



Unofficial Transcript Request

Submit to:

The Office of the Registrar
Augsburg College, CB 71
2211 Riverside Avenue
Minneapolis, MN 55454

(612) 330-1036 - Voice
(612) 330-1425 - Fax
registrar@augsborg.edu

Important Information

- All current and former students, and alumni may request unofficial transcripts.
- Current students can access a list of courses with grades through Augnet Records & Registration.
- Unofficial transcripts are sent to the student only. No third party addresses will be accepted.
- There is no cost for an unofficial transcript.
- Processing time is 1-3 business days, depending on demand.

First Name(s): _____ Middle Name(s): _____ Last Name(s): _____

Former Name(s): _____

Student ID# (if known): _____ Date of Birth: _____ SSN: _____

Years of Attendance: From _____ To _____

Current Address: _____ Preferred Phone: _____

City/State/Zip: _____ Email Address: _____

Processing options (select one): Email to me as a PDF Mail to me at address above

By signing below, I authorize Augsburg College to release my unofficial transcript.

Required Signature: _____ **Date:** _____