

Graduate Studies



Augsburg

COLLEGE

Master of
SOCIAL WORK

2000 - 2001



*"The good we secure for ourselves
is precarious and uncertain...until
it is secured for all of us and
incorporated into our common life."*

—Jane Addams

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Overview

The Augsburg Master of Social Work is a small program of distinction and quality. Our purpose is to prepare social work students for agency-based practice in public and non-profit settings. We offer a challenging curriculum, combining social work theory, policy, practice methods, skills training, research, and evaluation techniques.

Our philosophy is to emphasize client strengths and empowerment; problem solving within a holistic, systems framework; and practice informed by solid research and evaluation. Throughout our curriculum, we stress social work values and ethics. We also emphasize responsibility to the local and global community, promotion of social and economic justice, understanding of and appreciation for diverse peoples and cultures, and commitment to oppose oppression of all forms.

Augsburg MSW students complete a year of generalist professional preparation (the foundation) and a year of advanced preparation in one of two

concentrations: Family Practice or Program Development, Policy and Administration. The academic coursework consists of 18 full courses for regularly admitted students or 13 full courses for those admitted with advanced standing (see explanation of advanced standing on page 13).

In addition to the academic coursework, students complete 900 hours of field practica in two settings and a summative evaluation project. The Twin Cities offer many unique opportunities for field practicum sites such as non-profit advocacy organizations, counseling centers, neighborhood centers, state and county agencies, schools, hospitals, correctional facilities, and non-governmental organizations. We have field sites in both urban and rural settings.

Our classes are offered on a weekend intensive format. Field placements are available weekdays, as well as some evenings and non-class weekends. We maintain small class sizes of 10 to 25 students. We offer trips abroad to compare social services

of other countries, including England, Mexico, Norway, Portugal, Slovenia, and Taiwan.

We have outstanding faculty who are internationally known for their teaching and research. Our adjunct faculty are innovative practitioners and administrators from agency-based settings. Our faculty provide expertise in a broad range of areas within social work. All our faculty are available for mentoring relationships. They schedule office hours convenient to weekend students.

The Augsburg MSW builds on the liberal arts base of the College and supports the College's mission: "To nurture future leaders in service to the world by providing high-quality educational opportunities, which are based in the liberal arts and shaped by the faith and values of the Christian Church, by the context of a vital metropolitan setting, and by an intentionally diverse campus community."

MSW Program Mission and Goals



The mission of the Department of Social Work is: "To develop social work professionals for practice that promotes social justice and empowerment towards the well-being of people in a diverse and global society."

As you progress through our MSW curriculum, you will learn:

- how an individual lives in and is affected by his or her environment;
- how social policies and programs affect individuals, families, communities, and society;
- to use a range of client-centered approaches to practice with client groups of all types and sizes;
- to apply theories and methods of practice through the field placement experience;
- the importance of practice informed by

sound, scholarly research; and

- how to evaluate the effectiveness of your social work practice and of social work programs.

Student learning is guided by the following MSW program goals:

1. prepare students to be competent, creative, and ethical social work professional practitioners who maintain a perspective that is multi-cultural and holistic (that is, one which encompasses the integrated needs of individual, family, and community), with attention to the special needs of our migrant, immigrant, and Native American local populations;
2. prepare students to excel in problem-solving within systems of many sizes, to become advanced practitioners who build on combined strengths of the client, group, or community rather than focusing on individual pathology;
3. prepare students for continuing advanced education, graduate or post-graduate, in social work or related fields;
4. prepare students to work for peace, social justice, and human well-being at a variety of levels with a global perspective;
5. prepare students to apply critical thinking skills within professional contexts and to demonstrate the professional use of self;
6. integrate a liberal arts perspective that creates a holistic approach to practice; and
7. provide students with increased access to social work education.

MSW Program Format

The Augsburg MSW degree is designed to meet the needs of a wide range of students with differing responsibilities and time commitments. Scheduling classes in a weekend intensive format allows students some flexibility in coordinating school obligations with weekday work and family commitments. Our weekend format also provides access to an MSW education to those living outside of the Twin Cities metropolitan area, who must travel some distance.

Academic Calendar

We follow a trimester academic calendar, offering classes September through June, exclusively on weekends. Classes typically meet every other weekend with some back-to-back weekends.

Class Periods

Classes meet in four-hour blocks on Friday evenings, 6 to 10 p.m., Saturday mornings, 8 a.m. to noon, and Saturday afternoons, 1 to 5 p.m. A short break is

offered at the mid-point of class. Each class meets for eight sessions in a given trimester.

Course Load and Program

Duration

Foundation students complete 18 full courses. Full-time students enroll in three courses per trimester for six trimesters, totaling two years. Part-time students enroll in one or two courses per trimester for 12 trimesters, totaling four years. Advanced standing students attend full time, enrolling in three courses per trimester for five trimesters, totalling 13 full courses over one year and two trimesters. The part-time option is not offered for those with advanced standing. All students must complete the MSW degree in no more than four years following matriculation.

Course Credit and Contact

Hours

A full credit MSW course (1.0) is equal to 4 semester credits or 6 quarter credits. Each full course meets for 32 contact hours, with the

expectation of substantial independent study outside of class.

Cohorts and Course

Sequence

MSW students are admitted with a particular "cohort." Cohorts are distinguished by: level of admission (foundation or advanced standing), rate of attendance (full-time or part-time), and preferred concentration (Family Practice or Program Development, Policy, and Administration-“PDPA”). Augsburg offers six cohorts.

Field Practicum

MSW students spend 900 hours in two field practica. The foundation field practicum requires 420 hours. The concentration field practicum requires 480 hours. Each practicum experience is spread out over two trimesters (fall and winter) and is completed concurrent with enrollment in integrative field work seminars (SWK 502-503 and SWK 523-524) as well as other MSW coursework.

Fall Trimester 2000

Class Weekends

Sept. 15-16
Sept. 29-30
Oct. 13-14
Oct. 27-28
Nov. 3-4
Nov. 17-18
Dec. 1-2
Dec. 15-16

Winter Trimester 2001

Class Weekends

Jan. 5-6
Jan. 19-20
Jan 26-27
Feb. 9-10
Feb. 16-17
Mar. 2-3
Mar. 16-17
Mar. 23-24

Spring Trimester 2001

Class Weekends

Apr 6-7
Apr 20-21
May 4-5
May 18-19
Jun 1-2
Jun 8-9
Jun 22-23
Jun 29-30



Summative Evaluation

Project

All students apply knowledge and skills from the foundation and concentration curriculum in completing a project designed to evaluate their social work practice. Students conduct and present this evaluation/research project during their final year of study. They may also select the thesis option as an elective (see page 6).

Time Commitment

Although classes meet on weekends, students spend time on their studies during non-class weekends and weekdays. The typical student will spend 12 hours in classes within a 23-hour period. For every hour spent in class, a student may spend 3 to 4 hours outside of class, working on assignments or group

projects. A student also may spend 15 to 20 hours per week in the field practicum during the fall and winter trimesters (a span of six or seven months for each practicum).

In the final year of study, students complete a summative project, which requires substantial independent research, analysis, and writing.

Some MSW students work full time while enrolled in the MSW program. Most, however, arrange to reduce their work hours or request time away during their graduate studies. Each student's situation is unique and must be decided individually. All students must develop strategies for balancing family, work, and academic responsibilities.

Dual Degree

Augsburg College and

Luther Seminary (in St. Paul) have developed a dual degree: Master of Social Work and Master of Arts in Leadership for Mission (MSW/MA). The dual degree focuses on meeting the educational interests of people planning to serve the spiritual and social needs of families, individuals, and communities.

A pilot project has been approved by both schools. Augsburg is currently seeking approval from the Council on Social Work Education. For more information, contact the Augsburg social work office, (612) 330-1233, or Luther Seminary, (651) 641-3521, for their catalog. Applicants apply to each program separately; admission to one does not guarantee admission to the other. This joint program is ecumenical in its admissions policies and academic outlook.

MSW Curriculum Components



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The MSW curriculum, which includes both academic coursework and field education, has two components: foundation and concentration.

Foundation Curriculum

The foundation curriculum is made up of nine courses and a generalist field practicum. In the foundation courses, you are introduced to social work as a profession. You will learn both historical and contemporary theories, issues, and practice methods, relating to both the individual and the environment. During the foundation year, you will study human behavior and the social environment; history of social welfare policy; and services, research methods, practice methods, assessment frameworks, family and community diversity, and social work values and ethics.

In the foundation curriculum, you will apply this generalist

knowledge of theories and practice methods in the foundation field practicum. The field practicum is completed concurrently with your enrollment in two integrative field work seminar courses (SWK 502 and 503). The full foundation curriculum is required of all students, with the exception of those admitted with advanced standing (see explanation of advanced standing on page 13). Before beginning the concentration curriculum, all foundation coursework and field hours must be successfully completed.

Concentration Curriculum

The concentration curriculum is made up of nine courses and an advanced field practicum. After completing the foundation requirements, you will enroll in the concentration curriculum of your choice. Augsburg offers two concentrations: Family Practice and Program Development, Policy, and

Administration. In either concentration, you will deepen your knowledge of the primary issues affecting families and communities, develop a range of client-centered approaches to practice, gain a broader understanding of human diversity, develop competencies in practice based-research, and learn practice or program evaluation techniques.

In the concentration curriculum, you will apply this advanced knowledge of theories and practice methods in the concentration field practicum experience. The field practicum is relevant to your chosen concentration and is completed concurrently with your enrollment in two field seminar courses (SWK 523 and 524). As a capstone to your MSW program, you will complete a summative evaluation project in practice or program evaluation.



Family Practice Concentration:

Family, in its diverse forms, is central to society. "Family," in this context, is interpreted broadly as the nurturing system surrounding people. It is inclusive of many areas of need. As a growing number of family-related challenges face society, there is an ever-increasing need for professionals who base their practice on in-depth study of the broad spectrum of issues that confront the family. In the Family Practice concentration, you will concentrate on promoting empowerment of the family-nurturing systems from a developmental and holistic perspective.

Program Development, Policy, and Administration:

Social change is necessary to foster policies and services that respond to human need. The Program Development, Policy, and Administration

concentration was developed in response to the growing demand for leadership and administration. Effective services require competent practitioners to provide strong leadership and effective administration. In this concentration you will learn the knowledge and skills necessary to promote and achieve needed change, and to develop, lead, guide, and administer programs that serve diverse people in a variety of settings.

Summative Evaluation Project

All students will apply knowledge and skills from the foundation and concentration curricula in completing a final project designed to study social work efficacy. Students will conduct and present this advanced research project during their final year of study.

Master's Thesis

Students have the option of completing a thesis,

building upon but separate from the summative evaluation project. Course credit is given for this option as an elective. Students work with a thesis adviser to develop more in-depth research skills contributing to social work knowledge.

Degree Requirements

To be conferred with the MSW degree, students must achieve the following:

- successful completion of 18 MSW courses (13 for advanced standing), with no more than two courses with a grade of 2.0 or 2.5, and with a cumulative GPA of 3.0 or higher;
- successful completion of 900 hours of approved field practica (480 hours for advanced standing);
- successful completion and submission of the summative evaluation project; and
- successful completion of all degree requirements within four years of matriculation.

MSW Courses and Upcoming Changes

Below are two curricula: existing and revised. The revisions are in response to feedback requested from several constituencies, including students, alumni, faculty, field agencies, and CSWE. The revised curriculum is approved by the social work department and awaiting approval from the College Academic Affairs Committee in 2000-01. We

intend for the new curriculum to begin in 2001-02. This means students who begin in 2000-01 will complete the first year under our existing curriculum, but will complete subsequent years under the revised curriculum.

For advanced standing students, the revised curriculum adds a new course and requires a winter start

date. We will offer this new course in winter 2001-02. Because of the earlier start for advanced standing students, we will move the advanced standing application deadline for 2001-02 admission to January 15, 2001. (Advanced standing applicants previously applied in October.)

EXISTING Curriculum

Foundation Courses:

Human Behavior and the Social Environment
 Integrative Field Work Seminar I
 Methods and Skills I
 History of Social Welfare Policy
 Research I

Integrative Field Work Seminar II
 Methods and Skills II
 Introduction to Family Practice
 Introduction to Program Development, Policy & Admin.

Family Practice Concentration Courses:

Integrative Field Work Seminar III
 Family Practice I
 Research II
 Integrative Field Work Seminar IV
 Family Practice II

Thesis Seminar
 Creative Problem Solving in Supervision
 Family Diversity/Family Social Policy
 Elective

Program Development, Policy, & Administration Concentration Courses:

Integrative Field Work Seminar III
 Processes of Program Planning & Development
 Research II
 Integrative Field Work Seminar IV
 Organizational Development & Administration

Thesis Seminar
 Interorganizational, Community, Political Relations
 Advanced Social Policy
 Elective

REVISED Curriculum

Foundation Courses:

Human Behavior and the Social Environment
Field Work I: Integrative Seminar and Skills Lab
Methods and Skills I: Individuals
History of Social Welfare Policy
Field Work II: Integrative Seminar and Skills Lab

Methods and Skills II: Families & Groups
Community Development for Social Change
Theories of Family: Intro. to Family Practice
Research I
Advanced Practice Methods (advanced standing only)

Family Practice Concentration Courses:

Field Work III: Integrative Seminar (.5)
Diversity in an Urban Environment I (.5)
Family Practice I
Research II: Practice Evaluation
Field Work IV: Integrative Seminar (.5)
Diversity in an Urban Environment II (.5)

Family Practice II
Family Social Policy
Creative Problem Solving in Supervision
Family Practice Elective
General Elective

Program Development, Policy, and Administration Concentration Courses:

Field Work III: Integrative Seminar (.5)
Diversity in an Urban Environment I (.5)
Organizations/Social Admin. Practice I
Research II: Program Evaluation
Field Work IV: Integrative Seminar (.5)
Diversity in an Urban Environment II (.5)

Planning and Policy Practice I
Organizations/Social Admin Practice II
Planning and Policy Practice II
Organizations/Social Admin. Practice III
General Elective

ENROLLMENT Options

Foundation • Full-time

YEAR 1

- Fall** Human Behavior & the Social Environment
Field Work I: Integrative Seminar & Skills Lab
Methods & Skills I: Individuals (foundation practicum begins)
- Winter** History of Social Welfare Policy
Field Work II: Integrative Seminar & Skills Lab
Methods & Skills II: Families & Groups (foundation practicum continues and finishes)
- Spring** Research I
Theories of Family: Intro. to Family Practice
Community Development for Social Change

YEAR 2

- Fall** Field Work III: Integrative Seminar & Diversity (.5 each)
Research II: Evaluation (practice or program)
Concentration Course #1 (concentration practicum begins)
- Winter** Field Work IV: Integrative Seminar & Diversity (.5 each)
Concentration Course #2
Concentration Course #3 (concentration practicum continues and finishes)
- Spring** General Elective
Concentration Course #4
Concentration Course #5

Advanced Standing • Full-time

YEAR 1

Fall No Courses

Winter Advanced Practice Methods

Spring Research I

Theories of Family: Intro. to Family Practice
Community Development for
Social Change

YEAR 2

Fall Field Work III: Integrative Seminar &
Diversity (.5 each)

Research II: Evaluation (practice
or program)

Concentration Course #1
(concentration practicum begins)

Winter Field Work IV: Integrative Seminar &
Diversity (.5 each)

Concentration Course #2

Concentration Course #3

(concentration practicum continues
and finishes)

Spring General Elective

Concentration Course #4

Concentration Course #5

Foundation • Part-time

YEAR 1

Fall Human Behavior & the Social
Environment

Winter History of Social Welfare Policy

Spring Research I

YEAR 2

Fall Field Work I: Integrative Seminar/Skills Lab
Methods & Skills I: Individuals
(foundation practicum begins)

Winter Field Work II: Integrative Seminar/Skills Lab
Methods & Skills II: Families & Groups
(foundation practicum continues and finishes)

Spring Theories of Family: Intro. to Family Practice
Community Development for
Social Change

YEAR 3

Fall Field Work III: Integrative Seminar &
Diversity (.5 each)
Concentration Course #1
(concentration practicum begins)

Winter Field Work IV: Integrative Seminar &
Diversity (.5 each)
Concentration Course #2
(concentration practicum continues
and finishes)

Spring Concentration Course #3
General Elective

YEAR 4

Fall Research II: Evaluation (practice
or program)

Winter Concentration Course #4

Spring Concentration Course #5

Field Work Education and Field Practicum



Field Work Education and Field Placement

Social work education is not merely classroom based. Through the field experience, we expect that you are able to demonstrate your aptitude in bridging theory and practice. The foundation of your practice includes:

- ethical, competent professional practice
- problem solving within a systems framework and strengths perspective
- an understanding of, and respect for, diverse peoples and cultures
- responsibility and service to the broader community in the interest of social justice
- a commitment to oppose oppression.

We recognize that the field experience, called

“practica,” with the field work integrative seminars, is the arena for the application of this philosophy. It is our belief that the collaborative efforts between the student, the field agency, and the MSW program are essential.

Field Education Format

Under the instruction and supervision of professionally-trained, MSW-level, and program-approved field instructors, you will spend 900 hours in two field practica. Each practicum is spread out over two trimesters (fall and winter) and is completed concurrently with enrollment in field work integrative seminars (SWK 502-503 and SWK 523-524) as well as other MSW coursework.

The field work education of the MSW program is divided into two components: foundation and concentration. The foundation field practicum requires 420 hours and is completed by those students admitted at the foundation level. The foundation practicum puts emphasis on developing competence as a professional generalist social worker. The concentration field practicum requires 480 hours and is completed by all students, including those admitted at the foundation level and those admitted with advanced standing. The concentration practicum places emphasis on advanced practice skills and leadership qualities related to the chosen concentration.



Process for Field Practicum Selection

Field practicum selection for the fall of any academic year is done in the previous spring during specified dates determined by the MSW field coordinator. You are required to attend the student field orientation before beginning your field practicum search.

At the student field orientation, the MSW field coordinator will provide a list of field sites approved by Augsburg's MSW program and classified according to type of field setting. Based on your area of interest and your career goals, you will choose two or more field sites and will arrange interviews at each. Once interviews are finished, you will rank your choices of field sites, and the field sites will rank their choices of interns. The MSW field coordinator strives to match student preferences with field site preferences.

In rare instances, you may petition to complete a field practicum

at an agency that is not on the approved site list or is at your place of employment. In either case, you can work with the MSW field coordinator to determine if the site in which you are interested is acceptable. All field practica must be supervised by professionals who are approved as Augsburg field instructors.

Field Practicum Settings

Field practica are not only the basis for a sound social work curriculum, but are long-remembered. The primary goal of the field faculty at Augsburg is the success of each student in a stimulating and challenging field practicum. Our current list of approved field sites includes agencies in the following areas of practice:

- family and children services
- child welfare
- mental health
- crisis intervention
- senior resources
- family social policy
- health and human services
- corrections and probation
- public and independent schools
- youth services
- hospitals
- developmental disabilities
- American Indian family services
- chronically and persistently mentally ill
- chemical dependency
- court services
- immigrant, migrant, refugee services
- victims of torture
- Catholic and Lutheran social services
- neighborhood services

Admission to the MSW Program



Entering a Master of Social Work program requires a commitment to a professional career of serious responsibility. Social workers serve children and adults who are arguably the most vulnerable people in our society and need the strongest support that can be provided on their behalf. Therefore, social work is by necessity a rigorous course of study requiring knowledge and skills in complex procedures which must be applied appropriately and sensitively with diverse individuals and communities.

To excel in the Augsburg MSW program, students must manage a demanding academic curriculum. They must employ well-developed analytical skills and critical thinking abilities. They must be open to examining their own values and worldview. They must be collaborative, flexible, and be able to accept constructive criticism. They

must be disciplined and hard working. Most importantly, they must exhibit a commitment to the values of the social work profession.

The Augsburg MSW program promotes the widest possible diversity within its student populations. Therefore, the admission policies ensure that educational opportunities are provided to persons with a range of abilities, backgrounds, beliefs, and cultures.

Applicant Qualities

A strong candidate for the MSW program will demonstrate the following:

- outstanding academic abilities
- a solid foundation in the liberal arts
- the ability to think clearly and communicate effectively
- strong writing skills and command of the English language
- healthy sense of self and concern for the well-being of others
- awareness of social issues and a commitment to social justice
- clear appreciation of the value base of the social work profession
- leadership qualities and the ability to work with diverse peoples and cultures
- knowledge of the Augsburg MSW philosophy and focus on agency practice

Application Requirements

To apply for the MSW program you must meet the following minimum standards:

- bachelor's degree from an accredited, liberal arts college or university;
- cumulative undergraduate GPA of 3.0 or higher;
- liberal arts course work in the social sciences, humanities, human biological systems, and statistics.



Conditions for low GPA

If your undergraduate cumulative GPA (not including proprietary schools) is 2.99 - 2.50, you may file an application provided you show completion of at least one graduate level course, from an accredited, academic institution, with a grade of B (3.0) or higher. If your cumulative GPA is 2.49 - 2.0, you may file an application provided you show completion of at least two graduate level courses, from an accredited, academic institution, each with a grade of B (3.0) or higher. All graduate courses must be completed and documented on an official transcript at the time of application.

Liberal arts coursework

All applicants to the MSW program must show completion of the following liberal arts courses, each with a grade of C (2.0) or higher:

- four social science courses
- three humanities courses

Applicants also must show completion of, or declare an intention to complete, the following courses, each with a grade of C (2.0) or higher:

- one basic statistics course
- one **human** biology, physiology, or anatomy course

These courses must be completed prior to enrollment.

Human service experience

Although it is not a requirement, we give strong preference to those applicants with work or volunteer experience in human services, particularly experience that demonstrates responsibility and leadership. We consider human service experience to be direct or indirect practice in a health and human service organization. This includes assessment; treatment planning and evaluation; case management; information and referral; counseling; advocacy; teaching; research; supervision; consultation; community organization; and the development, implementation, and administration of policies, programs, and activities. Applicants are advised that MSW field placement options may be limited for those who lack prior human service experience. Also, we do not grant academic credit for work or life experience.

Test of English as a Foreign Language

If English is not your native language, you must take the Test of English as a Foreign Language (TOEFL) or the Michigan English Language Assessment Battery (MELAB). For the TOEFL, a minimum score of 600 (paper test) or 250 (computer test) is required. For the MELAB, a

minimum score of 85 is required. To inquire about times the test is offered, cost, study tools, testing facilities near you, or to inquire about results of a past test, please contact either testing service via their Web sites: <www.toefl.org> or <www.lsa.umich.edu/eli/>.

Admission with Advanced Standing

Advanced standing is an application category open to those with the following qualifications:

- bachelor's degree in social work, accredited by the Council on Social Work Education (CSWE);
- BSW degree received no more than seven years prior to the desired MSW matriculation date;
- cumulative undergraduate GPA of 3.0 or higher;
- liberal arts course work in the social sciences, humanities, mathematics, human biological systems, and statistics.

If your undergraduate cumulative GPA is 2.99 or lower, you may not apply for advanced standing and must apply at the foundation level, following the low GPA requirements outlined above.



BSW parallel courses

Advanced standing applicants are asked to identify courses from their BSW programs that are parallel to the MSW courses from which they seek exemption. These courses include Human Behavior and the Social Environment (SWK 500), History of Social Welfare Policy (SWK 501), Practice Methods I and II (SWK 505/506), and Integrative Field Work Seminar I and II (SWK 502/503), which includes 420 field practicum hours.

Only BSW courses with a grade of B (3.0) or higher are eligible for consideration as a parallel course. If an advanced standing applicant is admitted, but does not have an eligible BSW course for one (or more) of these courses, he or she will complete that MSW course at Augsburg, prior to enrolling in the advanced standing curriculum.

Admission as a Transfer Student

Students admitted to another MSW program accredited by CSWE may

request to apply to Augsburg as a transfer student. Transfer students follow the same application timeline as foundation applicants, unless the foundation year has been completed. In the latter case, the transfer student should follow the timeline for advanced standing applicants.

Additional documents

Transfer students follow the same procedures as a new applicant; however, the following additional documents are required:

- copy of the syllabus for each MSW course for which transfer of credit is sought;
- a letter of recommendation from the MSW program from which the student is transferring—either from an instructor, an adviser, or the MSW director; and
- official transcript showing MSW grades.

Each completed MSW course is considered individually and is not guaranteed to be transferable. Eligible courses must be from a CSWE-accredited program and must

receive a grade of B (3.0) or higher. Transfer students may receive credit for up to eight courses. All transfer students must complete no fewer than 10 courses at Augsburg.

Application materials

A packet of application materials may be requested from the Department of Social Work, (612) 330-1233 or <swkinfo@augsburg.edu>. The application packet includes an application form, a liberal arts checklist, a parallel course checklist, three recommendation forms, transcript request forms, and an application status card.

To complete an MSW application, you will need to submit the following:

- 1.) completed and signed application form;
- 2.) \$25 application fee;
- 3.) completed liberal arts course checklist;
- 4.) completed BSW parallel course checklist (for advanced standing applicants);



- 5.) three completed and signed recommendation forms, with letters attached;
- 6.) official transcript(s) from all post-secondary institutions attended;
- 7.) results of Test of English as a Foreign Language (for non-native English speakers);
- 8.) typed personal statement, with responses to these questions:
 - What is your perspective on social welfare and society?
 - What is your understanding of the social work profession?
 - Describe your employment and/or volunteer experiences and explain how they have prepared you for pursuing the MSW degree.
 - Give examples of your demonstrated ability to work with a diversity of people.
 - How would you rate your written and oral communication skills?
 - What are your personal qualities that make you well suited for the social work profession?
 - What are your limitations and how would you address them in your professional education?
 - What are your career and life goals?
 - How do you anticipate the MSW degree will facilitate your career development?

Application Deadlines

The application deadline refers to actual receipt of the application packet in our office, and does not refer to a postmark date. In the event a deadline falls on a weekend, materials will be due the following Monday.

Foundation applicants

Received packets are processed beginning	November 15
Priority filing date	4:30 p.m., December 15
Final deadline	4:30 p.m., January 15
Notification date	March 15
Matriculation term	Fall trimester (September)

Advanced standing applicants

Received packets are processed beginning	November 15
Priority filing date	4:30 p.m., December 15
Final deadline	4:30 p.m., January 15
Notification date	March 15
Matriculation term	Winter trimester (January)

“Late” applications

We may consider late applications on a space available basis. We review all applications that are completed by the final deadline, which takes about two months. After our review and decision process we may determine we have space for additional students and will accept a select number of late applications by a designated date. To file a late application, you must request advance permission from our office. Applications that arrive after the final deadline are not automatically considered as late applications.

International Applicants



The Department of Social Work encourages qualified applicants from other countries to apply to the MSW program. An international applicant is someone who is not a permanent, legal resident of the United States.

International applicants follow the same timelines and application procedures as U.S. residents; however they must follow these additional instructions:

- All application materials must be submitted in English;
- If English is not your native language, you must submit official scores from the TOEFL or MELAB (see minimum required score on page 13);
- If your bachelor's degree was received from an institution outside of the United States, you must request an evaluation of credentials (see below).

Guidelines for International Transcript Submission

MSW admission requires an "evaluation of credentials"

for any transcript(s) from an institution outside of the United States. This evaluation should include the following:

- 1.) analysis of credentials—to determine if your degree is equivalent to an accredited U.S. bachelor's degree
- 2.) course by course evaluation—to show your complete course listing with credit values and grades received for each course
- 3.) calculation of grade point average—to show your cumulative grade point average using the standard U.S. grading system, i.e., A=4.0, B=3.0, C=2.0, D=1.0, F=0.0
- 4.) translation to English (if applicable)

You should request that the evaluation report be sent directly to the Department of Social Work. Typically, the evaluating service will send a second copy to you at no extra charge. Usual turnaround time for a credential evaluation is approximately 30 days from the time they receive all your documents. It is your responsibility to

coordinate and pay for this evaluation and to begin the process early enough so that results are received in our office by our deadline. We suggest:

Educational Credential Evaluators, Inc.

Phone: (414) 289-3400
Fax: (414) 289-3411

OR

World Education Services, Inc.

Phone: (800) 937-3895 ext. 2
Fax: (212) 966-6395

Declaration of Finances and Student Visa

Before being admitted, international applicants will be asked to provide proof of funds to finance the MSW education, including tuition, books, and living expenses. A Declaration of Finances is completed by you or your financial sponsor with appropriate documentation such as bank statements or other financial records. The Declaration of Finances is required for Augsburg to issue an I-20 for the student visa (F-1).

Summary of MSW Fees and Charges

Application Fee	\$25
Admission Deposit	\$100
Campus Access Fee	\$10 per trimester
Information Technology Fee	\$25 per full course
Late Registration Fee	\$35
	per day, up to a max of \$125
Registration Change Fee (if making a change after the first class session)	\$5
Transcript Fee	\$3 per copy
Continuation Fee (if work on the degree continues beyond scheduled coursework)	\$350 per trimester
Tuition for 2000-2001:	per course \$1,284

Tuition is set on an annual basis and is payable at the beginning of each trimester.

Finance Charge: A finance charge is applied at a simple rate of one percent per month on any account with an open balance of 30 days or more.

Tuition Refund Schedule

In order to be eligible for a refund of tuition charges, students are responsible for canceling courses with the registrar's office. A per course tuition refund will be made on the following basis:

Through the first scheduled class meeting: 100% of tuition
(minus a \$75 administrative fee if withdrawing completely)

Prior to the second class meeting: 80% of tuition

Prior to the third scheduled class meeting: 60% of tuition

No refund after the third scheduled class meeting.

Enrollment Payment Options

Payment in full: due prior to first day of classes

Payment plan:

A 3-pay plan is available each trimester with 1/3 tuition due every 30 days, beginning prior to the first day of classes.

Company reimbursement:

Courses that are company reimbursed require a deposit of \$150 per course, with full payment due within 45 days after the end of the term.

Registration is permitted only if the student's account for a previous term is paid in full as agreed. Augsburg College will not release diplomas or academic transcripts until all student accounts are paid in full. This policy applies to student loan funds administered by the College (e.g., Perkins Student Loan); payments must be current according to the established repayment schedules.

Financial Aid



Financial assistance is available to degree-seeking students enrolled in the MSW program. Non-degree seeking students are not eligible for any type of financial aid through Augsburg College. Students enrolled in two or three full-credit courses per trimester are eligible to apply for full-time aid. Students enrolled in one course are eligible to apply for half-time aid. The Enrollment Center assists students in assessing financial aid eligibility and offers financial aid from available alternatives, some of which are listed below:

Sponsored Scholarships

Augsburg actively pursues non-Augsburg funding for special scholarships. The availability of such scholarships may enable the participation of individuals of limited financial means as well as individuals working for volunteer agencies and other organizations not likely to provide tuition reimbursement.

Company Tuition Assistance Programs

Many companies, agencies, and corporations offer full or partial tuition assistance to employees who participate in work-related or degree-related college programs. Augsburg College offers a payment plan by which employees may handle tuition reimbursement. Students should contact the Enrollment Center to make payment arrangements using the company reimbursement payment plan.

Bureau of Indian Affairs, Tribal and State Indian Scholarships

American Indian students who meet federal, state, or tribal requirements may apply for these scholarships. Indian grants generally supplement other sources of financial aid. For assistance in application, please contact Augsburg's American Indian Student Services director at (612) 330-1144 or your tribal agency.

Federal and State Aid Programs

The Enrollment Center uses standard, nationally accepted methodology to determine eligibility for federal and state financial aid programs.

Federal Stafford Loan Program

Common loan provisions:
Borrowing limits: Graduate students may borrow up to \$18,500 per year with an aggregate of \$128,500 (undergraduate and graduate). Based on an eligibility calculation, a student may borrow from either the unsubsidized or subsidized program or a combination of both, but cannot exceed the annual loan limits.

Interest rates: The annually variable interest rate is determined by the 91-day T-bills +3.1%, capped at 8.25% and changes each July 1 for all borrowers. The interest rate for enrollment periods beginning between July 1, 2000 and June 30, 2001 is 7.59%.



Repayment terms: Repayment begins six months after you cease to be enrolled at least half time in an eligible program leading to a degree or certificate. Repayment may extend up to 10 years.

Deferments: In most cases, deferments are granted for continued education, disability, and unemployment. Contact your lender if you think you are eligible for a deferment.

Program specific provisions

Federal Stafford Loan (subsidized): The Enrollment Center has determined that, based on the financial information submitted, students qualify for up to the amount listed on their Award Notice.

Interest: No interest accrues during the time the student is enrolled at least halftime.

Fees: An origination fee of up to 3% and a guarantee fee of up to 1% may be deducted from the loan check before you receive it.

Federal Stafford Loans (unsubsidized):

You may borrow up to the amount listed on your Award Notice.

Interest: Interest accrues during the period of enrollment and may be capitalized.

Fees: An origination fee of up to 3% and a guarantee fee of up to 1% may be deducted from the loan check before you receive it.

Federal Perkins Loan Program

A joint Augsburg College-federally funded program administered through the College for students who demonstrate financial eligibility. The student is required to sign a promissory note at least once per term, after which funds are put on the student account.

Borrowing limits: You may borrow up to \$4,000 per year as a graduate student, with a \$30,000 maximum.

Interest and repayment: Simple interest of 5% and repayment of principal (at a minimum of \$50 per month) begin nine months after you graduate or leave school. Partial or total loan cancellation privileges exist for certain types of teaching, disability and, in certain circumstances, military service.

Deferments: No interest accrues nor do payments need to be made at any time you are enrolled at least halftime or for serving three years in the military, Peace Corps, or VISTA. Contact the student loan coordinator in the Enrollment Center if you think you are eligible for a deferment.

SELF (Student Educational Loan Fund)

The SELF is administered through the Minnesota Higher Education Services Office. Applications are available from the Enrollment Center and should be completed by the borrower and co-signer and returned

to the Enrollment Center for further processing. Loan proceeds are released through electronic funds transfer .

Borrowing limits: Graduate students may borrow up to \$9,000 per year minus any other student loan indebtedness. Maximum graduate borrowing cannot exceed \$40,000 including undergraduate. The minimum loan amount per year is \$500.

Interest and repayment: The interest rate is variable. Interest payments begin 90 days after the loan is disbursed and continue quarterly thereafter while the student is enrolled. Principal payments begin in the 13th month after you leave school.

Deferments: There are no deferments. Contact the Minnesota Higher Education Services Office regarding special circumstances and repayment.

To Apply for Financial Aid

Financial aid application materials are available from the Enrollment Center at (612) 330-1046 or <efscvctr@augsburg.edu>. Applicants must be admitted to Augsburg as regular students or be returning students in good academic standing before an award notice will be processed.

Academic Policies



The financial aid application will be processed when the following documents are received:

- the Free Application for Federal Student Aid (FAFSA) or the Renewal FAFSA
- Augsburg Financial Aid Application
- Federal income tax return(s) and W-2(s).

We recommend new students complete and submit all financial aid application materials at the same time as they submit MSW admission application materials. Financial aid applications should be submitted to the Enrollment Center. If applying for aid after being admitted, apply as soon as possible, but no fewer than eight weeks prior to the start of the first term. Those who apply fewer than eight weeks prior to classes should be prepared to pay for the first term of classes with personal funds.

Academic Honesty

A college is a community of learners whose relationship relies on trust. Honesty is necessary to preserve the integrity and credibility of scholarship by the Augsburg College community. Academic dishonesty is, therefore, not tolerated. As a program requirement, all student course projects, papers, and examinations include a statement by the student pledging to abide by the College academic honesty policies and to uphold the highest standards of academic integrity.

Advisement

Academic and professional advising is essential to supporting and promoting professional growth and development of goals. Therefore, the Department of Social Work provides both academic and professional advisement. After admission, students are assigned a faculty adviser. As adult learners, the advising relationship requires the student to take responsibility for initiating contact with the adviser if academic problems arise.

Attendance

Students must notify the professor in advance of any expected absence. In cases of extreme emergency, when prior notification is not possible, students must notify the professor in a reasonable amount of time about an absence. Consistent attendance is expected, and missing more than one class session may result in a reduced grade. Missing more than two class sessions may require withdrawal and a leave of absence.

Evaluation of Student Field Performance

The criteria for evaluating field performance include attendance, field seminar faculty feedback on field journal or other assignments, and a field evaluation instrument, which is completed by the field instructor and then discussed with the student and the field seminar faculty. It is the responsibility of the field seminar faculty to submit the field grade. Field courses are graded with a P/N. Students must achieve a minimum of 3.0 to receive credit.



Grade Definitions

Evaluation of academic performance for the Master of Social Work degree is based on number grades using a 4.0 point scale with these definitions:

- 4.0 Achieves highest standards of excellence
- 3.5 Achieves above basic course standards
- 3.0 Achieves basic course standards
- 2.5 Performance less than basic course standards
- 2.0 Performance below basic course standards
- 1.5-0.0 Unacceptable performance (no credit—course must be repeated)
- P Achieves at or above the 3.0 level (not computed in grade point average)
- N Does not meet minimum passing standard (no credit—not computed in grade point average)
- W Grade given when course is dropped
- I Incomplete grade given in case where student is unable to complete course requirements on time for reasons beyond the student's control
- X A grade of X is given by the instructor to indicate that the study (field placement or independent study) is extended. A final grade will be issued at the end of the term in which the work is completed and evaluated (but not longer than one year from the term in which the X was given).

No more than two courses with a grade of 2.0 or 2.5 will count toward the degree. Courses with a grade below 2.0 must be repeated. No more than two courses can be repeated. Only the credits and grades earned the second time are counted in the grade point average. If a student receives a grade of N in a course, the student must successfully petition the department before being permitted to repeat the course and to continue in the program. A plan for the student to follow would be outlined at that time.

Academic Probation

A student placed on academic probation is required to meet with his or her adviser to review the situation and to plan the steps the student has to take to be removed from probation. During the probation trimester, the adviser and student will:

- meet, to review the situation and make a plan;
- meet during the probation term and monitor progress; and
- meet following the probation term to determine if the GPA is restored.

Academic Achievement

Students must maintain at least a 3.0 cumulative grade point average. If a student falls below a 3.0 average, the student will be placed on academic probation for the following term. A 3.0 cumulative grade point average must be restored in order for a student to be removed from probation. If the cumulative grade point average again falls below 3.0, the student may be dismissed from the program. Students are retained in the program who can:

- maintain expected grade point average (3.0 or higher);
- complete course requirements of the program and field placement;
- complete the program within four years; and
- abide by the Social Work Code of Ethics.



Grounds for Dismissal

A student may be dismissed from the MSW program for behavior detrimental to the program, such as a gross violation of College policy (see Student Guide) or conduct unbefitting to social work practice or in violation of professional ethics. Students may also be dismissed for insufficient academic performance.

Dismissal would occur only after established procedures were followed.

Independent Study

Students may request to complete an independent study course as an addition to the required coursework. A faculty sponsor is required for an independent study project. A proposal of the project must be approved by the MSW program in order to receive credit. No course offered in the current curriculum may be taken as an independent study.

Leave of Absence

Students who interrupt their program enrollment must

request a leave of absence in order to maintain their admitted status. The request must be made in writing. A leave of absence typically requires a full year away from the program in order to return to classes in sequence.

Prerequisite Courses

All foundation courses are prerequisite to the concentration courses. Students may not enroll in the concentration courses until successfully completing all foundation courses. Under the new curriculum, the following courses are sequenced as follows:

Research I is prerequisite to Research II, Field Work I is prerequisite to Field Work II, Field Work III is prerequisite to Field Work IV, Family Practice I is prerequisite to Family Practice II, Planning and Policy Practice I is prerequisite to Planning and Policy Practice II, Organizations/Social Administration Practice I is prerequisite to Organizations/Social Administration Practice II,

which is prerequisite to Organizations/Social Administration Practice III.

Continuation Fee

Typically, full-time students complete degree requirements in two years. Occasionally, some students may request to extend completion of the degree if a requirement is not yet finished. In this event, the student is charged a \$350 continuation fee, beginning in the following fall term, if the degree is still not finished at that time. This charge is again levied for each consecutive trimester that occurs with the degree still unfinished. Part-time students do not have the option to extend the degree as their course sequence extends over the full four years.

Four Year Limit

CSWE requires that all students finish the degree within four years of matriculation.

MSW Program Management

The Master of Social Work program is, in large part, managed from within the Department of Social Work. Students may contact the MSW program with questions about any of the services listed below.

MSW Office Services

- MSW admissions
- New student orientation
- Academic calendar
- Classroom scheduling
- MSW weekend office coverage
- Academic advising
- Academic standing review
- Course registration
- Transfer of credit review
- Field practicum coordination
- Enrollment projections
- Student database management
- Production of SWK NEWSNOTES
- Graduation clearance
- Alumni network (S.W.A.N.)

Office Location

Memorial Hall,
Corner of 22nd Ave
and 7th street;
Room 12, ground floor

Office Hours

Monday-Friday, 8 a.m. to 4:30 p.m.
Class Fridays, 8 a.m. to 6 p.m.
Class Saturdays, 8 a.m. to 1 p.m.

Contact Information

General social work info:
(612) 330-1189
General MSW info:
(612) 330-1233
BSW questions:
(612) 330-1307
MSW questions:
(612) 330-1763
swkinfo@augsburg.edu
www.augsburg.edu/msw



Social Work Administration

Dr. Anthony Bibus

Chair, Department of Social Work
(612) 330-1746
bibus@augsburg.edu

Dr. Nancy Rodenborg

BSW Program Director
(612) 330-1430
rodenbor@augsburg.edu

Dr. Lois A. Bosch

MSW Program Director
(612) 330-1633
bosch@augsburg.edu

Dr. Michael Schock

BSW Field Coordinator
(612) 330-1725
schock@augsburg.edu

Dr. Laura Boisen

MSW Field Coordinator
(612) 330-1439
boisen@augsburg.edu

Doran Edwards

BSW Program Assistant
(612) 330-1307
edwardsd@augsburg.edu

Janna Caywood

MSW Program Assistant
(612) 330-1763
caywood@augsburg.edu

Kelly Anders

Social Work Department Secretary
(612) 330-1769
anders@augsburg.edu

Kerri Barrett

MSW Secretary
(612) 330-1233
barrettk@augsburg.edu

Department of Social Work Faculty



Anthony Bibus III

Chair

(612) 330-1746

bibus@augsburg.edu

Memorial Hall, Room 10A

B.A., College of St. Thomas;

M.A., University of Virginia;

Ph.D., University of

Minnesota

Interests: child welfare, family-based services, work with involuntary clients, supervision, social policy, social work ethics, international models of practice, peace and justice, social work education.

Vernon Bloom

(612) 330-1133

Memorial Hall, Room 24

B.A., University of

Minnesota

M.S.W., University of

Minnesota

Interests: criminology; mental health policy; race, gender and disability issues; community organization and development.

Laura Boisen

MSW Field Coordinator

(612) 330-1439

boisen@augsburg.edu

Memorial Hall, Room 12B

B.S., Wartburg College;

M.S.S.W., University of

Wisconsin;

M.P.A., Iowa State

University;

Ph.D., University of

Minnesota

Interests: child protection, at risk families, kinship foster care, delivery of child welfare services, family policy, management and supervision in human service organizations.

Lois A. Bosch

MSW Director

(612) 330-1633

bosch@augsburg.edu

Memorial Hall, Room 15

B.A., Northwestern College;

M.S.W., University of Iowa;

Ph.D., University of Illinois

Interests: children and families, developmental disabilities, social work in schools, social policy reform, empowerment/strengths perspective, interagency collaboration, parent participation.

Francine Chakolis

(612) 330-1156

Memorial Hall 115A

B.S., Augsburg College;

M.S.W., University of

Minnesota

Interests: family issues, African American and biracial issues, multi-cultural education, public schools, race relations, diversity training in the workplace, leadership, cross-cultural adoption issues.

Maria Dinis

(612) 330-1704

dinis@augsburg.edu

Memorial Hall, Room 14

B.A., M.S.W., California State University;

Ph.D., University of California-Berkeley

Interests: community organization, planning and administration, substance abuse, addiction and prevention, social welfare.

Sumin Hsieh

(612) 330-1376

hsieh@augsburg.edu

Memorial Hall, Room 8

B.A., Tunghai

University,Taiwan;

M.S.W., Tunghai University, Taiwan;

Ph.D., University of Minnesota

Interests: adolescent substance use behavior, substance use treatment and outcome evaluation, school social work, international social work.



Rosemary Link

(612) 330-1147
link@augsburg.edu
 Memorial Hall, Room 117B
 B.A., Southampton University;
 C.Q.S.W., London University;
 Ph.D., University of Minnesota
 Interests: child and family well-being, international social policy and comparative social work, social work in schools and prisons.

Sharon Patten

(612) 330-1723
patten@augsburg.edu
 Memorial Hall, Room 17
 B.A., St. Olaf College;
 M.S.W., MA, Ph.D., University of Minnesota
 Interests: social policy/health care, long-term care, aging, income support and social services, policy research and program evaluation, welfare reform.

Curt Paulsen

(612) 330-1621
paulsen@augsburg.edu
 Memorial Hall, Room 7
 B.A. St. Olaf College
 M.S.W., University of Minnesota
 Ph.D., The Fielding Institute
 Interests: The relationship of family systems with individual freedom, responsibility, loneliness, identity, and spirituality.

Phu Phan

(612) 330-1375
phan@augsburg.edu
 Memorial Hall, Room 6
 B.A., M.S.W., University of Minnesota
 Interests: social work in Vietnam, social work practice in a variety of settings, activism on behalf of the Vietnamese population in the Twin Cities.

Nancy Rodenborg

BSW Director
 (612) 330-1430
rodenbor@augsburg.edu
 Memorial Hall, Room 11
 B.S., Indiana University;
 M.S.W., University of Minnesota;
 M.I.A., School for International Training (Vt.);
 Ph.D., Arizona State University

Glenda Dewberry Rooney

(on leave 2000-01)
 B.S., University of North Texas;
 M.S.W., University of Illinois-Chicago;
 Ph.D., University of Minnesota
 Interests: ethics, occupational social work practice, employee assistance programs, organizational development, trust and justice in social relations, practice research, social work licensure.

Michael Schock

BSW Field Coordinator
 (612) 330-1725

schock@augsburg.edu

Memorial Hall, Room 116B
 B.A., University of Washington;
 M.S.W., University of Minnesota;
 Ph.D., University of Washington

Interests: woman battering, adolescent sexual behavior, adolescence and social policy, community organization, behavioral research and program development, group work.

Clarice Staff

(612) 330-1374
staffc@augsburg.edu
 Memorial Hall, Room 116A
 B.A., Augsburg College;
 M.S.S.W., D.S.W., Columbia University

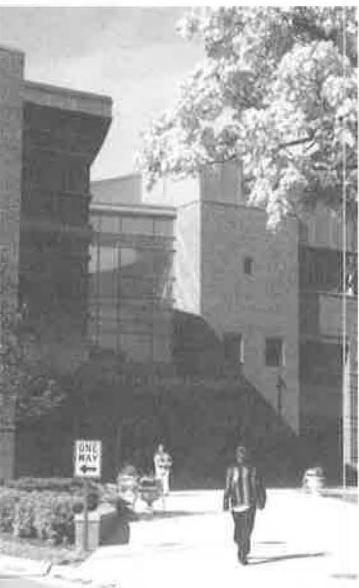
Interests: social policy and planning, community organization and development, role of social worker in policy development, program development and evaluation, education of future social workers.

Maryann Syers

(612) 330-1771
syers@augsburg.edu
 Memorial Hall, Room 16
 B.A., Arizona State University;
 M.S.W., Ph.D., University of Minnesota

Interests: domestic violence, women's issues, social work practice with trauma survivors, mental health, gay and lesbian issues.

Lindell Library and Information Technology Center



The Lindell Library, named for donor James G. Lindell and family, is a state-of-the-art facility that houses the library collection, information technology and service center, and audio-visual media services. The library has a vast periodical collection, other circulating collections, a multi-media classroom, a copy center, and a library instruction room. There are a variety of study spaces, ranging from carrels and casual seating to group study rooms equipped with network access.

The Lindell Library's collection of 175,000 volumes is complete with the latest electronic catalogs, indexes, and CD-ROM stations for various academic disciplines, e.g., Social Work Abstracts, Psychlit, ERIC (education) and CINAHL (nursing and health). An online catalog, CLICnet, reflects holdings of Augsburg and its seven partner Twin Cities private college libraries. Twice-daily courier

service among these and other local libraries (including the University of Minnesota and Minneapolis and St. Paul public libraries) facilitates easy and quick sharing of resources. Additional collections nationwide are also accessible through interlibrary loan arrangements. Remote, off-campus computer access to these services is provided via a telecommunications link.

The library staff is experienced in guiding graduate students to research materials for coursework as well as other research projects. Librarians will help students acquire research skills through individual appointments and group instructional sessions.

Located in Augsburg's Lindell Library is the Information Technology (IT) department. The IT department has worked hard to keep pace with the latest advances in the technology industry and to provide

electronic resources to students in support of their academic endeavors. The IT department provides two student computing labs on campus and offers a variety of computer-related equipment to check out for use in the library, including both IBM Thinkpad and Macintosh laptops.

In fall 2000, the IT department launched "AugNet," Augsburg's intranet. This collection of computer network resources includes private and shared folders and a secure Web site for students, faculty, and staff. By entering passwords, students have access to secure information from Web-connected computers—Webmail; the campus directory; grades, schedule, and financial aid information; and a daily summary of College announcements and events.

Accreditation

Accreditations and Affiliations

The Augsburg Master of Social Work program is accredited by the Council on Social Work Education (CSWE). Augsburg College is accredited by the North Central Association of Colleges and Schools*. Augsburg College is a member of the Associated Colleges of the Twin Cities (ACTC), the Lutheran Education Council in North America, and the Minnesota Private Colleges Council. Augsburg is registered with the Minnesota Higher Education Services Office.

Registration does not mean that credits earned at the institution can be transferred to other institutions or that the quality of the educational programs would meet the standards of every student, educational institution or employer.

Student Rights

The College has adopted a statement of student rights and responsibilities and has provided for due process in the matters of disciplinary action, grievances, and grade appeal. These rights, responsibilities, and processes are outlined in the Student Guide of Augsburg College. Students are encouraged to participate in the

MSW Student Forum where issues affecting them are discussed.

The College operates in compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended and Title IX. Students have the right to inspect certain official records, files, and data which pertain to them (except where a waiver of access has been signed) and to challenge inaccurate or misleading information. Students have a right to experience education free from discrimination.

MSW Forum

All MSW students are invited to participate in the student-run organization, "MSW Forum." The purpose of the forum is to facilitate communication between social work students and the social work department, as well as to provide the opportunity for student participation in department governance, curriculum development, and program improvements.

The forum historically has been volunteer based. Any student may serve on the forum, provided he or she can make a commitment to attend the meetings and share in the efforts. The MSW director and MSW program assistant also serve on the



forum. Other faculty may be invited as permanent members or as guests.

Past forum members established these guidelines:

- provide an avenue for students to share and discuss ideas and/or concerns related to the MSW educational experience with the social work department
- encourage constructive dialog among students, faculty, and department and College administrators
- make recommendations to the department regarding program improvements
- receive and give feedback on expectations of faculty, students, and the College
- plan and coordinate MSW student events, lectures, discussions
- organize social action projects.

*North Central Association of Colleges and Schools, Commission on Institutions of Higher Education, (312) 263-0456; <www.nca-cihrc.org>.

About Augsburg College

History

Augsburg College was the first seminary founded by Norwegian Lutherans in America. Named after the confession of faith presented by Lutherans in Augsburg, Germany, in 1530, Augsburg College opened September 1869 in Marshall, Wisconsin, and moved to Minneapolis in 1872. Augsburg College and Seminary changed its name to Augsburg College in 1963 when the Lutheran Free Church merged with the American Lutheran Church.

Campus Location

Augsburg's 23-acre campus is located in the heart of Minneapolis, Minnesota, and surrounds Murphy Square. Adjacent to the campus are the Fairview-University Medical Center complex, the West Bank campus of the University of Minnesota, and Mississippi River parkways.

Accessibility

Augsburg College has made a major effort to become one of the most accessible campuses in the region. Skyways, tunnels, and elevators provide accessible connections between the major buildings—student housing towers, the Christensen Center, main academic and administrative halls, Music Hall, Foss Center, and Lindell Library. In addition, there are services for students with learning disabilities. The CLASS Office phone number is (612) 330-1648.

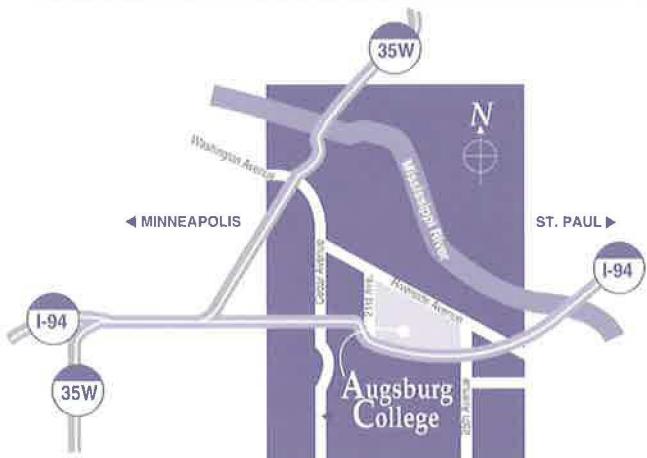
Church Affiliation

Augsburg is a college of the Evangelical Lutheran Church in America. The College is a diverse community with many strong religious traditions represented among the students, faculty, and staff, including but not limited to Lutheran, Roman Catholic, American Indian spirituality and thought, Buddhist, and Islamic faiths.

Non-Discrimination Policy

Augsburg College, as affirmed in its mission, does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, age, gender, sexual orientation, marital status, status with regard to public assistance, or disability in its education policies, admissions policies, scholarship and loan programs, athletic and/or school-administered programs, except in those instances where religion is a bona fide occupational qualification. Augsburg College is committed to providing reasonable accommodations to its employees and its students.

Campus Location



Directions to Campus

35W from the North –

Take Washington Avenue exit and turn left on Washington (curves right onto Cedar Avenue), turn left at Riverside Avenue, right at 21st Avenue South.

I-94 East from Minneapolis –

Take 25th Avenue exit, turn left at 25th Avenue, turn left at Riverside Avenue, turn left at 21st Avenue South.

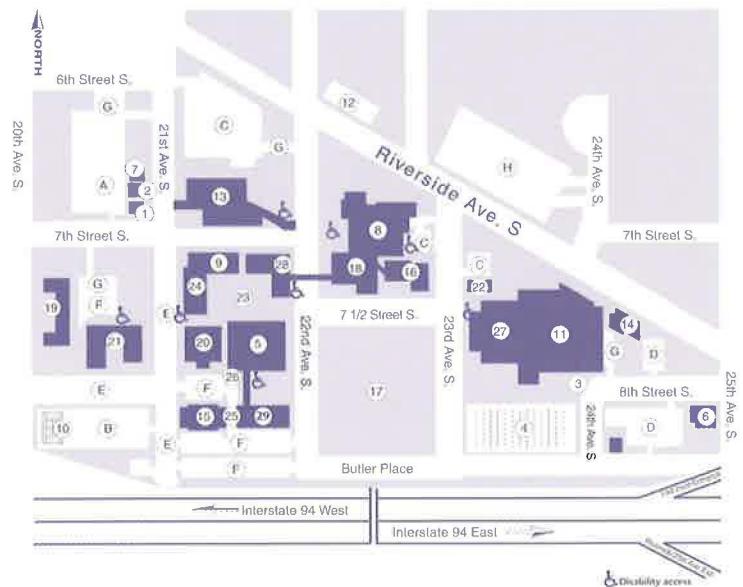
I-94 West from St. Paul –

Take Riverside exit, turn right at Riverside Avenue, turn left at 21st Avenue South.

35W from the South –

Follow the I-94 St. Paul signs (move to right lane after each of two mergers). Take 25th Avenue exit, turn left at 25th Avenue, turn left at Riverside Avenue, turn left at 21st Avenue South.

Campus Map



College Map Information

1. Admissions Weekday Program
2. Admissions Annex
3. Air Structure Entrance (November through March)
4. Anderson-Nelson Athletic Field and Seasonal Air Structure
5. Christensen Center
6. East Hall
7. Faculty Guest House
8. Foss, Lobeck, Miles, Center for Worship, Drama and Communication
9. George Sverdrup Hall
10. Husby-Strommen Tennis Courts
11. Ice Arena
12. Institutional Advancement and Alumni/Parent Relations
13. Lindell Library
14. Maintenance and Grounds Shop
15. Mortensen Hall
16. Murphy Place
17. Murphy Square
18. Music Hall
19. New Residence Hall
20. Old Main
21. Oscar Anderson Hall
22. Public Relations House
23. Quad
24. Science Hall
25. Security Dispatch Center
26. Shipping and Receiving
27. Melby Hall
28. Sverdrup-Oftedal Memorial Hall
(Social Work office)
29. Urness Hall

Parking Information

- A. Admissions/Faculty/Staff Parking
- B. Commuter/Resident Parking
- C. Faculty/Staff Parking
- D. Faculty/Staff/Commuter Parking
- E. Commuter Parking
- F. Resident Parking
- G. Visitor Parking
- H. Fairview-University Parking Ramp

Augsburg

COLLEGE

AUGSBURG
COLLEGE

MASTER OF SOCIAL WORK
2211 Riverside Avenue
Minneapolis, MN 55454

www.augsburg.edu