|  |  |
| --- | --- |
| Document Name | Description |
| 2020 1040X Amended Tax Form – Student or Parent | Please provide a signed copy of your 2020 1040X amended tax form |
| [Augsburg Verification Form](https://web.augsburg.edu/enroll/Forms/2223AVF.pdf) | You will be asked to submit this form if you have been selected by the Department of Education for Verification. |
| [Educational Purpose Verification Form](https://web.augsburg.edu/enroll/Forms/2223EducationalPurpose.pdf) | You will be asked to submit this form if you have been selected by the Department of Education for Verification. Only one side of the form needs to be completed. |
| [Entrance Counseling with Grad PLUS](https://studentaid.gov/entrance-counseling/) | Visit <https://studentaid.gov/entrance-counseling/> to complete Entrance Counseling for federal graduate loans |
| [2022-2023 FAFSA](https://studentaid.gov/h/apply-for-aid/fafsa) | Free Application for Federal Student Aid – Initial application to apply for financial aid can be found at https://studentaid.gov/h/apply-for-aid/fafsa |
| FAFSA – Incomplete | We have received your FAFSA, however, there is an error that needs to be addressed. Please contact our office for more information. You can e-mail studentfinances@augsburg.edu or call 612-330-1046 |
| FAFSA Signature -Student and/or Parent | Students and parents can visit <https://studentaid.gov/h/apply-for-aid/fafsa> to electronically sign the FAFSA with their [FSA ID](https://studentaid.gov/fsa-id/sign-in/landing). If you or your parent are unable to sign electronically, you can login to your FAFSA and print off a paper signature page. This paper form can be mailed to the address on the form. |
| [Federal Loan Entrance Counseling](https://studentaid.gov/entrance-counseling/) | Visit <https://studentaid.gov/entrance-counseling/> to complete Entrance Counseling for your federal Direct Subsidized and/or Unsubsidized loan(s) |
| [Grad PLUS Loan Agreement (MPN)](https://studentaid.gov/mpn/)  | Visit <https://studentaid.gov/mpn/> to complete the Master Promissory Note for your Graduate PLUS Loan |
| [2020 IRS Non-Tax Filing Letter](https://www.irs.gov/individuals/transcript-types-and-ways-to-order-them) | Please provide proof of your non-filing status from the IRS. You can retrieve this through the IRS website at www.irs.gov or by completing and mailing form 4506-T, check box 7. |
| 2020 IRS Tax Return Transcript – Student, Parent, and/or Spouse | Tax information can be provided by one of the following ways:* Resubmit your FAFSA using the IRS Data Retrieval Tool, OR
* Provide a paper copy of your Federal Tax Return Transcript - Visit www.irs.gov/transcript for a real-time or emailed PDF, or call 1.800.908.9946 to request a tax return transcript, OR
* Provide a signed copy of your 2020 1040 form with corresponding schedules 1, 2 and/or 3 if applicable.
 |
| [MN State Grant Online Questionnaire](https://www.ohe.state.mn.us/ssl/fafsa_quest/) | This online form is used to determine eligibility for the Minnesota State Grant |
| [MPN – Direct Subsidized/Unsubsidized Loan](https://studentaid.gov/mpn/) | Visit <https://studentaid.gov/mpn/> to complete the Master Promissory Note for your federal Direct Subsidized and/or Unsubsidized Loan(s) |
| [Parent PLUS Loan Agreement (MPN)](https://studentaid.gov/mpn/) | Visit <https://studentaid.gov/mpn/> to have your parent complete the Master Promissory Note for their Parent PLUS Loan |
| Proof of Citizenship | Please provide a copy of your US birth certificate, US Passport, Certificate of Citizenship, or Certificate of Naturalization |
| Proof of Eligible Non Citizen | Please provide a copy of documentation confirming your noncitizen status |
| [TEACH Grant Agreement To Serve](https://studentaid.gov/teach-grant-program) | Students who receive the TEACH Grant must complete the Agreement To Serve (ATS) annually. |
| 2020 W2 – Student and/or Parent | Please provide a copy of all 2020 w-2s |