

Summer Guest Student Registration Form

Important Information

- Guest students must provide a photo ID and one of the following:
 1. Proof of good standing at your most recent college or university (official transcript, unofficial transcript or grade report)
 2. Proof of high school graduation or equivalent, if you have never attended college or university (official transcript, unofficial transcript, or GED transcript)
- Students may take up to 19 credits per semester.

To complete this form electronically, save a copy to your desktop and open with Adobe Reader.

Instructions

1. Follow the published registration deadlines found in the Academic Calendar.
2. Use the Course Search to find available classes.
3. Attach supporting documents (photo ID and transcript).
4. Obtain faculty permissions on this form if registering for a closed course.
5. Submit a transcript or grade report to verify course prerequisites, or obtain faculty permission on this form to waive the prerequisites.
6. Submit a signed, completed form and attachments to the Registrar's Office.
7. Check the email account you provided below for registration confirmation and next steps.
8. Pay the Balance Due on your tuition statement by the date indicated. Statements are not mailed; they must be accessed through Inside Augsburg Records & Registration.

How to Submit

In person:
Enrollment Center
Sverdrup Hall 101

By mail:
Augsburg University
Registrar's Office, CB 71
2211 Riverside Avenue
Minneapolis, MN 55454

By email or fax:
registrar@augsborg.edu
Fax: 612-330-1425

Student Information

Student Name: _____
Last First Middle

Social Security Number: _____ Date of Birth (MM/DD/YYYY): _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email Address: _____

Sex (check one) Ethnicity (check one) *For Government Reports and Other Official Use*

Female
 White Non-Hispanic
 Hispanic
 Multiracial
 Native Hawaiian or Other Pacific Islander
 Male
 Black Non-Hispanic
 American Indian/Alaskan
 Asian/Pacific Islands
 No Response

Gender Identity: _____
 (e.g., agender, man, nonbinary, woman, etc.)

Add Courses

Course (ex. HIS101)	Section (ex. A)	Credits (ex. 0,1,2,3,4)	*Grade Option (ex. T, P/N, V)	Title (ex. The Beginning of Western Culture)

*Grade Option: T=Traditional Grade, P/N = Pass/No Pass, V = Audit (requires faculty signature).

Student Signature

By signing below I accept all financial and academic obligations incurred as a result of this transaction.

Student Signature: _____ Date: _____
Sign in ink, or draw your signature with a mouse or touchscreen device. Typed digital signatures are not accepted. MM / DD / YYYY

Faculty Approval

I waive the prerequisites for the following course(s): _____ This student may join my full course

Faculty Printed Name: _____

Faculty Signature: _____ Date: _____
Sign in ink, or draw your signature with a mouse or touchscreen device. Typed digital signatures are not accepted. MM / DD / YYYY

Registrar's Office Use Only

Received Date: _____ Processed By: _____ Processed Date: _____