

Satisfactory Academic Progress (SAP) Appeal Form

Your appeal will be decided by the SAP Committee. All decisions made by the Committee are final. A complete appeal must include both steps listed below:

1. Sign Satisfactory Academic Progress Suspension Appeal Form
2. Written statement (typed or written legibly on a separate page) addressing the following:
 - Explain the reasons why you failed to meet the SAP standards. Please address any extenuating circumstances* that we should consider in reviewing your appeal.
 - Explain why you have been unable to meet SAP standards for multiple terms.
 - Please tell us how and what you plan to change in the upcoming term to ensure you will succeed and earn the grades and credits you need.

**We understand the complexity surrounding students in these circumstances and are committed to approaching each unique situation with sensitivity. For currently enrolled students, please be advised that Student Financial Services staff members who obtain or receive information about conduct that reasonably may constitute sexual misconduct, abuse of a child or vulnerable adult, or harm to oneself or another individual must report that information to the Title IX Coordinator. Due to the sensitive nature of this information, please only include the information you are comfortable sharing.*

Student Name: _____

Augsburg ID: _____

Email: _____

Phone #: _____

Did not meet the following SAP Standards (*Please check one*):

- ☐ Did not meet the cumulative GPA standard (3.0 for Graduate Students)
- ☐ Did not earn at least 66.67% of credits attempted
- ☐ Did not meet cumulative GPA standard and did not earn at least 66.67% of credits attempted

Signature

Date Signed

For office use only

Financial Aid Counselor Name: _____

Date Received: _____

Approved or Denied: _____