



Applying for Admission to the Teacher Licensure Program

Application to the Augsburg Teacher Licensure Program is a multi-step process that includes filling out two application forms in Tk20 for students earning initial licenses and one application form for students working toward an additional teaching license.

Before you complete the application in Tk20, have the name and email address of your reference with you. Be sure you have contacted your reference prior to entering his or her name on the application form.

The following steps will take you through the process of completing the application form(s) in TK20:

1. Login. You'll find the login page at <https://tk20.augsburg.edu>. Your existing Augnet username and password are also your TK20 username and password.
2. On your home page, click the tab for "Applications."
3. On the Applications page, select "create" from the box on the left of the screen.
4. A drop-down menu will appear. Choose "Application for Admission to the Augsburg Teacher Licensure Program." Click "Select."
5. The application form will open. Fill out each part of the form.
6. When you have completed the form, click "Submit."
7. If you start the form and need to stop before it is completed, click "Save Draft." When you return to finish the form, follow the steps above, but instead of clicking "create," click "browse" to find the form you have already started.
8. If you are seeking an initial teaching license, you will follow the same steps for the Entry Survey. However, in Step 4, you will select "Entry Survey (Application to the Teacher Licensure Program Part 2)." You will probably need 15 minutes to complete this form.

If you have any trouble with Tk20, please contact Cari Maguire: maguire@augsborg.edu.