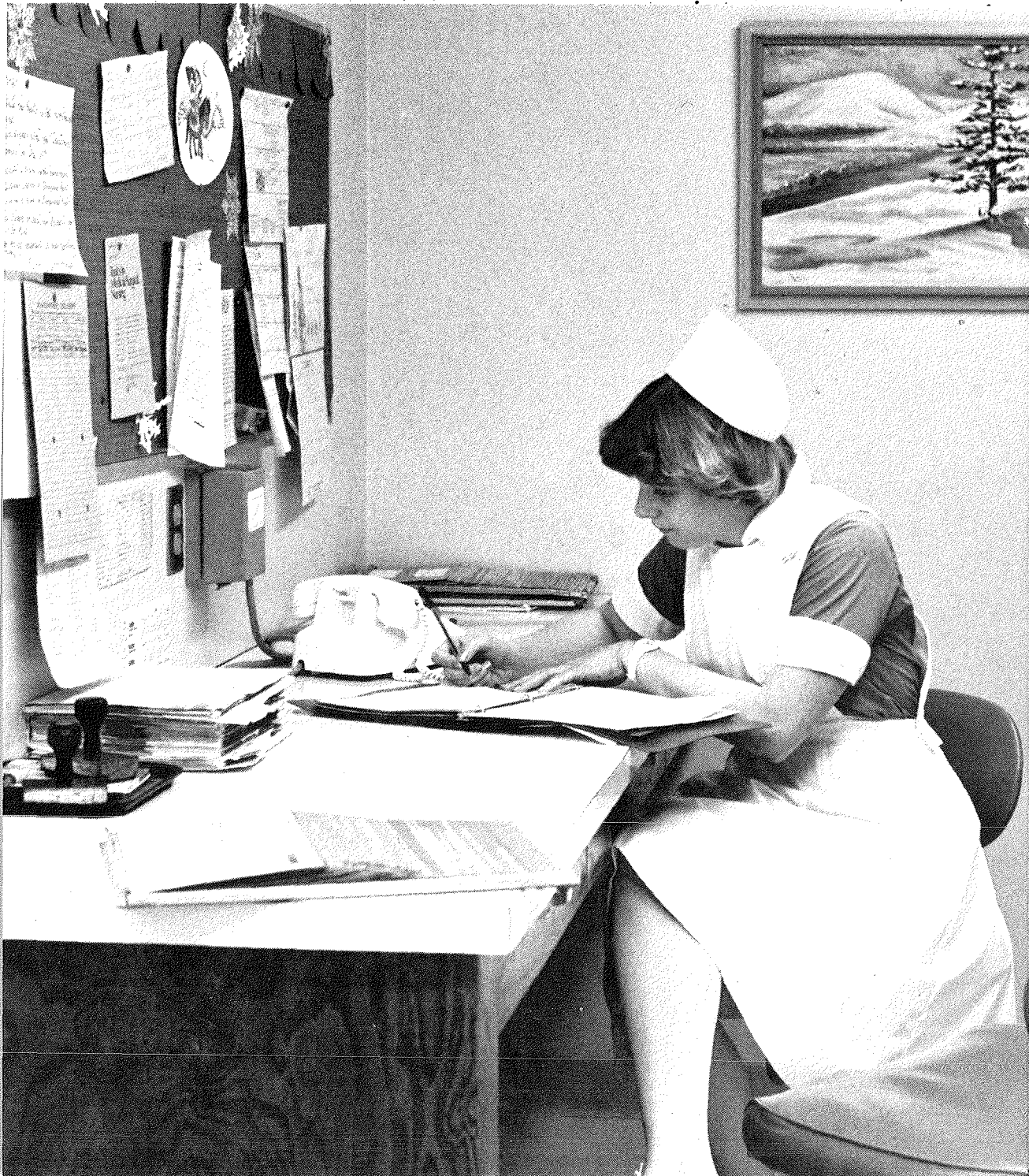
REGISTRAR, SCHOOL OF NURSING
THE LUTHERAN DEACONESS HOSPITAL
2315 FOURTEENTH AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55404

Lutheran Deaconess Hospital is a voluntary, non-profit hospital
affiliated with the American Lutheran Church;
A member of Fairview Community Hospitals



**LUTHERAN DEACONESS HOSPITAL
SCHOOL OF NURSING**

**The School of Nursing for
The Fairview Community Hospitals**



ACADEMIC CALENDAR FOR 1980-1981

For The FRESHMEN:

Sept. 2	Freshmen arrive
Sept. 3	Registration at Augsburg College
Sept. 4	Fall semester begins
Nov. 27-30	Thanksgiving holidays
Dec. 19	Last day of fall semester
Dec. 20-Jan. 4	Christmas holidays
Jan. 5	Interim begins
Jan. 30	Interim ends
Feb. 4	Spring semester begins
April 16-21	Easter/spring holidays
May 21	Spring semester ends

For The JUNIORS & SENIORS:

Aug. 20-22	Orientation for transfer students
Aug. 25	First quarter begins
Oct. 24	First quarter ends
Nov. 3	Second quarter begins
Nov. 27-30	Thanksgiving holidays
Dec. 20-Jan. 4	Christmas holidays
Jan. 16	Second quarter ends
Jan. 26	Third quarter begins
Mar. 27	Third quarter ends
April 6	Fourth quarter begins
April 20	Easter holidays
June 5	Fourth quarter ends

The above schedule is tentative and subject to change.

1646 students have graduated from Lutheran Deaconess Hospital School of Nursing
128 students are currently enrolled.

Cover photograph by Miriam Weinstein

LUTHERAN DEACONESS HOSPITAL BOARD OF TRUSTEES
AND ADMINISTRATION

BOARD OF TRUSTEES

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HOSPITAL ADMINISTRATION

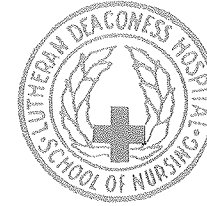
Mr. Kurt W. Metzner, Administrator
Mr. Mark M. Enger, Assistant Administrator

EDUCATION & COMMUNITY RELATIONS COMMITTEE

Mrs. Mary Ehrlichmann, Chairwoman	Mr. George S. Michaelsen
Dr. Donald Johnson	Mr. Donald A. Nelson
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ex-officio:

Mr. Gerald Simonson
Mr. Kurt W. Metzner, Hospital Administrator
Mrs. Margaret Hermann, Director, School of Nursing



Lutheran Deaconess Hospital

School of Nursing

BULLETIN

1980-1982

*A three-year hospital-based diploma program
in basic nursing approved by the Minnesota Board of Nursing
and accredited by the National League for Nursing.*

*We believe our diploma program meets a
unique need. We intend to continue with our program
as long as we meet this need.*

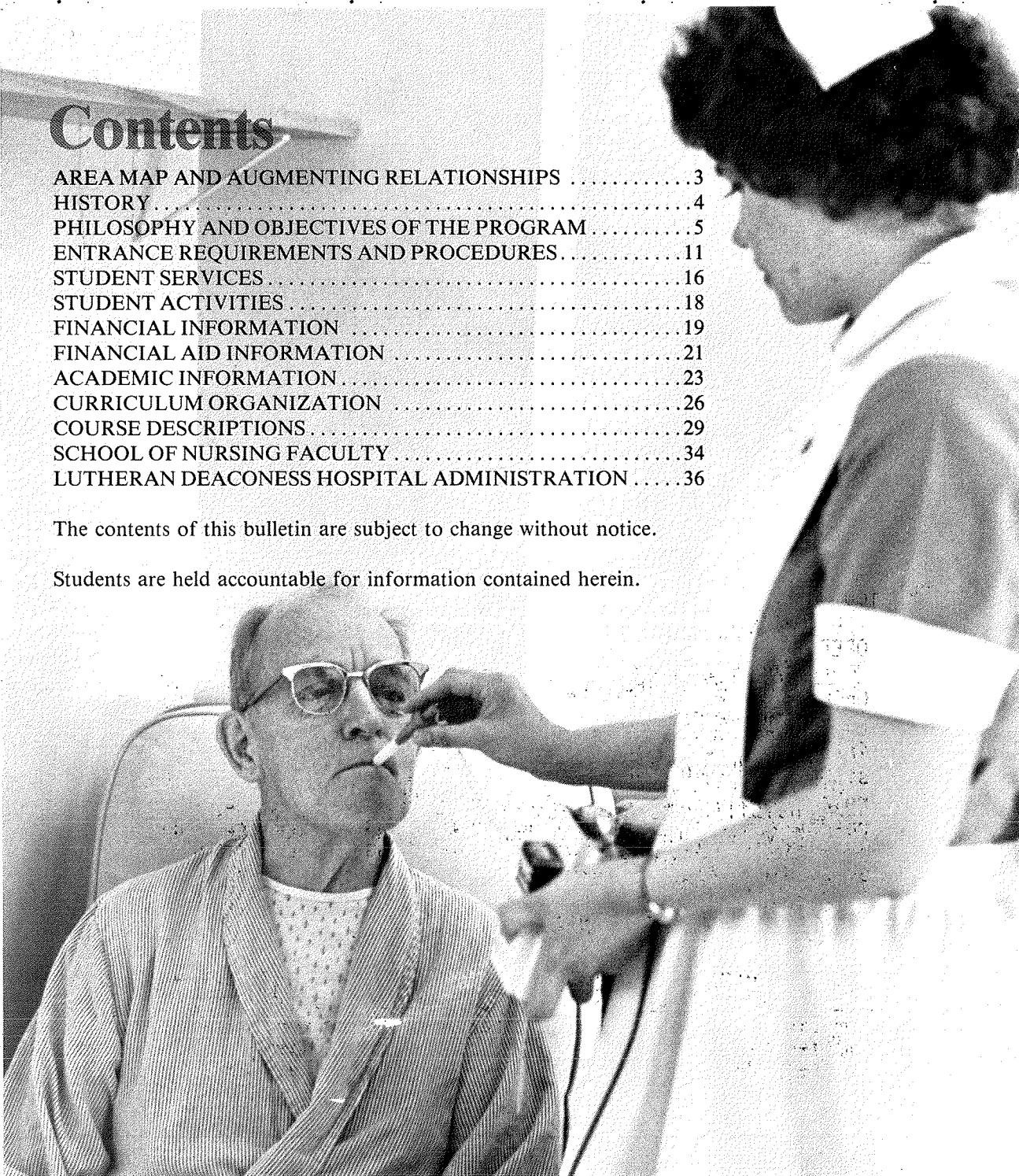
2315 14th AVENUE SOUTH • MINNEAPOLIS, MINNESOTA 55404

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The contents of this bulletin are subject to change without notice.

Students are held accountable for information contained herein.



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Graduate Work: University of Minnesota-Minneapolis
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University of Minnesota-Minneapolis, M.Ed.
- *Rachel Nelson, R.N., B.S. Instructor of Med-Surg Nursing
University of Minnesota-Minneapolis, B.S.
- Jean Pekarek, R.N., A.A., B.S.N. Instructor of Med-Surg Nursing
St. Mary's School of Nursing, Minneapolis, Minnesota, R.N., A.A.
University of Minnesota-Minneapolis, B.S.N.
Graduate Work: University of Minnesota-Minneapolis
- Dawn Ranger, R.N., B.S.N., M.S.N. Instructor of Med-Surg Nursing
West Suburban School of Nursing, Oak Park, Illinois, R.N.
Wheaton College, Wheaton, Illinois, B.S.N.
De Paul University, Chicago, Illinois, M.S.N.
- *Eva Schander, R.N., B.S.N. Instructor of Ortho-Neuro Nursing
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Graduate Work: College of St. Thomas, St. Paul, Minnesota
- A. Marlin Stene, B.A., B.Th., S.T.M. Hospital Chaplain Supervisor and
Instructor of Religion
St. Olaf College, Northfield, Minnesota, B.A.
Luther Seminary, St. Paul, Minnesota, B.Th.
Wartburg Seminary, Dubuque, Iowa, S.T.M.
- Marie JoelRegistrar

*Part-time instructors

New Course Flow Chart continued:

THIRD YEAR

Fall Semester (16 weeks)

+Rehabilitation Nursing
 +Psychiatric-Mental Health Nursing
 Trends in Nursing II: History

Interim (4 weeks)

Independent Nursing Studies

Level IV

Spring Semester (16 weeks)

Nursing Intervention in Acute Care
 Management of Patient Care
 Trends in Nursing III:
 Professionalism
 Ethics of Medicine and Health Care

Classroom Hours	Laboratory Hours	Clinical Hours	Semester Hours
45		135	8
45		135	8
8			.7
			2
48		196	8
48		196	8
8			.7
22			2

* * * * *

CURRENT COSTS FOR 1981-82

	FIRST YEAR COSTS	SECOND YEAR COSTS	THIRD YEAR COSTS
Tuition at Lutheran Deaconess	\$1,800.00	\$3,000.00	\$3,000.00
Tuition for Augsburg College	2,400.00	150.00	
Health Fee	30.00	30.00	30.00
Dormitory Room Rent	625.00	625.00	625.00
Graduation Fee			50.00
Books, Supplies & Incidentals	400.00	400.00	400.00

Tuition and fees are estimated above. Effort will be made to keep charges as estimated. However, all tuition and fees are subject to changes as necessary.

LUTHERAN DEACONESS HOSPITAL SCHOOL OF NURSING

BULLETIN SUPPLEMENT FOR 1980-1982

This supplement describes the changes that have occurred in the school and the nursing program that it offers since the printing of the bulletin.

CHANGES IN ACADEMIC INFORMATION

The academic year at Lutheran Deaconess Hospital School of Nursing has been changed so that all three years follow the 4-1-4 plan consisting of two semesters and an interim. Each semester is 16 weeks in length, and the interim is 4 weeks.

CHANGES IN THE CURRICULUM:

COURSE DESCRIPTIONS:

The following courses have been added or redefined in the curriculum:

OPERATING ROOM NURSING (4 weeks)

Operating Room Nursing is a Level II course which introduces the student to the nurses role during surgical intervention and the maintenance of surgical asepsis. The student functions with professional staff learning the role of a circulating nurse and scrub nurse. Focus is on responsibility to the patient pre-, intra-, and post-operatively. There are 36 hours of classroom theory and 72 hours of clinical experience in the operating room or clinical area.

NURSING INTERVENTION IN ACUTE CARE (8 weeks)

Nursing Intervention in Acute Care is a Level IV course in which the student is exposed to patients and their families with complex threats to health. Focus is on specific nursing interventions appropriate for patients

and their families in intensive care, coronary care and emergency areas. There are 48 hours of classroom theory and 192 hours of clinical, 160 hours of which is in-hospital, and 32 hours of which is psychomotor skills practice in a laboratory setting.

INDEPENDENT NURSING STUDIES (4 weeks)

Independent Nursing Studies is the last course in Level III and is taught during the four week interim of the senior year. In this course, the student engages in two self-selected independent learning projects. The first project consists of a one week student investigation of the identification and possible use of health care resources in an urban or rural setting. The second project consists of a two week investigation of a nursing topic selected by the student. For both projects, the student develops a contract in conjunction with an instructor. One week of the course is also devoted to having the student obtain certification in first aid and CPR if he/she does not already possess current certification valid through the date of graduation.

In addition, Medical-Surgical Nursing 201 and 202 have been combined into one course.

NEW COURSE FLOW CHART

FIRST YEAR

Level I

Fall Semester (16 weeks)

Fundamentals of Nursing I
 Pharmacology I
 General, Organic & Biological Chemistry I*
 Anatomy and Physiology*
 +General Psychology*

	Classroom Hours	Laboratory Hours	Clinical Hours	Semester Hours
Fundamentals of Nursing I	45		45	4
Pharmacology I	28	0	0	2
General, Organic & Biological Chemistry I*	42	42		4
Anatomy and Physiology*	42			4
+General Psychology*	42			4

New Course Flow Chart continued:

Interim (4 weeks)

Pharmacology II
 General, Organic & Biological Chemistry II*

Spring Semester (16 weeks)

Fundamentals of Nursing II
 General, Organic & Biological Chemistry II* (continuation)
 Microbiology*
 +Effective Writing

SECOND YEAR

Level II

Fall Semester (16 weeks)

Medical-Surgical Nursing
 Principles of Sociology**
 Church and Sects of America**

Interim (4 weeks)

Operating Room Nursing
 First Aid

Level III

Spring Semester (16 weeks)

+Pediatric Nursing
 +Obstetrical Nursing
 Developmental Psychology: The Child**
 Trends in Nursing I: Assertiveness

	Classroom Hours	Laboratory Hours	Clinical Hours	Semester Hours
Pharmacology II	28		14	2
General, Organic & Biological Chemistry II*	12	12		
Fundamentals of Nursing II	45		45	
General, Organic & Biological Chemistry II* (continuation)	30	30		4
Microbiology*	42	42		4
+Effective Writing	42			4
Medical-Surgical Nursing	96		256	14
Principles of Sociology**	42			4
Church and Sects of America**	22			2
Operating Room Nursing	16		96	2
First Aid	18		0	
+Pediatric Nursing	45		135	8
+Obstetrical Nursing	45		135	8
Developmental Psychology: The Child**	42			4
Trends in Nursing I: Assertiveness	8			.7

*Courses taken at Augsburg College

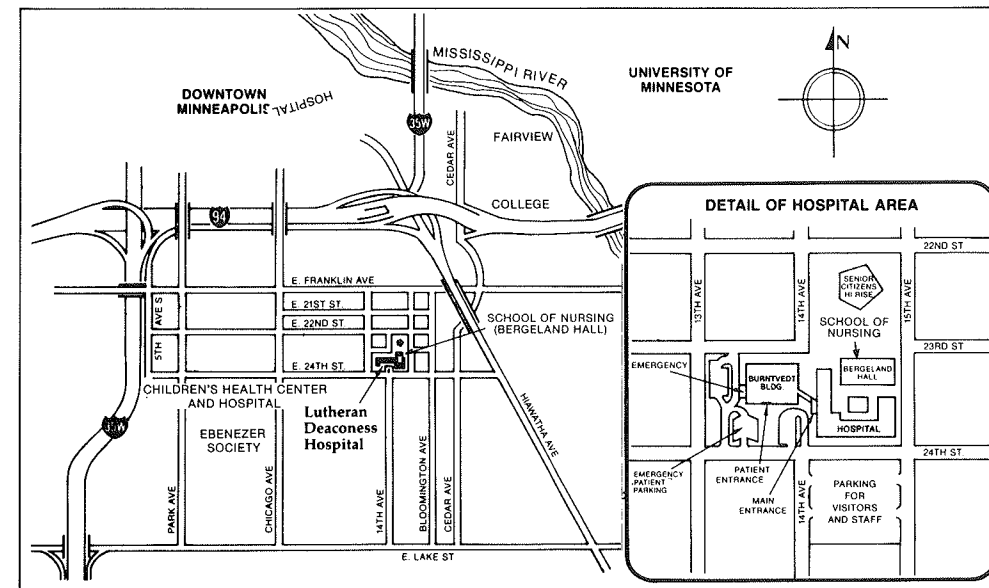
**Courses offered by Augsburg College on Deaconess Campus

+Course taken in the fall or spring semester

FACULTY, SCHOOL OF NURSING

- Margaret Hermann, R.N., B.S.N., M.A. *Director*, School of Nursing and
Instructor of Trends of Nursing
Milwaukee Lutheran Hospital School of Nursing, R.N.
University of Wisconsin-Madison, B.S.N.
College of St. Thomas, St. Paul, Minnesota, M.A.
- Barry L. Lundquist, B.S., M.A., Ed. S. *Director of Curriculum Affairs*
Bemidji State University, Bemidji, Minnesota, B.S.
Bemidji State University, Bemidji, Minnesota, M.A.
University of Minnesota-Minneapolis, Ed.S.
Graduate Work: University of Minnesota-Minneapolis
- *Lisa Austin, R.N., B.S.N., M.S.N. *Instructor of OB-GYN Nursing*
University of Michigan, Ann Arbor, Michigan, B.S.N.
Wayne State University, Detroit, Michigan, M.S.N.
- *Susan Bates, R.N., B.A., M.A. *Instructor of Trends of Nursing*
College of St. Catherine, St. Paul, Minnesota, B.A.
College of St. Thomas, St. Paul, Minnesota, M.A.
Graduate Work: William Mitchell College of Law
- Beverly Beling, R.N., B.S.N. Ed. *Instructor of Pediatric Nursing*
St. Luke's School of Nursing, Fargo, North Dakota, R.N.
University of Minnesota-Minneapolis, B.S.N. Ed.
Graduate Work: College of St. Thomas, St. Paul, Minnesota
- *LuAnn Dahle, R.N., B.S.N., M.S. *Instructor of Psychiatric Nursing*
University of Minnesota-Minneapolis, B.S.N.
University of Minnesota-Minneapolis, M.S.
- Sharon Dodds, R.N., B.S.N., M.P.H. *Instructor of Psychiatric Nursing*
St. Mary's School of Nursing, Minneapolis, R.N.
University of Minnesota-Minneapolis, B.S.N.
University of Minnesota-Minneapolis, M.P.H.
- Christine Erdahl, R.N., B.S.N. *Instructor of Ortho-Neuro Nursing*
Abington Memorial School of Nursing, Abington, Pennsylvania, R.N.
Temple University, Philadelphia, Pennsylvania, B.S.N.
Graduate Work: University of Minnesota-Minneapolis
- Marjorie Erickson, R.N., B.S.N. *Instructor of Med-Surg Nursing*
Hamline University, St. Paul, Minnesota, B.S.N.
Graduate Work: College of St. Thomas, St. Paul, Minnesota
- *Loretta Hanafin, R.N., B.S.N., M.S.N. *Instructor of Med-Surg Nursing*
College of St. Teresa, Winona, Minnesota, B.S.N.
University of Minnesota-Minneapolis, M.S.N.
- Carol Heupel, R.N., B.S.N., M.P.H. *Instructor of OB-GYN Nursing*
Memorial School of Nursing, Wilmington, Delaware, R.N.
University of Minnesota-Minneapolis, B.S.N.
University of Minnesota-Minneapolis, M.P.H.

Area Map



Lutheran Deaconess Hospital School of Nursing is ideally located close to downtown Minneapolis at 2315 14th Avenue South, Minneapolis, Minnesota.

In addition to the facilities of the hospital, the nursing program is augmented by relationships with the following institutions and agencies:

Fairview Hospital
2312 South 6th Street
Minneapolis, Minnesota

Fairview Southdale Hospital
6401 France Avenue South
Edina, Minnesota

Augsburg College
731 21st Avenue South
Minneapolis, Minnesota

Planned Parenthood
127 South 10th Street
Minneapolis, Minnesota

Children's Health Center and Hospital
2525 Chicago Avenue South
Minneapolis, Minnesota

Planned Parenthood
1965 Ford Parkway
St. Paul, Minnesota

Ebenezer Society
2532 Portland Avenue South
Minneapolis, Minnesota

History

Lutheran Deaconess Hospital was founded in 1888. The first building with a maximum bed capacity of twelve was a frame dwelling at 2731 Hennepin Avenue. Young women called into the service of the Master as deaconesses cared for the patients. In 1891 the first building on the present site was purchased and remodeled for hospital use. The sick continued to be cared for by deaconesses, graduates and students.

In 1916, on the foundations laid by the Diaconate, and in response to the demands for more adequately prepared nurses, Lutheran Deaconess Hospital School of Nursing was established under the direction of Miss Inger Bergh. The ideals of Christian service which inspired the pioneering deaconesses became also those of the leaders who followed. Since the beginning, the School has offered a three year diploma program in basic nursing, preparing nurses to take the examinations leading to state registration (R.N.). Continuous efforts have been made to meet nursing needs of people through many periods of social change.

Lutheran Deaconess Hospital is located within the metropolitan area of Minneapolis and participates in the delivery of health care to the inner city residents. The present bed capacity is two hundred forty-five.

In 1967 a nursing school building, Anna Bergeland Hall, was completed. This building provides school offices, classrooms, library, lounges and recreational facilities in addition to dormitory rooms for nursing students.

In 1973 Lutheran Deaconess Hospital entered into a consolidation with the Fairview Hospitals to form the Fairview Community Hospitals.

In 1976 with the closing of Fairview Hospital School of Nursing, Lutheran Deaconess Hospital School of Nursing became the school for the Fairview Community Hospitals.

Lutheran Deaconess Hospital School of Nursing is:

accredited by: National League for Nursing
approved by: Minnesota Board of Nursing
member of: Gopher State Nurses Association
member of: Helene Fuld Health Trust

Lutheran Deaconess Hospital is:

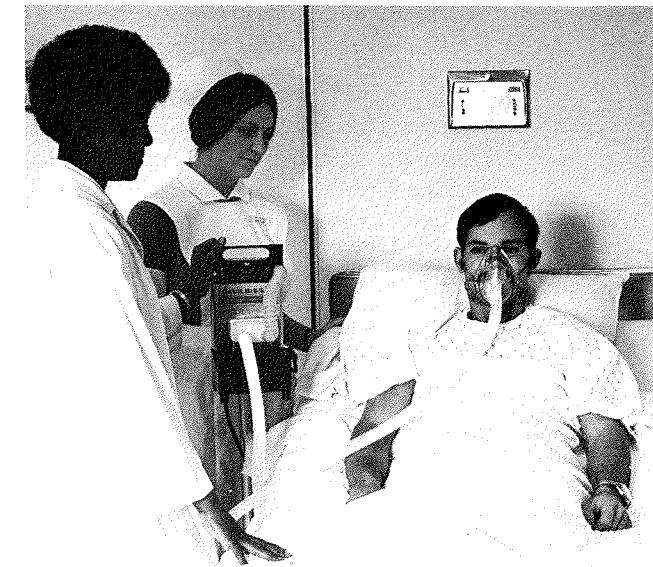
accredited by: Joint Commission of Accreditation of Hospitals

NUR 340 PSYCHIATRIC-MENTAL HEALTH NURSING 8 Credits

This course consists of a study of the dynamics of human behavior, assessment of the needs of the psychiatric and chemically dependent patient with a focus on emotional needs, therapeutic approaches, use of self as a therapeutic tool, implementation, and evaluation. The student is provided with varied opportunities to work in collaboration with nurses and other mental health team members and to assess various community based mental health agencies. Laboratory experiences are focused on theory based nursing interventions with emphasis on communication skills and group dynamics. Prereq. NUR 203 & PSY 351 or concurrent registration 351.

NUR 400 MANAGEMENT OF PATIENT CARE 8 Credits

Management of Patient Care is taught in the last quarter to all senior nursing students. The course focuses on principles of leadership, management, research in nursing, and the nurse's role in disaster. The student spends 24 hours a week in the clinical area caring for the critically ill adult patient, acting as co-team leader for a nursing team and managing care for a group of 4 to 5 patients. Emphasis is placed on the integration of past and present knowledge in the management of patients' care. Prereq. NUR 310, 320, 330, 340.



NUR 212 TRENDS IN NURSING III: PROFESSIONALISM .7 Credits

This course provides the student with a comprehensive study of the nature of professionalism as it applies to the field of nursing. Within this context, the student examines the goals and requirements of licensure, the selection, application, and resignation processes as they apply to the employment of nurses, government programs and state and federal legislation as they affect the field of nursing, and the nature and scope of continuing education programs for diploma graduates.

NUR 310 OBSTETRICAL-MATERNITY NURSING 8 Credits

This course is a study of the normal maternity cycle related to the mother and newborn infant with emphasis on family centered and mental health principles. The student is introduced to the physiological, psychological and ethical concepts needed to provide comprehensive nursing care to families during the child bearing cycle. Complications of pregnancy and selected disorders of the reproductive tract are also included. Seminars and selected clinical laboratory experiences in the care of the mother, the newborn, prematures, and certain gynecological patients are provided. Prereq. NUR 203 & PSY 351 or concurrent registration 351.

NUR 320 ORTHO-NEURO NURSING 8 Credits

This course provides the student with the basic principles of orthopedic-neurologic nursing care and the rehabilitation process in hospital and community ambulatory settings. The student acquires facility in discharge planning, exploring selected health care services and systems in rural and urban environments, and developing health assessment skills. Prereq. NUR 203.

NUR 330 PEDIATRIC NURSING 8 Credits

Pediatric nursing concentrates on aiding the student develop: a knowledge of normal growth and development from birth through adolescent years, an understanding of the child and his family, a knowledge of normal and pathologic embryology, anatomy and physiology, understanding of the diseases caused by disorders of the body systems, proficiency in the application of the nursing process in the care of children, and proficiency in performing technical skills in caring for children. Prereq. NUR 203 & PSY 351 or concurrent registration 351.

Faculty Values and Beliefs

PHILOSOPHY

The philosophy of Lutheran Deaconess Hospital School of Nursing is in harmony with the Statement of Mission of the Fairview Community Hospitals of which Lutheran Deaconess Hospital is a member.

The School of Nursing faculty believes that:

NURSING is a science and an art which seeks to preserve and promote health by meeting physical, social, emotional, and spiritual needs of the patient as a member of family and community. As a profession, nursing is the unique integration of the art of caring with the application of the natural and behavioral sciences. The nursing process is used to facilitate a person's ability to adapt and to move toward self-actualization.

EDUCATION is a life-long learning process, integrating and developing knowledge, attitudes and skills. Through participation in the learning process, the learner should be able to lead a full and purposeful life and function as a responsible citizen. Specifically, nursing education provides systematic direction and guidance in using scientific principles and the art of nursing to facilitate the development of knowledge, attitudes and skills necessary for professional nursing.

LEARNING involves changes in the learner's cognitive, affective, and psychomotor responses. Learning is an active, continuous process influenced by the learner's intellectual ability, experience, environment, and attitudes. Facilitation of learning occurs when education is sequential and proceeds from simple to complex as students advance in the educational program and when opportunities for practice are provided concurrently with theory. In addition, a Christian and democratic atmosphere promotes learning. Christian faith instills a spirit of love which promotes the ideas of worth of the individual and of service to one's fellow man, and the democratic process promotes respect for the rights of others and for their opinions together with freedom to explore and question.

The **ROLE OF FACULTY** is to facilitate the learning process by providing an environment conducive to acquiring knowledge, attitudes, and skills necessary to give professional nursing care. The faculty assumes the responsibility for planning, implementing, evaluating and revising learning experiences. The **STUDENT** shares the responsibility for his own learning and self-development through self-involvement and utilization of guidance which fosters self-direction.

The SCHOOL meets its commitment of service to the community by preparing a safe practitioner who responds to the health needs of the community as a member of the interdisciplinary health care team by promoting wellness, intervening during illness, and rehabilitating to optimum functioning. The school is responsible for meeting the student's educational needs through providing a curriculum based on scientific fact, current knowledge, sequential learning, continuity, and integration of major areas of nursing. Furthermore, the school assumes the responsibility to provide an educationally prepared faculty who functions as effective instructors and role models, and requires a high standard of performance by the student to meet the school's responsibility to the community. Lastly, the school assumes the responsibility of providing the appropriate and necessary facilities to allow for the optimum interaction of the students and the faculty through the use of the curriculum.



NUR 201 MEDICAL-SURGICAL NURSING I 8 Credits

Medical-Surgical Nursing I is the first course in the medical-surgical nursing sequence which introduces the student to pathophysiology, man's adaption to illness, and the process of nursing. Attention is given to special nursing techniques, the aging process, spiritual needs, communication and limited threats to health. The course is taught on a body systems model composed of classroom and clinical experiences. The student spends 128 hours a quarter in the hospital caring for the adult patient. Prereq. NUR 103 or equiv.

NUR 202 MEDICAL-SURGICAL NURSING II 8 Credits

Medical-Surgical Nursing II is the second course in the medical-surgical sequence building on MS I, with attention focused on moderate threats to health, communication techniques, cultural influences on health and illness, and intermediate nursing techniques. The student spends 128 hours a quarter in the hospital caring for the adult patient with intermediate threats to health. Prereq. NUR 201.

NUR 203 MEDICAL-SURGICAL NURSING III 8 Credits

Medical-Surgical Nursing III is the last course in the medical-surgical nursing sequence, building on MS I and MS II and focusing on multiple threats to health, community resources and complex nursing techniques facilitating adaptation. The student spends 128 hours a quarter in the hospital caring for the adult patient with multiple threats to health. Time is also devoted to visiting community resource agencies and correlating them with patient care. Prereq. NUR 202.

NUR 210 TRENDS IN NURSING I: ASSERTIVENESS .7 Credits

This is an assertiveness class that assists the student in identifying characteristics of assertive, non-assertive and aggressive behaviors. The student follows specific steps in attaining assertiveness and learning to distinguish hindrances in reaching a specific goal. Applications of principles are made to the professional career of nursing through feedback and communication exercises.

NUR 211 TRENDS IN NURSING II: HISTORY .7 Credits

This course provides the student with the historical foundations of the nursing profession. The student examines a brief survey of the historical development of the nursing profession, focusing on the forces, trends, and issues of the past that have shaped the profession into what it is today.

PSY 351 DEVELOPMENTAL PSYCHOLOGY: CHILD 4 Credits

Emphasis on normal child development and behavior. Consideration of theoretical systems used for viewing the developmental sequence and process. Active inquiry into practical implications and applications of data and theory in respect to the development of children.

REL 353 DENOMINATIONS AND SECTS IN AMERICA 2 Credits

A study of the beliefs and worship practices of the major denominations and sects. Some contemporary cultic movements will be considered.

SOC 121 PRINCIPLES OF SOCIOLOGY 4 Credits

Sociology as a mode of analysis or a way of knowing. Its applications to an understanding of basic aspects of society: socialization, family life, social inequalities, large-scale institutions, etc. Sociology as an academic discipline and profession.

NURSING COURSES

NUR 101 FUNDAMENTALS OF NURSING I 4 Credits

This course introduces the student to the nursing profession. It provides a guide for the beginning student in the development of ideals of service in the care of the sick and own life as a nurse. The course helps the student to understand the basic needs: physical, psychosocial, and spiritual, and the means whereby these needs are met. The student learns basic nursing skills in the classroom and in the hospital as she begins to care for patients.

NUR 102 FUNDAMENTALS OF NURSING II 4 Credits

This course provides the nursing student with the biomedical background needed in order to approach the subject of pharmacology rationally. It emphasizes the fundamental principles of pharmacology and concentrates on prototype drugs with which the student will have to be familiar in further encounters with pharmacology. The student develops a habit of referring to various resources of drug information needed in more advanced courses. Prereq. NUR 101.

NUR 103 FUNDAMENTALS OF NURSING III 4 Credits

This course, the last in the three-course sequence, focuses on man's interaction with the environment. It considers basic human needs and reactions to threats of these needs. The student utilizes a problem solving process to assess the health status of the patient when planning and executing nursing intervention. Prereq. NUR 102.

School Objectives

Lutheran Deaconess Hospital School of Nursing offers a program of nursing education with a Christian influence at the diploma level. The graduate is prepared to apply for licensure as Registered Nurse (R.N.).

PROGRAM OBJECTIVES

The graduate of this program will:

Function as a beginning staff nurse in hospitals, clinics and similar health care institutions.

Function as a member of health care team and a member of and/or leader of the nursing team.

Demonstrate by clinical performance the attainment of curriculum objectives.

CURRICULUM OBJECTIVES

Upon completion of this program of studies the graduate is prepared to:

Synthesize the principles from biological, physical, and behavioral sciences to the nursing process.

Adapt the nursing process in providing nursing care.

Utilize appropriate communication skills to establish effective interpersonal relationships.

Utilize principles of teaching-learning in health care situations.

Integrate community resources in planning comprehensive health care.

Practice nursing according to legal, professional, and social responsibilities and constraints.

Practice safe nursing by making judgements based on scientific principles and medical diagnosis.

Adapt to the changing role and demands of the nursing profession and the need for continuing education.

Assume a leadership role in directing and coordinating the activities of the nursing team in caring for patients.

Integrate Christian principles and values into the professional life.

Statement of Mission

The mission of The Fairview Community Hospitals is to provide high quality health-related services in a spirit of Christian concern to meet the personal needs and improve the health status of the people and communities we serve.

In fulfillment of this mission, we affirm that Fairview Community Hospitals:

- > Is an expression of the healing ministry of Jesus Christ.
- > Is committed to view those whom we serve as persons of dignity and worth, regardless of race, sex, creed or social status.
- > Shall reflect the Biblical vision of health as wholeness, and be committed to minister to body, mind, and spirit through its medical staffs, personnel, programs, services, and institutional roles.
- > Shall fulfill or surpass established levels of excellence in its service and shall provide an environment for growth and satisfaction of its employees.
- > Is committed to operate as a private voluntary health care organization.
- > Shall be a strong, growing, cost-effective organization through the application of multi-unit organizational concepts.
- > Will participate in and carry on research and educational activities supportive to the mission of Fairview Community Hospitals.
- > Views its focus for growth and development primarily as the Upper Midwest region of the United States.
- > Shall work in cooperation with other health care community agencies and social organizations, and shall relate meaningfully with the Church and congregations.

COURSE DESCRIPTIONS

GENERAL EDUCATION COURSES TAKEN AT AUGSBURG COLLEGE DURING THE FRESHMAN YEAR

BIO 103 HUMAN ANATOMY AND PHYSIOLOGY 4 Credits

A professional course in the structure and function of the human body. Lecture and laboratory.

BIO 108 MICROBIOLOGY 4 Credits

Basic microbial features are considered as well as applications of microbiology to the fields of medicine and sanitation. 3 hours lecture, 3 hours laboratory.

Chem 103 & 104 GENERAL, ORGANIC & BIOLOGICAL CHEMISTRY 4, 4 Credits

Selected elements of general, organic, and biological chemistry around the theme: the molecular basis of life. Lecture and laboratory.

ENG 111 EFFECTIVE WRITING 4 Credits

The study of composition with emphasis on expository writing. Attention to correct usage, logical organization, and the research paper. The grading system for this course is either P/N or 2.0-4.0/N. In order to hold a place in the course, the student must either attend the first day or personally notify the instructor that he cannot be present.

Psy 105 GENERAL PSYCHOLOGY 4 Credits

An introduction to the methods and approaches used in psychology for the purposes of understanding behavior. The structure of the field of psychology, including its major sub-areas, is emphasized.

ADVANCED COURSES TAUGHT BY AUGSBURG PROFESSORS AT THE SCHOOL OF NURSING

PHIL 380 MEDICAL ETHICS 2 Credits

Application of ethical principles to problems which arise in the areas of health care and delivery, human experimentation, human engineering, abortion, care for the dying and euthanasia.

THE CURRICULUM PLAN: THE COURSE FLOW CHART

Beginning of first year

LEVEL I

<p>Fall Semester (14 weeks)</p> <p>101 Fundamentals of Nursing I 103 General, Organic & Biological Chem° 103 Anatomy and Physiology° 105 *General Psychology°</p>	<p>Interim (4 weeks)</p> <p>102 Fundamentals of Nursing II</p>	<p>Spring Semester (14 weeks)</p> <p>103 Fundamentals of Nursing III 108 Microbiology° 111 *Effective Writing° 104 General, Organic & Bio Chem°</p>
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Beginning of second year

LEVEL II

<p>First Quarter (9 weeks)</p> <p>201 Medical-Surgical Nursing I 210 Trends in Nursing I 121 Principles of Sociology°° -----> 353 Denominations and Sects in America°° -----></p>	<p>Second Quarter (9 weeks)</p> <p>202 Medical-Surgical Nursing II 211 Trends in Nursing II</p>	<p>Third Quarter (9 weeks)</p> <p>203 Medical-Surgical Nursing III 212 Trends in Nursing III 351 Development Psychology: Child°°</p>
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LEVEL III

Fourth Quarter (9 weeks)

One of the Following:

310 OB-Gyn Nursing	320 Ortho-Neuro Nursing	351 Developmental Psych. cont.
330 Pediatric Nursing	340 Psychiatric Nursing	

Beginning of third year

<p>First Quarter (9 weeks)</p> <p>One of the Following:</p> <p>310 OB-Gyn Nursing 330 Pediatric Nursing 320 Ortho-Neuro Nursing 340 Psychiatric Nursing 380 Medical Ethics°°</p>	<p>Second Quarter (9 weeks)</p> <p>One of the Following:</p> <p>310 OB-Gyn Nursing 330 Pediatric Nursing 320 Ortho-Neuro Nursing 340 Psychiatric Nursing</p>	<p>Third Quarter (9 weeks)</p> <p>One of the Following:</p> <p>310 OB-Gyn Nursing 330 Pediatric Nursing 320 Ortho-Neuro Nursing 340 Psychiatric Nursing</p>
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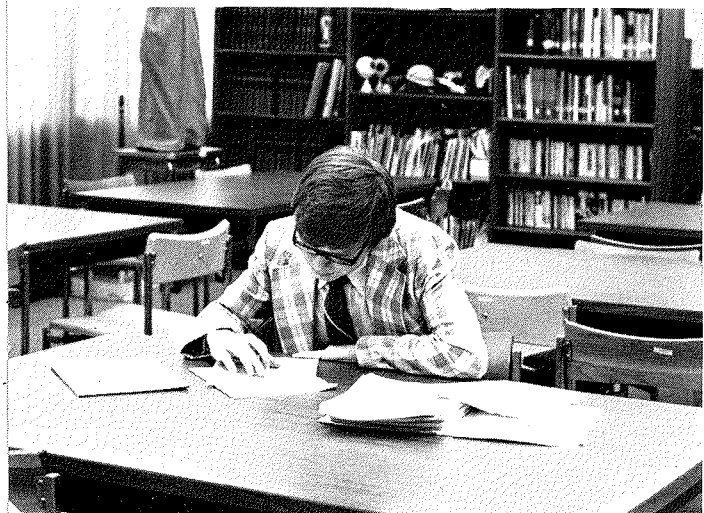
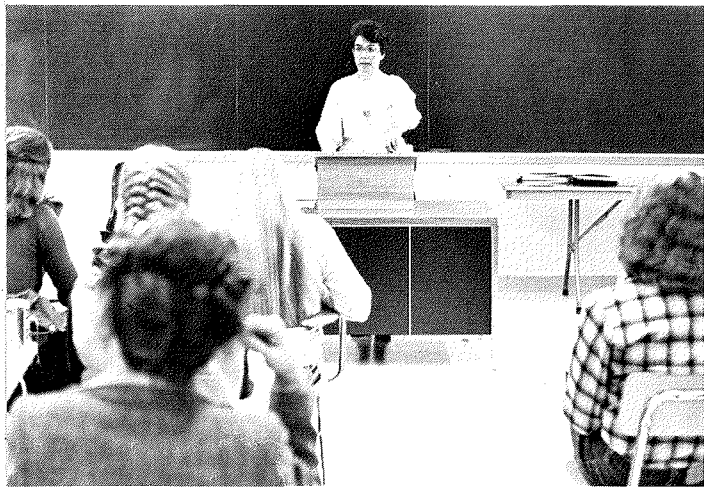
LEVEL IV

Fourth Quarter (9 weeks)

400 Management of Patient Care

- ° Courses taught at Augsburg College
- °° Courses taught at Lutheran Deaconess Hospital School of Nursing by Augsburg Faculty
- * Courses that can be taken during either the fall or spring semester





to enhance her performance of previous roles when the client is in a crisis situation and to expand the student's teaching to groups. It introduces the role of the nurse as a health counselor in various primary health care settings. This level also includes the study of medical ethics.

LEVEL IV

During this level, the student completes an advanced level Management of Patient Care course, which affords opportunities to apply principles of leadership in the nursing process and to supervise the care of individuals and groups of patients with multiple and critical problems. The theory relative to collaborating and advocating is examined as the student cares for clients in complex situations. Interactions with the health team and with groups in the community help the student develop leadership skills.

At each level of the curriculum, there exists a set of courses or course that reflects a disciplinary or a synthesis of disciplinary and competency based learning designs. The disciplinary based learning design is featured in the courses offered at Augsburg College and in the classroom component of each course taught at the School of Nursing, because this design stresses the importance of theory, its role in the curriculum, and the changing nature of theory. The competency based learning design is featured in the clinical component of the School of Nursing courses because it allows the student to systematically apply theory to the nursing process through the mastery of specific nursing skills.



Curriculum

Curriculum Organization

Four levels of learning have been identified and courses are provided at each level to assist the student in achieving the objectives at each of the levels. Such a curriculum design was developed and implemented because it provides a continuous and sequential learning environment that emphasizes a simple to complex learning approach.

LEVEL I

This level consists of fundamental science and psychosocial courses and introductory courses in nursing and the health care system. Anatomy and physiology, chemistry, microbiology, psychology, and English courses are taken at Augsburg College located near the School of Nursing. These courses provide the essential scientific and social scientific foundations upon which the nursing curriculum is developed. At the School of Nursing, fundamental nursing skills and attitudes are developed through introductory nursing courses utilizing basic scientific principles and correlated clinical experiences. The emphasis is on the healthy individual, the client, and the nurse. The nursing process is introduced as the student learns to assume the comforting and protecting roles for her clients.

LEVEL II

The second level focuses on maintaining and promoting an individual's abilities to meet health needs and assisting individuals in meeting these needs. Courses at this level feature an emphasis on illnesses and representative common medical-surgical conditions that affect the adult client. The nursing process, a problem-solving approach to meet both physical and psychological needs of the client and his family, becomes an important means for translating theory into practice. The student begins to practice the therapeutic role and to incorporate teaching in her care of patients, and she begins to include the family to a greater extent. This level also includes the study of historical and contemporary trends in nursing and advanced courses in psychology, religion and sociology.

LEVEL III

The third level is designed to have the nursing student apply the principles and practices of nursing to special situations in which the nursing process is extended to the clinical areas of obstetrical, pediatric, psychiatric, and ortho-neuro nursing. The student rotates through a set of courses that emphasizes assisting the client with more complex needs, requiring the student to develop and use more complex procedures for health supervision and the teaching of the family. This level gives the student an opportunity

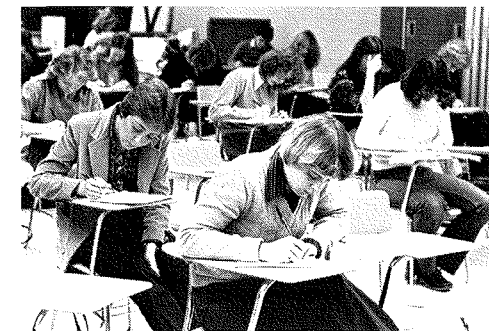
Entrance Requirements and Procedures

Equal Opportunity Statements

Lutheran Deaconess Hospital School of Nursing is committed to the policy that all applicants shall have equal access to the program without regard to race, color, sex, age, religion, marital status or handicap. In adherence to this policy, the school abides by the requirements of Title IX of the 1972 Education amendments, section 504 of P. L. 93-112, and other statutes relating to equal opportunity. Questions regarding compliance may be directed to Director, Lutheran Deaconess Hospital School of Nursing, 2315 14th Avenue South, Minneapolis, Minnesota 55404, or to the Director of the Office of Civil Rights, Department of Health, Education, and Welfare, Washington, D.C. 20201.

ADMISSION REQUIREMENTS

1. A graduate of an accredited high school or its equivalent.
2. A course in high school chemistry or its equivalent.
3. Rank in upper 1/3 of her class.
4. The American College Testing Program (A.C.T. test) The applicant makes the arrangements for this with her high school. It is recommended that the first available testing date during the senior year be used. Our A.C.T. code number is 2119.
5. If college attended, a GPA of at least 2.5 average in courses applicable to nursing.
6. After acceptance a certificate of immunizations as specified by the School.
7. Health and physical abilities of the applicant need to be such as to enable the applicant to meet the academic and clinical requirements of this program.



ADMISSION PROCEDURE

1. A request for information and application forms should be addressed to Registrar, Lutheran Deaconess Hospital School of Nursing, 2315 14th Avenue South, Minneapolis, Minnesota, 55404.
2. Application forms to be submitted are:
 - a. Application for Admission.
 - b. Official transcript of high school credits and college, if attended. Rank in high school class.
 - c. A.C.T. scores — each applicant must have A.C.T. Send complete score report to school.
 - d. Three letters of reference. These references must come from persons who have known the applicant well, in one of the following capacities. Only one reference from a group.
 - (1) recent teacher, (2) recent counselor, (3) clergy man, (4) current or recent employer, (5) personal friend or co-worker.
 - e. Application fee.
3. A personal interview may be required.
4. Further testing may be required.
5. Credit may be given for college level courses if the grade is a "C" or better, if taken within the last 5 years, and if taken at an accredited school.
6. Within one month after all application materials are received, the applicant will be notified of the decision of the Admissions and Promotions Committee.
7. After acceptance, applicants are eligible to apply for financial assistance. All applicants for financial aid are required to complete the FFS.

ACCEPTANCE

Acceptance is based on the following:

1. Complete record for review by the Admissions and Promotions Committee.
2. Satisfactory achievement of admission requirements.

NOTIFICATION OF COMMITTEE DECISIONS

1. The Admissions and Promotions Committee meets monthly from November through June to review completed applications.
2. The Admissions and Promotions Committee notifies each applicant of its decision in writing.
3. Notification will occur within one week of the decision.

Accepted applicants must sign the note of intent and return the note with the matriculation fee within two weeks after the date of the acceptance letter, or the application will be automatically withdrawn. The matriculation fee is non-refundable.

TERMINATION

The School of Nursing reserves the right to terminate any student whose class work, health, conduct or nursing practice make it inadvisable for her to remain in the School.

RETURNING STUDENTS

See re-admission under Entrance Requirements and Procedures.

GRADUATION AND LICENSURE

Students who successfully complete all program requirements and who meet all financial obligations to the School will be awarded the diploma and the pin of the School of Nursing.

Upon graduation, the student is eligible to write the examination for licensure which is given by the State Board of Nursing. Successful passing of this examination enables the graduate to practice nursing as a registered nurse (R.N.) in the state which administered the examination.

ACADEMIC RECORDS

Grade reports of students over 18 years of age may not be sent to parents or responsible parties without a signed waiver by the student.

Grade reports of students under 18 years of age may be sent to parents or responsible parties upon request.

A student may request to see her academic record at any time. If the student is over 18 years of age, a signed waiver by the student must be submitted to the Registrar before parents or responsible parties may review the academic record.

If the student is under 18 years of age, parents or responsible parties may request the Registrar to review the academic record.

A request to the Director of the School of Nursing or the Registrar may be made at any time for the correction of an incorrectly transcribed item in the academic record.

The student or graduate when applying for employment must by written waiver specify the items to be released from the academic record to the prospective employer.

For additional information see Records under Entrance Requirements and Procedures.

TRANSCRIPTS

A transcript will be furnished only upon the written request of the student or graduate. Such requests are to be sent to the Office of the Registrar, Lutheran Deaconess Hospital School of Nursing. The first copy of a transcript is issued without charge. Thereafter, a charge of \$2.00 is made for each additional transcript.

GRADING SCALE

The following grading scale has been adopted by the faculty. The numbers represent percentages of points awarded for completed work.

98% - 100%	A +
94% - 97%	A
91% - 93%	B +
88% - 90%	B
85% - 87%	C +
80% - 84%	C

Students who do not attain a "C" in any course must repeat the course.

PROMOTION

I. Promotion from One Level to Another

Promotion from one level to the next is accomplished through a periodic review of the student's level of achievement in the required areas of theory and clinical experiences of each level. In order to be promoted, the student must have a minimum grade of "C" in theory and a "pass" in the clinical laboratory for all nursing courses and a minimum grade of "C" in all other courses.

In the event that a student fails or drops out of a course, and would like to continue in the program she must:

1. Petition to the Admissions and Promotions Committee to enroll in another course in the curriculum.
2. Petition to the Admissions and Promotions Committee to retake the failed or dropped course.

A course may be repeated only once, and students must always meet the prerequisites of a course before they can take it.

The faculty has the authority and assumes the responsibility for determining whether a student possesses the qualifications necessary for her to become a competent nurse. In the event a student fails to demonstrate the personal and professional qualifications, the student may be asked to withdraw from the School.

II. Moving from One Term to Another

Each student must have paid the tuition and school costs or made arrangements to do so before the beginning of the next term. See the Director of the School if you have any problems.

WITHDRAWAL

Students wishing to withdraw from the School must submit a written statement to the Director of the School. Failure to report to class or clinical assignment is not an official withdrawal.

APPEAL OF COMMITTEE DECISIONS

If the applicant is not accepted for admission and wishes to appeal this decision, the following procedure must be followed:

1. The applicant must notify the Admissions and Promotions Committee in writing of her intent to appeal within two weeks of the date when she was notified of non-acceptance.
2. Upon receipt of the intent to appeal, the Committee will make provision for the applicant to appear before the committee in person.
3. If the in-person appeal to the Admissions Committee is denied, the applicant may present her appeal in writing and in person to the Executive Committee of the Faculty Organization.
4. The decision of the Executive Committee is final.

WITHDRAWAL OF APPLICATION

Applicants may withdraw their applications at any time by notifying the Registrar. The applicant's record will be retained in the files until one month after the class enters in September and then will be destroyed.

Non-completed or non-processed records will be retained until one month after the class enters in September and then will be destroyed.

ADVANCED PLACEMENT

Candidates who have completed courses comparable in hours and content to those currently offered by Lutheran Deaconess Hospital School of Nursing are considered for course exemption on an individual basis. Exemptions will *not* be granted for courses taken prior to five (5) years of the application date without special permission.

Exemption Requirements by Category

1. Non-nursing courses: applicants must provide
 - a. official school/college transcript(s)
 - b. school/college catalog containing the course description(s) for which exemption(s) are being requested.
2. Nursing courses:
 - a. L.P.N. Graduates — exemptions may only be granted for First Level Nursing courses. The applicant must:
 1. have graduated from a state approved N.L.N. accredited school.
 2. submit an official school transcript with satisfactory grades (C average minimum).
 3. have a current L.P.N. license and be eligible to practice in the state of Minnesota.
 4. satisfactorily achieve in faculty-designated examinations.
 5. If academic requirements are met, the applicant may be admitted to the Second Level for an evaluation period.

- b. Students from professional nursing programs — The applicant must:
1. have been enrolled in a state approved and N.L.N. accredited program.
 2. submit an official school transcript with satisfactory grades (C minimum) in previous nursing courses.
 3. submit references which include (1) from the director of the nursing program and (2) from nursing instructors who can adequately evaluate the applicant's previous nursing performance.
 4. submit a school/college catalog containing course description(s) for which exemption(s) are being requested. Only current credits earned within the five years prior to application will be considered for exemption.

Exemption Procedure

1. In addition to furnishing the credentials required for admission, the applicant must submit an **Application for Exemption** form and provide the appropriate data listed in Section B above.
2. The following fee schedule will prevail:
 - a. non-nursing course exemption fee — \$5.00 each.
 - b. nursing courses exemption fee — \$10.00
 - c. standardized testing fees — at cost
3. The Admissions and Promotions Committee will approve or disapprove course exemption requests. Granting of final acceptance will be the responsibility of the Faculty Organization.
4. In order to be eligible for graduation from this school, the student must complete a full academic year at the school.
5. All requests for course exemptions must be submitted and approved before the academic year begins. The deadline for submitting requests is May 30 prior to the academic year in which the exemption is desired.

RE-ADMISSION

In any re-admission, the Admissions and Promotions Committee reserves the right to require additional information and testing when there is an indicated need for it.

Re-admission Procedure

1. Should a former student desire re-admission, she must submit a new application, including references, updated transcripts and physical examination report if the period of time since the last admittance at Lutheran Deaconess Hospital School of Nursing exceeds one year. A re-admission fee of \$50.00 will be charged for this student.
2. Should a former student desire re-admission, and has been away from the school less than one year, she will need to submit a letter of request for re-admission containing (a) reasons for re-admission to the program, (b) activities during absences from the program, and (c) professional goals. A re-admissions fee of \$25.00 will be charged for this student.

Academic Information

ACADEMIC YEAR

The academic year at Lutheran Deaconess Hospital, School of Nursing differs according to the level of the program. First year students, (Level I), follow Augsburg College's academic calendar consisting of the 4-1-4 plan of two semesters and an interim. Each semester is 14 weeks in length and the interim is 4 weeks. Second and third year students (Levels II, III, IV) follow the School of Nursing calendar consisting of 4 quarters, where each quarter is 9 weeks in length.

The academic year at the School of Nursing begins in the fall, and this is the time that most students enter the School. Occasionally, transfer, returning, and special students enter at the beginning of a quarter or semester during the year.

UNITS OF CREDIT

The unit of credit at Lutheran Deaconess Hospital School of Nursing is the semester hour. For transfer students, 1.5 quarter hours is equivalent to 1 semester hour.

Students at the School of Nursing accumulate a total of 114 semester hours of credit, of which 36 semester hours are recorded on an Augsburg College transcript and are automatically transferred to the School of Nursing. These transferred credits represent all work taken at Augsburg College and those courses taught by the Augsburg professors at the School of Nursing.

CLASSIFICATION OF STUDENTS

Students at Lutheran Deaconess Hospital School of Nursing are divided into classes as follows:

First year students	Freshmen
Second year students	Juniors
Third year students	Seniors

ACADEMIC ADVISEMENT

Each freshman student is assigned to an instructor who functions as a counselor. It is the responsibility of each counselor to meet with her advisees at the close of each course to review academic progress and any problems that should occur.

TRANSFER OF CREDITS

See Advanced Placement under Entrance Requirements and Procedures.

LUTHERAN DEACONESS HOSPITAL ENDOWMENT FUND

Seven percent, simple-interest loans are granted from time to time. This fund provides loans up to \$1,000 per academic year. Applications may be obtained from the Director of the School of Nursing.

LUTHERAN DEACONESS HOSPITAL SCHOLARSHIP PROGRAM (AAL)

This scholarship provides varying amounts of financial aid up to \$1,000 per student per year. This scholarship is available to students who are members of AAL. Recipients are selected on the basis of financial need, Christian character, academic achievement, and leadership potential. Information and applications can be obtained from the Director of the School of Nursing.

MINNESOTA STATE GRANT-IN-AID

State money is administered and distributed through the Higher Education Coordinating Commission. This money is available to students who meet the state requirements. Applications are made through the BEOG form and can be obtained from the Director of the School of Nursing or from your high school counselor.

SOCIAL SECURITY BENEFITS

For unmarried full-time students if one parent (covered by Social Security) is retired, deceased or disabled. The amount is dependent upon eligibility as determined by the Social Security Administration. To apply, contact the Federal Social Security Administration Office in your area.

VETERANS' BENEFIT

Eligible students may receive assistance from the Veteran's Administration under the G.I. Bill.

STUDENT EMPLOYMENT

In addition to loans, grants and scholarships, students can also seek employment to help pay for their school costs. It is recommended that a student have sufficient funds so that employment is not necessary for the first semester of the freshmen year, as many students often need that period of time to adjust to the rigors of the program.

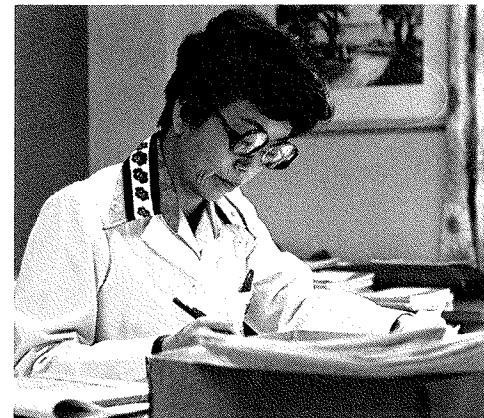
Employment may be available in various departments of Lutheran Deaconess Hospital. Applications for employment may be made through the Personnel Department. This information concerning employment at Lutheran Deaconess Hospital is subject to change in accordance with employment needs and policies of the hospital.

NON-MATRICULATING STUDENTS

Individuals may request permission to take selected nursing courses to meet personal or professional objectives.

The candidate must:

1. have an interview with the Director of the program to assess and plan appropriately for courses to meet the objectives.
2. submit an **Application for Admissions** form and indicate course(s) desired.
3. submit the application fee for processing the record of \$10.00.



Student Services

CAMPUS VISITS

Prospective students or any other interested persons are invited to visit Lutheran Deaconess Hospital School of Nursing campus at any time. School tours may be scheduled with the secretary at the School of Nursing.

HOUSING FACILITIES

In addition to housing the School of Nursing, Anna Bergeland Hall contains a coed residential facility for the nursing students. The third and fourth floors provide housing for female students, while the second floor contains rooms for male students. Single students should live in the residence hall or with their parents if their homes are within commuting distance. Two students share a room, and applicants may request to live together. A few single rooms are available at a higher cost. Student accommodations include a desk, a bed, and a closet. Lounge and laundry areas are located on each residential floor of the hall, and there is a main lounge on the first floor adjacent to the library. The residence hall is connected to the hospital through a tunnel. A residence hall director lives within the hall and is there to assist students with any problems that should occur.

DINING FACILITIES

The hospital offers complete cafeteria service to the nursing students, and meals can be purchased at a reduced rate. There is also a hospital coffee shop. Within the resident hall itself, there are limited facilities for food preparation.

PARKING

Available parking space near the School of Nursing is limited. Parking facilities exist in the hospital's parking lots for students.

HEALTH CARE

A nurse is in charge of the student health service at all times. Students are required to carry group hospitalization insurance through the school unless they have insurance under family policies. The specific services of the student health service are described in the student handbook.

Financial Aid Information

FINANCIAL AID INFORMATION

The following is a list of the major types of financial aid that students who attend the School of Nursing may be eligible for. Students are encouraged to meet with their high school counselors to discuss some of the following sources of aid as well as other sources that they may be eligible for.

BASIC EDUCATION OPPORTUNITY GRANT (BEOG)

The Basic Educational Opportunity Grant Program is a federal aid program designed to provide financial assistance to those who need it to attend a post-high school educational institution. The amount of a Basic Grant is determined on the basis of the applicant's and her family's financial resources. Awards usually range between \$50 and \$1800. Applications may be obtained from the School of Nursing or from your high school.

ELSIE HORTON ANN ROAN MEMORIAL SCHOLARSHIP FUND

This fund is used to assist students in nursing either in the basic program or advanced nursing program. Funds are generally awarded to second or third year students. Applications may be obtained from the Director of the School of Nursing.

FEDERAL LOAN THROUGH THE NURSE TRAINING ACT

Three percent, low interest, cancellable loans are available to students who meet federal requirements. These loans are administered by the School of Nursing, and graduates must work in a needs hospital in order to be eligible for the cancellation. The loan is interest free until 9 months following graduation. Applications may be obtained from the Director of the School of Nursing.

FORTY & EIGHT SCHOLARSHIPS

This unit of the American Legion provides several \$100 scholarships for students in the School of Nursing. Students are selected on the basis of academic achievement and financial need. Applications may be obtained from the Director of the School of Nursing.

GUARANTEED BANK LOANS

Seven percent interest loans administered through the Minnesota Higher Education Coordinating Commission are available. These loans are cancellable if the graduate works in a needs hospital, and are interest free until 9 months after graduation. Applications may be obtained from the Director of the School of Nursing or from your high school counselor.

THIRD YEAR CHARGES

	<u>1st Term</u>	<u>2nd Term</u>	<u>3rd Term</u>	<u>4th Term</u>	<u>Total</u>
Payment Due	Aug.	Nov.	Jan.	Apr.	
Tuition	\$600.00	\$600.00	\$600.00	\$600.00	\$2400.00
Health Fee	22.00				22.00
Graduation Fee	40.00				40.00
Room Rent	<u>135.00</u>	<u>135.00</u>	<u>135.00</u>	<u>135.00</u>	<u>540.00</u>

LDH TOTAL \$3002.00

Additional expenses include: transportation to various clinical facilities and to Augsburg College. Additional tours may also require additional charges. No attempt is made to include personal expenses. Uniforms are purchased directly from the uniform company. Books are purchased directly from nearby bookstores. Health insurance is mandatory and may be purchased through the school.

Payment of Charges: Charges must be paid by due dates. If charges are not paid and/or arrangements made, the student will not be allowed to attend classes.

Employment: The student academic hours allow time for employment. Many students secure employment to help defray school expenses. It is suggested that students not work during the first semester in the school.

Refunds: Tuition for a student leaving the school will be refunds as follows:

- During the first week - 80%
- second week - 70%
- third week - 60%
- fourth week - 50%
- fifth week - 40%

No refund is made after the fifth week. No refunds are made for the Interim period. Fees are not refundable.

Re-Admission: Should a former student apply for re-admission, she will submit a new application, including a physical examination report and references. A re-admission fee of \$25 will be charged to students returning after an absence of up to six months. After an absence of more than six months, a \$50 charge will be made in addition to the regular tuition charges. Transfer students pay the re-admission charge.

COUNSELING PROGRAM

The school has a counseling program which is flexible enough to meet varying individual needs. The program assists the student in meeting and solving educational and personal problems. Referral services are used as indicated or requested e.g. pastors, psychiatrists and psychologists to assist the student in becoming more self-directing.

LIBRARY SERVICES

Lutheran Deaconess Hospital Inger Bergh Library is located on the first floor of Anna Bergeland Hall and is under the direction of the medical librarian. This library contains about 3,000 volumes and about 120 periodicals. The library also houses a student learning center. Nursing students also have full privileges at the Augsburg College Library and at the Children's Health Center and Hospital library.

RECORDS

The maintenance and safety of the applicant's records is the responsibility of the Registrar.

Procedure for Gaining Access to Records:

1. Student Records
 - a. Access to student progress records is limited to School Administration, the Registrar, the individual student, and faculty members.
 - b. Anyone except the Registrar gaining access to the file shall sign and date the access sheet in the file. The purpose of the access shall also be completed on the access sheet.
 2. Graduate Records
 - a. Access to graduate records is limited to the Director of the School or her designee, the Registrar, and the graduate.
 - b. Anyone gaining access to a graduate file shall sign and date the access sheet for that file and shall state to what purpose the file was viewed.
 - c. No information is given from any graduate file unless upon the written request of the graduate.
 - d. The above procedure also applies to files of resigned students.
- For additional information see the Student Handbook.

Student Activities

RELIGIOUS ACTIVITIES

Students are encouraged to practice the teachings of the Christian faith by attending a church of their own affiliation and chapel services and by participating in student groups that are sponsored by the churches or other religious organizations. As part of the School's annual program of religious emphasis, six mission interest meetings are held during the school year. The Good News Committee schedules chapel devotions and plans activities for the annual spiritual emphasis week. The Taiwan project is a plan in which one Lutheran Deaconess Hospital School of Nursing graduate annually is given the opportunity to serve for a two-year period in the Chiayi Christian Hospital in Taiwan. These arrangements are made with the Board of World Missions of the American Lutheran Church.

STUDENT GOVERNMENT

Students automatically become members of the Deaconess Student Association (DSA) of Lutheran Deaconess Hospital School of Nursing when they are admitted to the School. Through this organization students learn self-direction, self-discipline, leadership and responsibility, thus helping them to adjust to group living and to their future roles as professional nurses. Each class selects its own officers who conduct the business and guide the activities of the class. A faculty member serves as an advisor for each class.

STUDENT PROFESSIONALISM

Each student is encouraged to become a member of the State and National Association of Nursing Students. Participation in these organizations fosters an opportunity for students to develop an interest in and a need for membership in professional organizations as a registered nurse.

SOCIAL-CULTURAL ACTIVITIES

The Big Brother and Sister activities assist new students in becoming oriented and adjusted to the School. The School of Nursing has a choir directed by a qualified Director. Periodically this choir gives concerts of both religious and contemporary music, and every spring the choir goes on a tour. Students are also encouraged to take advantage of the rich cultural environment which the Twin Cities provide by attending concerts, operas, ballets, theaters, films, museums, art galleries, sporting events and other cultural-recreational events. There are limited funds made available from Lutheran Deaconess Hospital Auxiliary for students to attend community cultural events.

For additional information see the Student Handbook.

Financial Information

ESTIMATED COST OF PROGRAM

Tuition and fees are estimated below. Effort will be made to keep charges as estimated. However, all tuition and fees are subject to changes as necessary.

PAYMENT PLAN

Pre-admission charges (not refundable)

Application Fee, submitted with application	\$10.00
Matriculation Fee, paid when appointment is accepted	<u>40.00</u>
	\$50.00

FIRST YEAR CHARGES

	<u>1st Semester</u> September	<u>Interim</u> January	<u>2nd Semester</u> February	<u>Total</u>
Payment Due				
Tuition at LDH (Exclusive of pre-admission fees)	\$496.67	\$496.67	\$496.66	\$1490.00
Charge for Augsburg Courses (approx.)	750.00		750.00	1500.00
Health Fee	22.00			22.00
Room Rent	<u>240.00</u>	<u>60.00</u>	<u>240.00</u>	<u>540.00</u>
TOTAL				\$3552.00

SECOND YEAR CHARGES

	<u>1st Term</u> Aug.	<u>2nd Term</u> Nov.	<u>3rd Term</u> Jan.	<u>4th Term</u> Apr.	<u>Total</u>
Payment Due					
Tuition LDH	\$600.00	\$600.00	\$600.00	\$600.00	\$2400.00
Health Fee	22.00				22.00
Room Rent	<u>135.00</u>	<u>135.00</u>	<u>135.00</u>	<u>135.00</u>	<u>540.00</u>
LDH TOTAL					\$2962.00