

ORGANIZATION & TASK MANAGEMENT:

The following Free or Low Cost Assistive Technology programs, software, websites, and apps focus on different forms of Organization and Task Management Support.

Agenda



Features:

- Task and note taking app with date/time markers
- Create to do lists for present and future dates
- Track to do list items in a timeline format and add detailed notes
- More Information: [Agenda Website](#)
- Cost: Free and Premium features can be purchased in the app
- Compatibility: iOS

Any.do



Features:

- Manage your life in a simple, clever, and fun way using this to-do list app
- Synch your tasks on your mobile device and computer or use the Chrome extension to sync with Gmail
- Use the reminder feature so you never forget what you need to do or where you need to be
- More Information: [Any.do Website](#)
- Cost: Free and Premium
- Compatibility: iOS; Mac; Android; Chrome Extension; Windows

Bullet Journal App



Features:

- Using the Bullet Journal Method, log tasks and to-do's
- Offers a searchable log and reflection tracker to organize and prioritize tasks
- Includes guides and articles to help you get started
- More Information: [Bullet Journal Website](#)
- Cost: \$4.99
- Compatibility: iOS; Android

Dynalist

DYNALIST

Features:

- Task break-down organization
- Connect tasks to one another for easy navigation
- Trackable and searchable options for your to-dos
- More Information: [Dynalist Website](#)
- Cost: Free and \$7.99/month for Pro
- Compatibility: Windows; Mac; iOS; Android; Linux

Google Keep



Features:

- A visual bulletin board of post-it notes with reminders and tasks lists
- Ability to color code your notes, add reminders, and add photos and pictures to your notes
- Use your Google account to sync this on your computer, tablet, phone and other Google Suite apps
- More Information: [Google Keep Website](#)
- Cost: Free
- Compatibility: Online Resource; Android; iOS

iStudiez Pro



Features:

- Stay organized and on top of all your school work and your schedule with this app
- Using the built-in planner with alerts and reminders, track tasks, homework, deadlines, meetings, and your grades
- Sync on all your devices so you're never without this tool
- More Information: [iStudiez Pro Website](#)
- Cost: Free with in-app purchases
- Compatibility: Windows; Mac; iOS; Android

myHomework



Features:

- Virtual Planner to track your homework, tests, projects, and lessons
- Set and receive reminders when assignments are due or tests are coming up
- Set up your class schedule within the app
- Synch your information with any of the available devices
- Integrates and works with Teachers.io
- More Information: [myHomework Website](#)
- Cost: Free and \$4.99/year for Premium
- Compatibility: Windows; Mac; Chrome Extension; iOS: iPad, iPhone; Android; Kindle

MyStudyLife



Features:

- Create an account to keep track of your school work, assignments, course, schedule and exams
- Use the dashboard to schedule all your school related work
- Cross platform allows for access to your organizer wherever, whenever
- Set reminders to help ensure all your work is done on time
- More Information: [My Study Life Website](#)
- Cost: Free
- Compatibility: iOS; Android

Notion



Features:

- One-stop-shop for organizational planning to keep track of all of your daily tasks and schedules.
- Customizable pages or pre-fabricated organizing templates
- Notion pages can be shared with others for collaboration or team planning
- Offered as a desktop, mobile, and web application so you can access Notion anywhere
- More Information: [Notion Website](#)
- Cost: Free for personal or \$4/month for pro
- Compatibility: Web application; Windows; Mac; iOS; Android

Priority Matrix



Features:

- Simple interface task management app using methods of time management to help manage priorities
- Divide your tasks into one of four categories: Critical – Do Now; Critical but Not Urgent; Urgent but Can Be Delegated; Uncategorized
- App includes visual icons, email reports, master list of daily or weekly action items and more
- Ability to sync between devices and track your progress
- More Information: [Priority Matrix Website](#)
- Cost: Free basic; \$8/month Personal; \$12/month Pro
- Compatibility: Online Resource; Windows; Mac; iOS; Android

Remember the Milk



Features:

- Never forget the milk, or any other task using this task/to-do-list
- Organize your tasks with priorities, subtasks, due date, time estimates, tags, repeating tasks and more

- Sync tasks on multiple devices and with calendars such as Gmail, Google Calendar, Outlook, iCal, and more!
- Get email, text or Instant Message Reminders to yourself using their website reminder feature
- More Information: [Remember the Milk](#)
- Cost: Free and Pro
- Compatibility: Online Resource; iOS; Android; Windows; Mac

Station



Features:

- A browser to organize all applications you have
- Includes a smart dock for quick access to your applications
- Searchable across applications
- Enable focus mode to toggle application notifications on and off
- More Information: [Station Website](#)
- Cost: Free
- Compatibility: Chrome Extension

Tabula



Features:

- To-do list built into your web-browser
- Ability to save and review old and new entries
- Searchable and editable
- More Information: [Tabula Website](#)
- Cost: Free
- Compatibility: Chrome Extension

Things 3



Features:

- To-do list application
- Create and prioritize check lists and to do list items for today, upcoming, anytime, or someday
- Features headings to better structure your to do lists, reminders, multiple windows view and more
- Daily schedule view with calendar events and to-do list items in one place
- More information: [Things 3 Website](#)
- Cost: \$9.99 for iPhone and \$19.99 for iPad
- Compatibility: iOS

Tile App



Features:

- Never lose your items with tile
- Connect your tile to your keys, bike, computer, or anything
- If you misplace your item, use the app to help you track the item down
- Tile will ring you to guide you to its location
- If tile is out of rang, the app will guide you to its last known location
- More Information: [Tile App Website](#)
- Cost: ~\$25 per tile, less per tile when buying in multipacks; Free app
- Compatibility: Standalone device with app compatibility; iOS; Android

Todoist



Features:

- Sub tasks, notifications, prioritization, reminders, notes, and filters in this all-in-one to-do list
- Access tasks from anywhere, collaborate on shared tasks, and linked with other apps
- Streamlined, intuitive design makes it easy to use with templates to get you started
- More Information: [Todoist Website](#)
- Cost: Free; premium \$4/month
- Compatibility: Windows, Mac, Online Resource; iOS; Android

Trello



Features:

- Displays tasks and priorities in a creative and collaborative way
- Customizable boards, lists, and templates to help you organize your to-do lists
- Ability to track progress for tasks
- More Information: [Trello Website](#)
- Cost: Free
- Compatibility: Web application; iOS; Android

Workflowy



Features:

- Organizational tool used to help manage to-do lists, collaborate on projects, take notes, write research papers, journal, even plan and more!
- Free version allows for 500 items per month
- Nested layouts, lists, bullets, ability to add dates and other format and layout options
- Sync between phone, tablet, and computer
- More Information: [Workflowy](#)
- Cost: Free or \$4.99/month for Pro
- Compatibility: Windows; Mac; iOS; Android