Instructions
Step 1 - Access our online housing software at and login using your Augsburg username and password. You will note that there will be a listed date and time indicating your time slot to select housing (this information will not show up before July 14th). The page should look similar to this when you log in:

Step 2 - Click on “Select A Room/Suite” to see your options for that community.
Step 3 - Click on "Select from Room List" to open the drop down.

Step 4 - Click on "Search Available Rooms".
Step 5 - Click on “Available Rooms” to display the open room options.

Step 6 - Scroll through the available rooms to find a room that fits your interest. When you have found the room you would like, click on “Select Room/Suite”. By clicking on the button labeled “Roster”, you will be able to see who else will be living on the floor you have selected.
Step 7 - Check to make sure you have the right name(s) under “Room Mortensen 0406-1” before clicking the “Submit Room Selection” button. You will not be able to undo your selection after this step!

Step 8 - After you have confirmed your placement, you have completed the room selection process and will receive a confirmation email shortly after.

Congratulations, you are done with the room selection process! As always, let us know if you have any questions or concerns. Hope you are having an awesome summer. Stay safe! Please don’t hesitate to reach out with any questions.