

Special Circumstance: Additional Loan Request Form

Student's Last Name: _____

Student's First Name: _____

Augsburg ID: _____

Student's Phone : _____

Parent's Last Name: _____

Parent's First Name: _____

Parent's Phone: _____

Parent's E-mail: _____

1. Check the appropriate box below and provide additional documents where required
2. Attach a written statement explaining the specific circumstance your family is facing
*Additional documentation may be necessary. Families will be notified via e-mail if additional documents are necessary.

My Parent(s) is unable to apply for a Parent PLUS loan because:

- ☐ **My parent is not a U.S. citizen**
- ☐ **My parent is in default on their student loan**
 - Provide documentation from your loan servicer or nslds.ed.gov with proof of your default.
- ☐ **In 2016, my parent is incarcerated**
 - Include a written statement from case manager indication start and end date of incarceration.

My Parent(s) have applied for a Parent PLUS loan but are unable to take out this loan because:

Parent(s) apply for a Parent PLUS loan at www.studentloans.gov. If denied, your student will receive an e-mail with options, including requesting additional loans.

- ☐ **My parent(s) are in active bankruptcy proceedings**
 - Provide letter from the bankruptcy court
- ☐ **My parent's income is limited to public assistance.**
(Assistance includes: SSI/SSDI, public housing, Medicaid, subsidized food through WIC or SNAP)
 - Provide a copy of year end 2015 statement of benefits
- ☐ **My parent(s) would not be able to repay the Direct PLUS Loan due to existing debt burden**
 - Provide a copy of ALL debt statement(s) or credit report
 - Provide W-2s, Tax Return Transcript or submit the FAFSA using the IRS Data Retrieval Tool
 - Complete income and debt obligations on the reverse side
- ☐ **My parent(s) fall below the poverty line**
 - See table on reverse side
 - Provide W-2s, Tax Return Transcript or submit the FAFSA using the IRS Data Retrieval Tool
- ☐ **Other Extenuating Circumstances**
 - Please provide all documentation to support any circumstances that you would like to be considered

Signatures – * Each person signing this form certifies that all information reported is complete and correct. *****

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

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Section A: Income	Monthly Gross Amount	Explanation
Parent 1 Salary	\$	
Parent 2 Salary	\$	
Self-Employment	\$	
Other: _____	\$	
Other: _____	\$	
Total	\$	

Section B: Debt Obligation	Monthly minimum payment	Number of months remaining
Mortgage (include principle, interest, taxes, and insurance)	\$	
2 nd Mortgage/Home Equity	\$	
Car Loan	\$	
Student Loans of parent(s)	\$	
Credit Card	\$	
Medical Debt Statement(s)	\$	
Other: _____	\$	
Total	\$	

Include additional page if necessary. If section B is greater than section A, please include explanation on how you pay your monthly obligations

<i>Persons in family</i>	48 Contiguous States & D.C.
1	\$11,880
2	\$16,020
3	\$20,160
4	\$24,300
5	\$28,440
6	\$32,580

For each additional person, add \$4,160