

**Augsburg College  
Staff Senate**

Wednesday, September 3, 2014  
11:30 a.m. – 1:00 p.m.  
Marshall Room

Present: Kelly Anderson-Diercks, Mark Chamberlain, Michael Grewe, Seth Lienard, Jim Matthias, Dulce Monterrubio, Martha Truax

Absent: Joanne Reeck

**Items in bold are action items.**

1. Governance Updates
  - a. There are no updates.
2. Committee Updates
  - a. Diversity & Inclusion
    - i. Students will be receiving a survey this fall to inquire about their experiences regarding diversity and inclusion on campus. The last survey sent out was in 2004.
    - ii. **Dulce will email Ann Garvey about participation.**
  - b. Safety
    - i. **Martha will reach out to Scott and Tracy about getting on Safety.**
  - c. IT
    - i. **Seth will email Scott about getting on the IT.**
  - d. Budget and Finance
    - i. **Kelly will email Beth about getting on Budget and Finance.**
3. Fall Walk Around Plan
  - a. The event is set for Tuesday, September 16 from 1:30 – 3:00 p.m. We will meet in the Christensen Center Lobby.
  - b. **Mark will purchase \$25 worth of candy for us to pass out.**
  - c. **Dulce and Martha will modify the Fall Walk-Around Handout on the Staff Senate fileserver, and then get them printed.**
    - i. A proof will be sent out to Staff Senators.
  - d. **Jim will make sure that all Staff Senators have access to the Staff Senate folder.**
4. Open Forum
  - a. Wednesday, September 17 from 11:30 a.m. – Noon
  - b. Don Stoner and Dr. Green are potential speakers.
    - i. Don may be busy due to Homecoming, and we want to have a large attendance for Dr. Green (which may not be possible in September with everything else going on).
  - c. We could ask different divisions to sponsor forums with coffee and treats.
  - d. Invitations to Speakers
    - i. September: **Mike will ask Ann Garvey re: Diversity and Inclusion Initiatives.**
    - ii. October: **Mark will ask William and/or Rick about someone speaking from Enrollment Management about successes and challenges of recruitment.** We could also talk about AU.
    - iii. November: **Kelly will ask Don Stoner and Jeff Swenson re: Athletics.**
    - iv. December: **Seth will ask Jodi re: Event Management and Support at Augsburg.**
    - v. January: **Dulce will ask staff in Christensen Suite 2 re: roles on campus.**
    - vi. February: **Mark will ask Dr. Green re: work on faculty.**

vii. March: **Martha will ask Kim re: work of Strommen Center.**

viii. April: **Martha will contact Scott re: work of DPS.**

ix. May: **Martha will contact IA re: work of CSBR.**

x. Backups:

1. Campus Ministry

2. Human Resources

3. **Jim will talk to any backups in case any of the above individuals say no.**

5. Auggie Pride Incentive Program

a. Kelly and Mark will be the program champions for Fall Semester.

b. Staff Senators should promote this on Walk Arounds.

i. Staff can email name and description of nominations to [staffsenate@augsborg.edu](mailto:staffsenate@augsborg.edu).

c. 2 winners will be selected at the beginning of each month; we will select the preferred winners over email (via Qualtrics; **Kelly will set this up**), and then finalize them at the Staff Senate meeting.

d. Martha has the swag bags ready.

e. Joanne suggested taking the pictures of the winners and putting it on social media and other outlets.

f. Martha suggested that we bring it up with Leadership Council and/or Cabinet.

6. Fall Service Event

a. Martha and Seth have setup a meeting with Mary Laurel True and Steve Peacock about a fall event.

b. The Alumni Service Day was yesterday, and they went to the Emergency Food Shelf. They can accommodate 70 people, and so this could be an option for a service site.

c. Kelly suggested having something that is very close that people could walk to.

d. Mark suggested having multiple days with multiple options.

e. We are thinking about holding this on Thursday, October 23 and Friday, October 24; we will wait to have our meeting with Mary Laurel and Steve before confirming these.

7. Next Meeting

a. Our next Staff Senate meeting is **Wednesday, September 17** from **11:30 a.m. – 1:00 p.m.** in **Marshall Room.** **Ann Garvey** will be presenting at our Open Forum the first half-hour.