

(date)

Mrs. Jane Franklin  
Sales Manager  
Target Corporation  
6230 5<sup>th</sup> Avenue South  
Minneapolis, MN 55121

Dear Mrs. Franklin:

Thank you for meeting with me yesterday to share details about the Assistant Buyer position at Target.

After talking with you and your staff, I am eager to reaffirm my interest in the position and in a company that supports the local community. As we discussed, my familiarity with the product line and considerable retail sales experience would prove to be an asset to your department.

I look forward to hearing from you soon regarding your final decision.

Sincerely,

(your signature)

Brad McFarley