Augsburg Residence Life Contract – Summer 2017

(Intial before each item after reading)

1. This contract, effective upon my signature, is a room contract between ____________________________ (resident’s name, hereinafter “resident”) and Augsburg College. This is a binding contract between the college and the resident for the entire term of the contract and cannot be terminated except under conditions cited in this contract. Residence Life contracts are not transferable from one resident to another or from one summer to another.


3. The resident (and parent, if the resident is under 18 years of age) agrees to pay for room charges for the entire summer 2017 contract (1st and 2nd term): payable in accordance with the Enrollment Center’s billing dates. The College reserves the right to adjust room charges should economic conditions necessitate.

**CONTRACT PROVISIONS**

4. The College agrees to provide a room to the resident in one of the College's residence halls. The College will try to meet preferences of room assignments; however, no guarantee of a specific assignment is offered, implied, or made hereby.

5. The resident's signature on this contract constitutes an agreement to abide by the policies, procedures, and regulations of the College as set forth in this Residence Life Contract, the Residence Life Guidebook, the Augsburg College Student Guide, Community Agreements, and other related official guidelines established by the Director of Residence Life and Augsburg residents. By signing this contract, the resident understands that Residence Life has the right to implement any additional housing policies when necessary. Violations of these policies, procedures, and regulations may lead to cancellation or suspension and the forfeiture of the entire cost of the Residence Life contract for summer 2017.

   **A. Summary Cancellation or Suspension of the Residence Life Contract**

   1. A summary suspension of the housing contract requires that the resident vacate residence immediately. It may be imposed when the Director of Residence Life or his/her designee has reasonable cause to believe the resident poses a threat to the safety of him/herself, other persons, or property in the residence halls. Any resident so suspended who returns to college Residence Life during the period of suspension may be subject to permanent denial of housing and further sanctions. Once summary suspension of the housing contract has been imposed, permission to enter college housing must be granted in writing and in advance by a hearing officer. Any resident subject to summary suspension shall be required to remain out of college housing until a hearing is held. The hearing shall be held within 7 business days of the notice of suspension.

   2. The College reserves the right to cancel the Residence Life contract if the resident or the resident's guest(s) is deemed by the Director of Residence Life and Vice President of Student Affairs, or his/her/their designee, to be a threat to the safety, health, or security of the residence and/or its residents. If the College cancels this contract, the resident must vacate the residence halls within 24 hours of notification.

   The following terms and conditions shall apply to all requests for Residence Life Contract terminations:

6. All notices regarding the Residence Life Contract shall be in writing and shall be delivered in person or sent by United States mail to Augsburg College, Residence Life Office, Campus Box # 81, 2211 Riverside Avenue, Minneapolis, MN 55454 or directed to reslife@augsburg.edu. A resident's official move out date coincides with the date he/she/they completes procedures to check out.

   Residents who enter into a Residence Life Contract for summer 2017 may terminate the Residence Life Contract as follows:

7. If the resident provides the College with written notice of his/her/their desire to terminate on or before April 15, 2017, the Residence Life contract shall terminate.

8. If the resident provides the College with written notice of his/her/their desire to terminate after April 15, 2017, but on or before May 4, 2017, the Residence Life contract shall terminate, and the resident shall pay the College an amount equal to one third of the room cost as liquidated damages for such termination.

9. If the resident provides the College with written notice of his/her/their desire to terminate at any time after May 4, 2017 but before August 4, 2017, the resident shall be responsible for the entire cost of the summer 2017 contract.

**GENERAL PROVISIONS**

10. To the extent reasonably possible, residents will be assigned spaces in accordance with the information stated on the contract form. No guarantee is made, however, that a resident's assignment preference or specific request will be honored. By signing this contract, the resident agrees to accept and pay for the space assigned by the College. Room changes and transfers require the written permission of the Director of Residence Life or his/her designee.

11. If a resident(s) refuses to accept a roommate or, in the judgement of the College, attempts to force a roommate out of a shared space, the College may require such resident(s) to be responsible for the total cost of the shared space. Residence Life works with roommates in conflict through informal and formal mediation processes to assist residents in embracing differences and in learning life skills.

12. The College reserves the right to consolidate vacancies by requiring residents to move and to change assignments if deemed necessary by the College.
13. The resident must keep an available space/bed ready for a roommate to move in. Assigned furniture needs to be available, and the room needs to be reasonably clean. Any special services required to prepare the room for a new roommate will be charged to the resident currently residing in the space.

14. The College is not responsible for the damage or theft of personal property or the loss of monies from any of the College's residential facilities. Residents agree to assume responsibility for all property assigned to them within the room, apartment, or house and agree to be liable for its loss, damage, and general condition.

15. The resident will be assessed and agrees to pay charges for damage, loss, or special services required due to misuse or abuse of his/her assigned space and/or college property contained therein. Where individual responsibility for such damage, loss, or special service cannot be determined, an equal portion of the charges will be assessed to all residents who share the assigned room or apartment. Each such resident must pay his/her respective portion of such charges.

16. Individuals who intentionally or accidentally cause damage, theft, loss, or special services to be performed in common areas of a residential facility will be assessed the cost of the repair, replacement, restoration, or special service. Such assessment does not preclude imposition of additional disciplinary sanctions. **Where individual responsibility is not determined, costs will be assessed to residents who share the common space, floor, or building.**

17. The College is not responsible for personal property left in the residence areas after the expiration or cancellation of the contract and will not be responsible for property left in common spaces of the building during the contract period. The property will be considered abandoned and discarded by the college. The resident will be responsible for any costs incurred by the College for the removal of abandoned property.

18. All residents must be available to move to their summer assignment between May 5, 2017 and May 29, 2017.

19. All non-StepUP residents must be prepared to move to Mortensen Hall beginning on May 5 for the first portion of the summer, then to Luther Hall on June 27 for the second portion of the summer. These moves are necessary in order to vacate all spaces on campus for a period of time that allows for cleaning and upgrades to prepare for the academic year.

20. All StepUP residents must be prepared to move to their assigned summer space in a flat in Oren Gateway on May 5 for the first portion of the summer, and then to an apartment in Oren Gateway on June 27. These moves are necessary in order to vacate all spaces on campus for a period of time that allows for cleaning and upgrades to prepare for the academic year.

21. All residents must be available to move to their fall assignment between July 8, 2017 and August 14, 2017.

22. All residents must sign for an apartment key for their residence. If the key is lost or stolen, the resident agrees to notify the Department of Residence Life immediately and pay for the replacement.

**Preference Information:**

Circle One:
StepUP Student? Yes No
Research Internships with URGO/ McNair? Yes No
Enrolled in Summer Classes? Yes No

Costs:
General Resident Cost $1,800.00
Research Internship Rate $1,200.00
Summer Student Rate $1,700.00

Fall 2017 Residence Hall:
Fall 2017 Room Number:
Roommate(s) Preferences including first and last name(s):

I agree that my signature on this contract constitutes an agreement to comply with the terms and conditions of the Residence Life contract and the policies and procedures of the College.

<table>
<thead>
<tr>
<th>Signature of Student:</th>
<th>Date:</th>
<th>Augsburg ID#:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print Preferred First Name:</td>
<td>Print Last Name:</td>
<td>Cell Phone:</td>
</tr>
<tr>
<td>Signature of Parent (If Student is under 18 years of age):</td>
<td>Date:</td>
<td></td>
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</tbody>
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A College of the Evangelical Lutheran Church in America, Augsburg College is an equal education/employment institution.

Building/Hall: Room Number: Style: Date Entered in Agresso: Staff Initials:
Changes: Room Number: Style: Date Entered in Agresso: Staff Initials: