



Required Online Training Instructions

Welcome to Augsburg University! At Augsburg we pride ourselves on providing a safe and healthy environment. As a part of that, we are providing faculty and staff an online educational program from EVERFI to address harassment and discrimination prevention and guidance around FERPA (The Family Education Rights and Privacy Act). We believe that an informed campus is critical to eliminating violence on campus, creating a culture of safety and respect, and protecting the data and confidentiality of our students.

Instructions will be emailed to you from EVERFI. All new faculty and staff are expected to complete both online training courses. These courses will help you better understand what you can do to help make and keep your campus safe and secure. Please note that you are expected to complete this program within 30-60 days of your date of hire.

The Harassment and Discrimination Prevention course will take approximately 2-2.5 hours to complete.

FERPA training will take approximately 30-60 minutes to complete.

You do not need to complete either program in one sitting. You may log in and out as many times as necessary in order to complete the courses.

Thank you in advance for your participation in these critical programs. If you have any questions or concerns, please contact Dawn Miller at millerd1@augsborg.edu.