

| Analyze:    | Break into separate parts, discuss, examine or interpret each aspect.  |
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| Compare:    | Examine two or more issues. Identify similarities and differences.   |
| Contrast:   | Show differences. Set in opposition.   |
| Define:     | Explain the exact meaning. Determine the precise limits of the term to be defined. Definitions are usually short.  |
| Describe:   | A detailed account. Make a picture with words. List characteristics and qualities.                                 |
| Discuss:    | Consider, debate or argue the pros and cons of an issue. Compare and contrast.                                     |
| Evaluate:   | Offer an opinion or cite the opinion of an expert. Include evidence to support the evaluation.                     |
| Explain:    | Make an idea clear. Show how a concept is developed. Give reasons for an event.                                    |
| Illustrate: | Give concrete examples. Explain clearly by using comparisons or examples.  |
| Justify:    | Proof or reasons for decisions or conclusions, be convincing.  |
| List:       | Enumerate, write an itemized series of concise statements.   |
| Outline:    | Describe main ideas, characteristics, or events. (Does not necessarily mean write a Roman numeral/letter outline.) |
| Prove:      | Support with facts, especially facts presented in class or in the text.  |
| Relate:     | Show connections between ideas or events. Provide a larger context.  |
| Summarize:  | A brief, condensed account. Include conclusions. Avoid unnecessary details.  |
| Trace:      | Show order or progress of a subject or event.  |