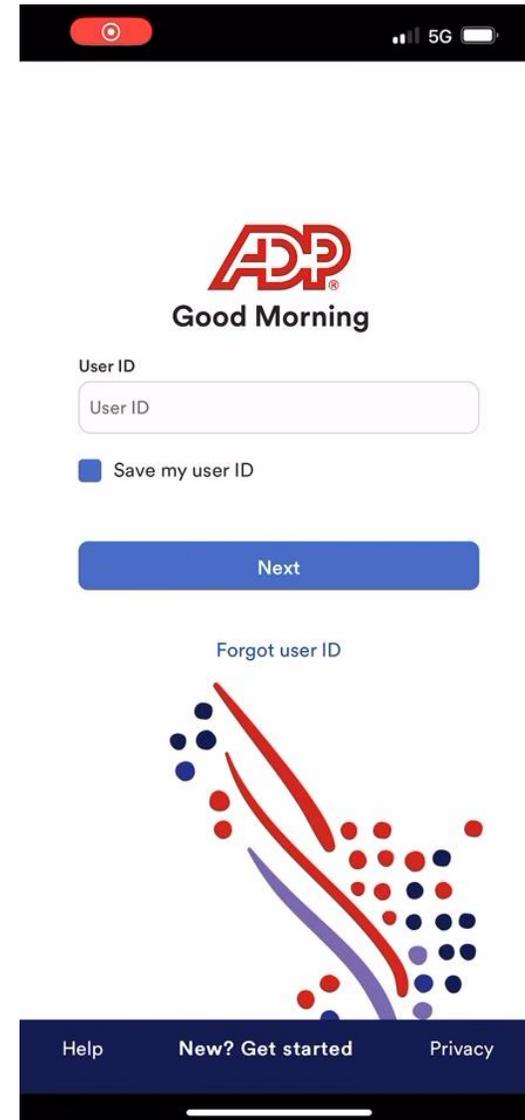


# Start here

1. Scan the QR code to download the ADP Mobile Application.



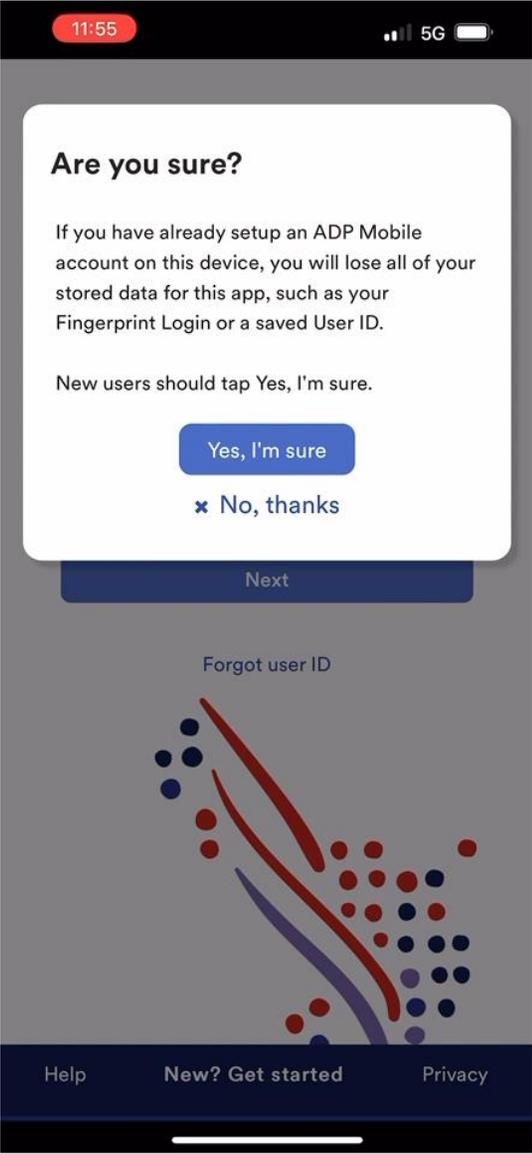
2. Launch the ADP Mobile app on your smart phone and tap **New? Get Started** at the bottom of the screen.



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3. Tap **Yes, I'm Sure**.

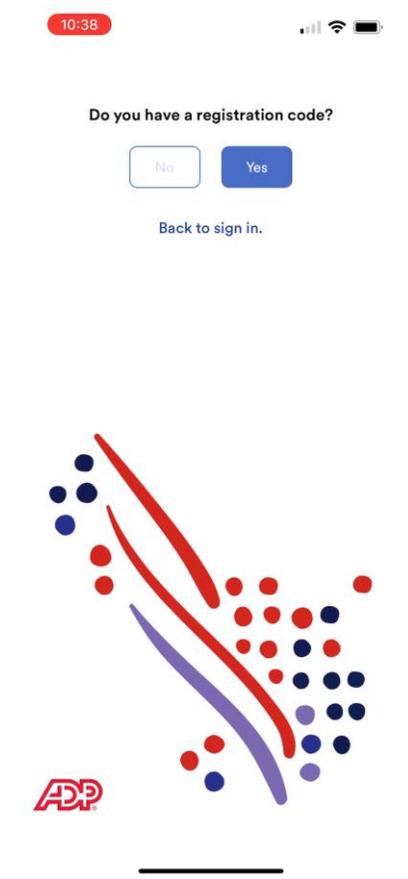


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## User information registration:

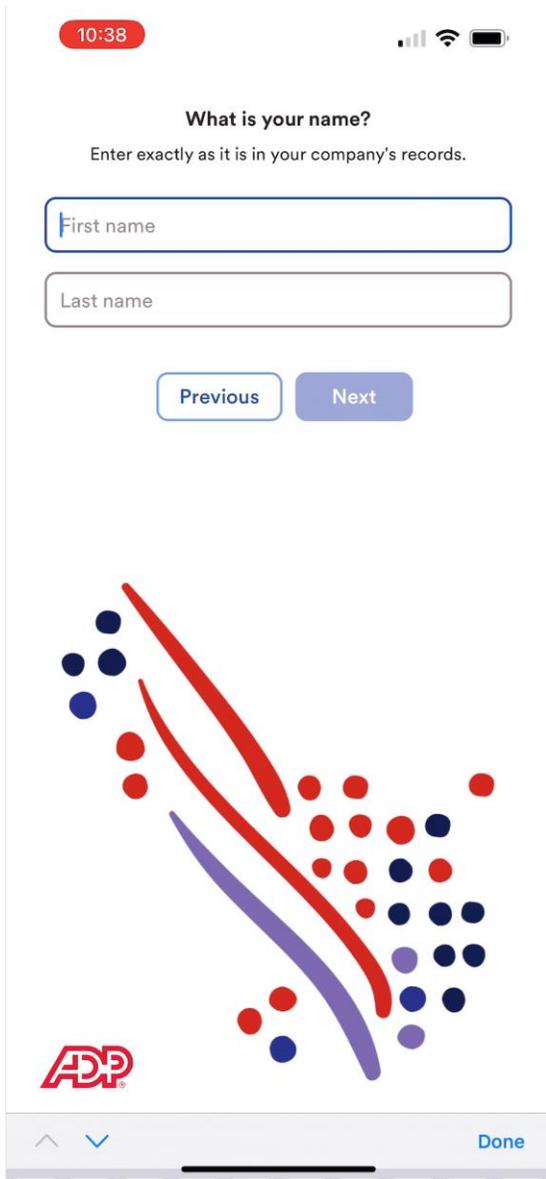
1. On the Do you have a registration code, tap **No**.



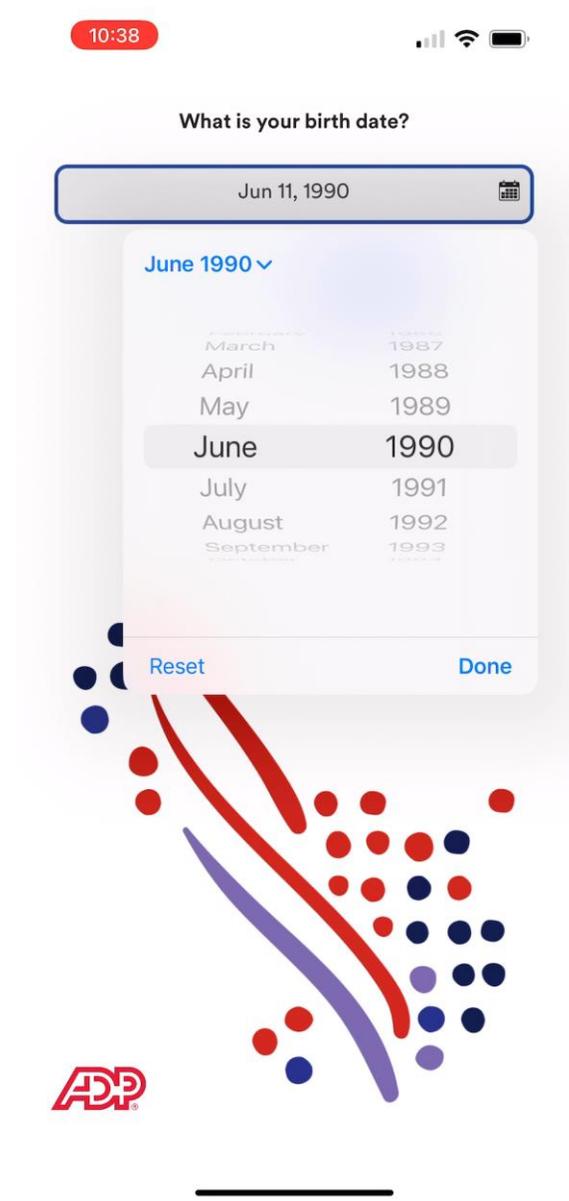
2. Select your country of residence (USA is shown in this guide).



3. Enter your name exactly as it exists in your company's records and tap **Next**.



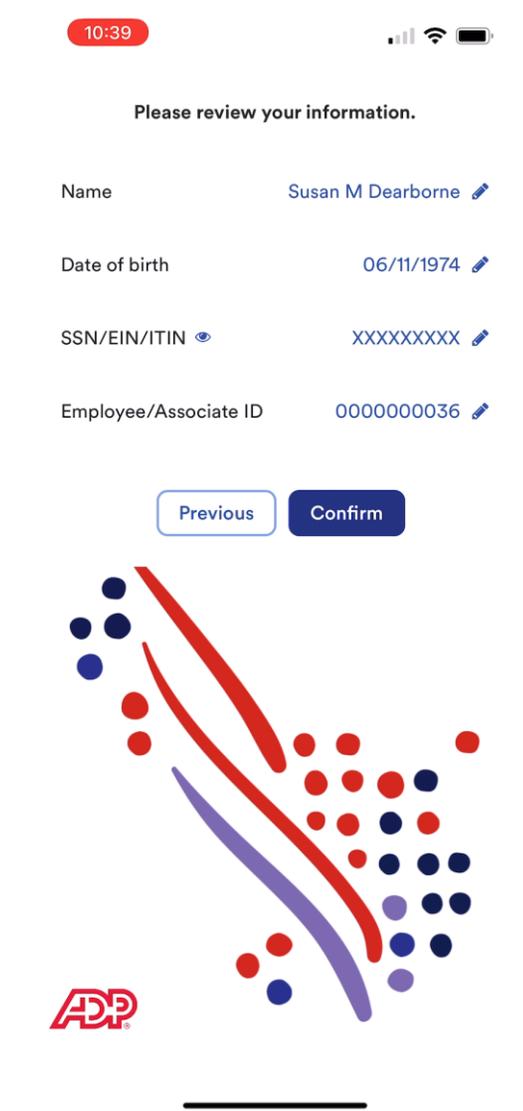
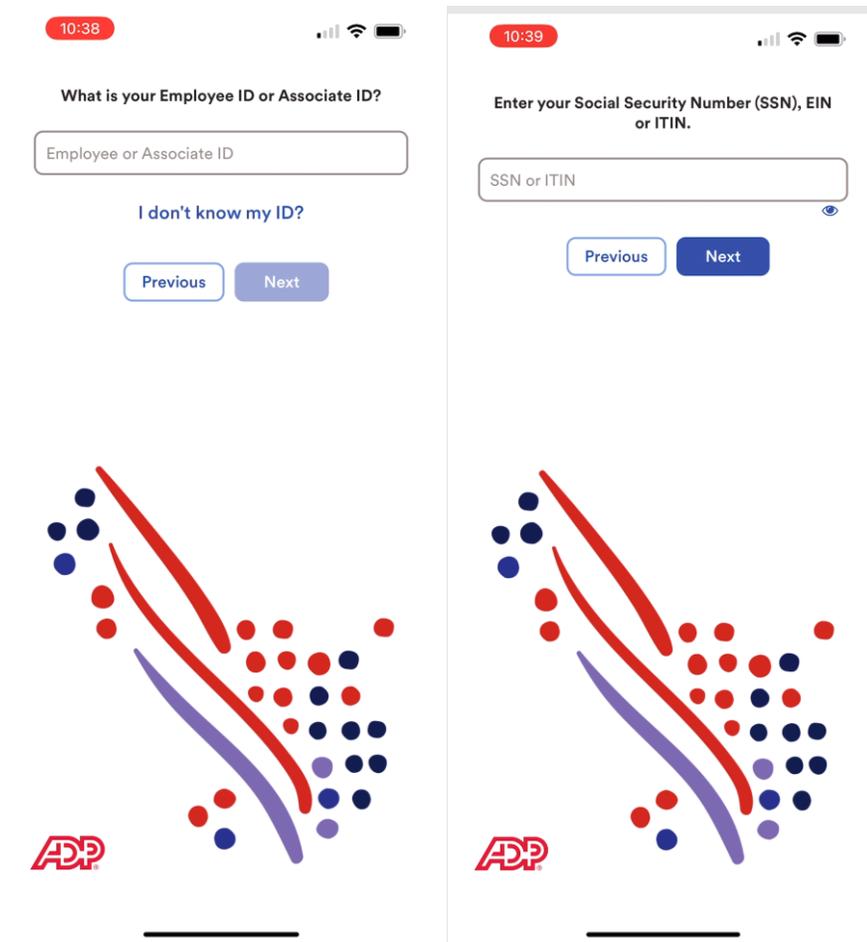
4. Enter your date of birth and tap **Next**.



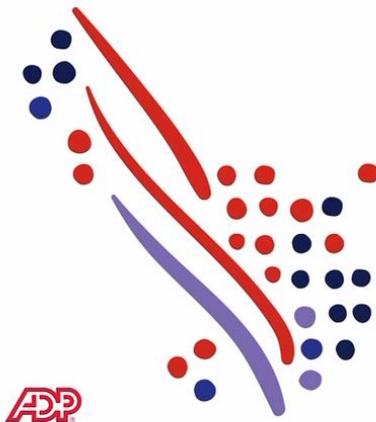
5. Enter the Employee ID/Associate ID provided by your company and tap **Next**. Alternatively, US residents can

tap **I don't know my ID?** and then enter your Social Security Number.

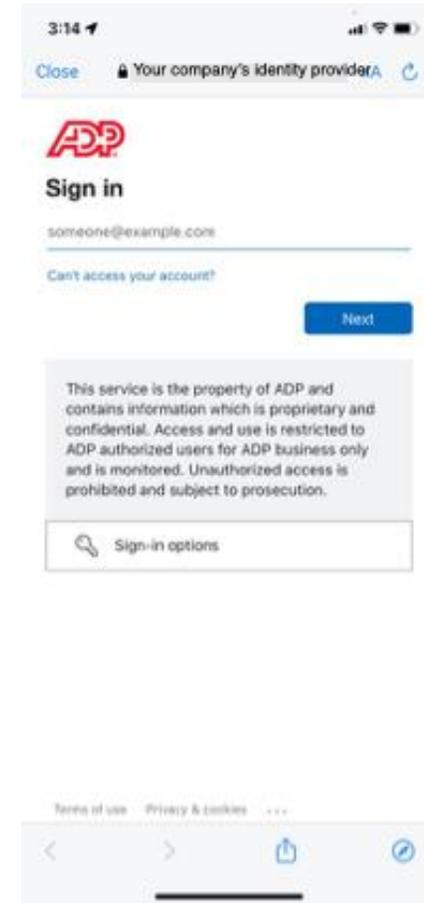
6. Review the information you entered and tap **Confirm** if it's correct.



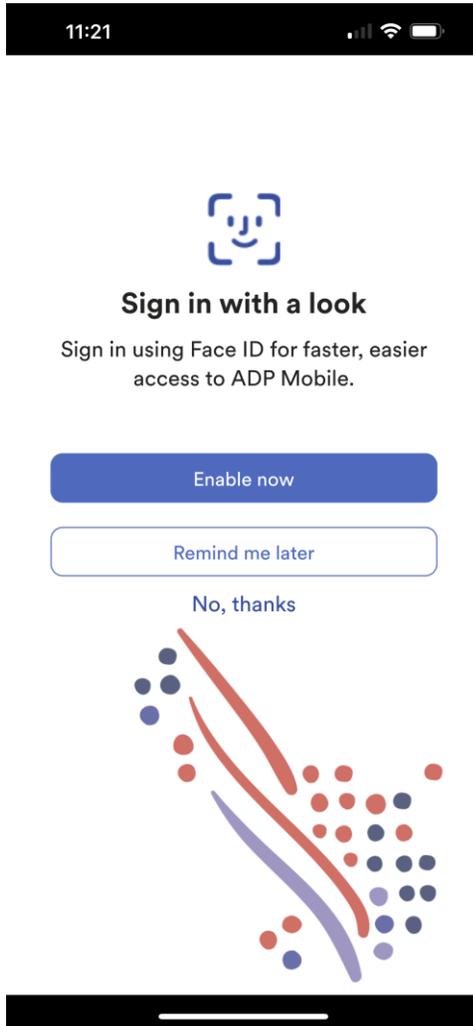
- ADP verifies the information you entered against the information available in your company records. Upon successful verification, check **I Got it**, and tap **Log In**.



- Enter the login user ID and password that you use to sign in to your company's network or Identity Provider and tap **Next**.



- If you're a first-time user, you must accept the Terms and Conditions. Then on the MyCompany Connect page, tap **Enable Now** to enable biometric login for faster access. The biometric options available to you will vary based on your mobile device.



*Congratulations! Your set up is complete and you can access your ADP services on your mobile device.*

10. When you log in for future sessions, you can use one of the biometric methods available to you or sign in with your user ID and password.

