

2023-24 Augsburg University Financial Aid Document Descriptions

Document Name	Description
2021 1040X Amended Tax Form – Student or Parent	Please provide a signed copy of your 2021 1040X amended tax form.
Augsburg Verification Form	You will be asked to submit this form if you have been selected by the Department of Education for Verification.
Educational Purpose Verification Form	You will be asked to submit this form if you have been selected by the Department of Education for Verification. Only one side of the form needs to be completed.
Entrance Counseling with Grad PLUS	Visit https://studentaid.gov/entrance-counseling/ to complete Entrance Counseling for federal graduate loans.
2023-2024 FAFSA	Free Application for Federal Student Aid – Initial application to apply for financial aid can be found at https://studentaid.gov/h/apply-for-aid/fafsa .
FAFSA – Incomplete	We have received your FAFSA, however, there is an error that needs to be addressed. Please contact our office for more information. You can e-mail studentfinances@augsborg.edu or call 612-330-1046.
FAFSA Signature -Student and/or Parent	Students and parents can visit https://studentaid.gov/h/apply-for-aid/fafsa to electronically sign the FAFSA with their FSA ID . If you or your parent are unable to sign electronically, you can login to your FAFSA and print off a paper signature page. This paper form can be mailed to the address on the form.
Federal Loan Entrance Counseling	Visit https://studentaid.gov/entrance-counseling/ to complete Entrance Counseling for your federal Direct Subsidized and/or Unsubsidized Loan(s).
Grad PLUS Loan Agreement (MPN)	Visit https://studentaid.gov/mpn/ to complete the Master Promissory Note for your Graduate PLUS Loan.
2021 IRS Non-Tax Filing Letter	Please provide proof of your non-filing status from the IRS. You can retrieve this through the IRS website at www.irs.gov or by completing and mailing form 4506-T, check box 7.
2021 IRS Tax Return Transcript – Student, Parent, and/or Spouse	Tax information can be provided by one of the following ways: <ul style="list-style-type: none"> • Resubmit your FAFSA using the IRS Data Retrieval Tool, OR • Provide a paper copy of your Federal Tax Return Transcript - Visit www.irs.gov/transcript for a real-time or emailed PDF, or call 1.800.908.9946 to request a tax return transcript, OR • Provide a signed copy of your 2021 1040 form with corresponding schedules 1, 2 and/or 3 if applicable.

MN State Grant Online Questionnaire	This online form is used to determine eligibility for the Minnesota State Grant.
MPN – Direct Subsidized/Unsubsidized Loan	Visit https://studentaid.gov/mpn/ to complete the Master Promissory Note for your federal Direct Subsidized and/or Unsubsidized Loan(s).
Parent PLUS Loan Agreement (MPN)	Visit https://studentaid.gov/mpn/ to have your parent complete the Master Promissory Note for their Parent PLUS Loan.
Proof of Citizenship	Please provide a copy of your US birth certificate, US Passport, Certificate of Citizenship, or Certificate of Naturalization.
Proof of Eligible Non-Citizen	Please provide a copy of documentation confirming your non-citizen status.
TEACH Grant Agreement To Serve	Students who receive the TEACH Grant must complete the Agreement To Serve (ATS) annually.
2021 W-2 – Student and/or Parent	Please provide a copy of all 2021 W-2s.