

## **PROPOSAL FOR EXCHANGE PROGRAM**

### **ADA University/James Madison College**

#### **I. Learning Objectives of the Program**

Students that attend the ADA University will find a wide range of options available to them, many of which would not be available on campus at MSU. It is anticipated that the program will draw students from all majors in James Madison College.

ADA offers executive education, undergraduate and graduate degree programs in various fields. Its location in Baku, Azerbaijan offers a unique and valuable insight into the complexities of business, economics, and international affairs. ADA students benefit from tackling real world issues. Their students are distinguished by their analytical thinking, critical reasoning, strategic planning and ability to work in teams. ADA offers courses through four different schools: School of Public and International Affairs, School of Business, School of Humanities and Sciences, School of Engineering and Information Technologies. James Madison College students have a wide variety of course options to choose from at ADA. Attached in Appendix A is a list of courses available at ADA. Appendix B contains course descriptions.

Of particular interest to James Madison College students will be programs offered through the School of Public and International Affairs. The School of Public and International Affairs (SPIA) aims to produce well-rounded responsible citizens who are committed to making substantive change to better the world and the global community. In order to be successful, these citizens strive to be respectful of their history and culture, as well as that of others.

ADA is dedicated to equipping students with a blend of knowledge, skills, professional standards as well as a strong sense of personal integrity. A special focus at ADA is on the balance of global, regional and national perspectives and how they interrelate. They are committed to preparing innovative leaders of the future.

#### **II. Relationship to other MSU Study Abroad Programs**

MSU does not currently have any other programs in Azerbaijan or the Caucasus. Therefore, this would serve to open a new region and market for students interested in Central Asia and the Caucasus. Traditionally, James Madison College has focused its resources on the development of summer, faculty led programs. However, this program is unique given the long-standing faculty exchange James Madison College has in place with ADA. There may be semesters in which James Madison College students will be taking ADA courses taught by James Madison College faculty in Baku on the campus of the ADA University. Therefore, new curricular developments in the College have led to

the belief that co-sponsored programs can offer students opportunities previously unavailable. Combined with these unique educational opportunities and ADA's pledge to grant housing waivers, this program offers students affordable options to explore a truly unique educational, cultural and social experience.

### **III. Foreign Language Prerequisites**

None. All courses except specific foreign language courses are conducted in English.

### **IV. Quality of Institution**

ADA is a new institution and is located in a small country, therefore world rankings are difficult to find, but not impossible. According to "Web o Metrics, Ranking Web: Universities" ADA is ranked third nationally. Additionally the web page "Academy Rank" places ADA third nationally and 2116<sup>th</sup> in Asia. The founding of the institution is highlighted in a New York Times article from July 11, 2007:

<http://www.nytimes.com/2007/07/11/world/europe/11iht-azeri.4.6617266.html? r=0>

The institution's short history does not lend itself to being identified in many international rankings, however, the quality of the faculty and the resources devoted to the institution are remarkable and point toward a promising future.

### **V. Program Environment**

1. Total number of the students at ADA = 680.
2. Total number of undergraduate students = 574 (including students on English preparatory program).
3. Total number of graduate students = 106 (including students in Executive MBA).
4. Total number of staff and faculty = 144 administrative staff and 64 faculty (excluding visiting faculty).
5. Total number of international students = 42.

Nationalities are represented on campus – 23% are from overseas.

ADA is a world-class institution dedicated to preparing innovative global leaders and to promoting useful collaborative research on diplomacy, public and international affairs, business, humanities and sciences, information technologies and system engineering.

Located in Baku, at the center of an increasingly significant part of the world, ADA has gone through exciting and remarkable growth since its inception. ADA started as a training institute to meet the urgent needs of our expanding diplomatic service. Hence, its initial name: Azerbaijan Diplomatic Academy. The program has quickly grown into a full-fledged university with several schools offering both graduate and undergraduate degree programs.

ADA is a vibrant and diverse place. In September of 2012 ADA opened a new “green” and “smart” campus in Baku’s thriving downtown. Innovating at the cross section of academia, business, and public and international affairs, ADA moved into the new campus with a significant program expansion. Along with the School of Public and International Affairs, ADA has launched a School of Business, School of Humanities and Sciences, and School of Engineering and Information Technologies. ADA has begun to assert itself on the world’s academic map by attracting renowned scholars, accomplished practitioners, and talented students from around the world.

ADA is motivated by a need to establish an outstanding education for the citizens of Azerbaijan, but ADA also knows that it has a responsibility to bring first-class international education and leadership training for others in the region and the world, while promoting intellectual inquiry on many topics.

ADA’s academic programs, which are attracting the best and the brightest minds, are already making ADA a clear intellectual epicenter in the region. For example, ADA sponsored the country’s first Leadership Development program and it has become highly regarded across Azerbaijan’s civil service. The Baku Summer Energy School has become an international success with faculty and participants from about 40 countries across the globe. Most importantly, ADA’s focus on the individual strengths and professional goals of its students, and its vision for a collaborative dialogue among scholars and practitioners, is helping to cultivate a new, close-knit group of world-class leaders.

In addition to academic programs, ADA takes its responsibilities to Azerbaijani society seriously. They are building the first substantial foreign language library in Azerbaijan. They have combined research and teaching while seeking fresh insights into the challenges Azerbaijan faces as an increasingly important player on the international scene.

**Office of International Students:** ADA recognizes the need to establish an outstanding intellectual community to enrich its own citizens. Historically, Azerbaijan has served as the crossroads of commerce and culture when it became an important link along the Silk Road that moved goods between Asia and Europe. Today, this independent republic is one of the fastest growing global economies and simultaneously seeks to enhance its global position as an education destination for students from the surrounding region and all corners of the world. We try to maximize opportunities to internationalize our student body through wide-ranging strategies. A core mission of these strategies is to welcome international students by providing extraordinary educational opportunities.

The ADA University Office of International Students offers programs and services designed to meet the needs of our international students. It provides comprehensive

support and resources for all international students and helps make their stay at ADA productive and enjoyable. The Office provides a mandatory orientation program for new international students introducing special aspects of life in Baku and offers various adjustment services, information dissemination, programming activities, and serves as an advocate for international students

**Other ADA Exchange Partners:** ADA has established a number of exchange programs with universities across the globe. Exchange programs have been established with Aberystwyth University (UK), Vitautus Magnus University (Lithuania), Hankuk University of Foreign Studies (South Korea) and the University of Glasgow (Scotland).

**Azerbaijan – Facts:** Azerbaijan is a constitutional republic with a developing economy. Western-style amenities are found in the capital of Baku, but infrastructure and access to goods and services outside the city, while improving, are less well developed.

Students need a passport and a visa to enter Azerbaijan. Students must secure a visa before they travel, and visa validity dates must correspond with travel. With limited exceptions (persons with invitations from high-ranking officials of the Government of Azerbaijan), you cannot get a visa at the airport, nor can you get a visa at the land borders with Georgia, Russia, Turkey, or Iran.

Travel to Azerbaijan requires an entry visa, unless there is an agreement on visa-free travel with the country of citizenship. Citizens of countries that have a visa-free regime agreement only need to go through passport control once they arrive at the Heydar Aliyev International Airport in Baku.

ADA urges international students to apply for a visa at the closest Azerbaijani Embassy. Information about visa procedures for specific countries can be obtained from the respective embassies. If there is no Embassy in a prospective student's home country, he or she will be able to receive a visa at Baku airport. Students will likely be issued a single entry visa with the validity period of no more than 30 days, and be required to apply for a temporary residence permit once in Azerbaijan. The temporary residence Identity Card enables students to travel outside Azerbaijan and return without visa requirements through the period indicated on it.

Required documents to obtain an entry visa:

1. Passport
2. Official invitation letter from ADA (2 copies)
3. Completed visa application form ( [Download PDF](#))
4. Two photos (3x4cm, against white background)
5. Visa fee

For additional information, visit the Ministry of Foreign Affairs website at:  
[www.mfa.gov.az](http://www.mfa.gov.az)

#### Registration

Within first three days of arriving in Azerbaijan all foreigners are required to register with the State Migration Services. Visitors should submit a completed registration form, currently available in Azerbaijani only ([Download PDF](#)), a copy of the biographic page of their passport, and a copy of their visa to the State Migration Service via email, mail, or in person.

State Migration Service email: [qeydiyyat@migration.gov.az](mailto:qeydiyyat@migration.gov.az)

State Migration Service website: [www.migration.gov.az](http://www.migration.gov.az)

#### Temporary Residency Permit

Upon arrival in Azerbaijan, students will have the standard 30 days visa granted by the Embassy or Airport immigration officials. After submission of the registration form mentioned above, international students should contact the State Migration Service to receive temporary residence status.

Required documents to obtain a temporary residence permit:

1. Official invitation letter from ADA
2. Passport – original and a copy (including the visa page)
3. Two photos (3x4cm, against red background)
4. Health Certificate received upon medical check up – original, not more than 6 months old (must be issued by Azerbaijan Republic Diagnostic Centre or International Medical Centre in Baku). Medical Check-up includes - Human immunodeficiency virus (HIV) infection, Hepatitis B and C viruses, neuropsychological and therapist reference. Payable AZN 100.00.
5. Completed application form ([Download PDF](#))
6. Permit fee in the amount of 121 AZN

State Migration Service website: [www.migration.gov.az](http://www.migration.gov.az)

#### **US Department of State Information:**

U.S. Embassy Baku  
111 Azadliq Prospekti  
AZ1007 Baku, Azerbaijan  
Telephone: (994-12) 488-3300  
Emergency Telephone: (994-12) 488-3300  
Fax: (994-12) 488-3695

Currently, U.S. citizens may apply for a single- or multiple-entry student visa (cost: \$160), or a one-year multiple-entry business visa (cost: \$160). [Embassy of Azerbaijan in Washington, D.C.](#) uses a visa courier service that charges \$21 for processing and service

fees in addition to the basic cost of the visa. Visa applicants are required to use this service. See the website of the [Azerbaijani Embassy in Washington, D.C.](#) for more details. The Embassy of Azerbaijan estimates visas taking 10 business days to process, but travelers are encouraged to apply for their visas early to avoid delays in the summer months. Students will receive a letter of invitation from ADA to obtain their visa.

Azerbaijan enacted a new law on April 1, 2013 that requires all foreign visitors, regardless of their length of stay, to register with the State Migration Service of Azerbaijan within three days of arrival. Students must submit a completed registration form, a copy of the biographic page of the passport, and a copy of the visa to the State Migration Service either in person, via mail, or e-mail. Licensed hotels may assist their guests register, but travelers staying in personal homes, private apartments or unlicensed hotels must register themselves. Every individual traveler is responsible for ensuring that the registration has been done.

Registration is free, but failure to register or registering late may result in a fine of between 300-400 AZN (\$380-\$500). Travelers may be denied permission to depart Azerbaijan until the fine is paid and they have secured an exit permit from the main branch of the State Migration Service of Azerbaijan, 202 Binagadi Highway, 3123 Block, Binagadi District, Baku; tel (994-12)562-56-23 or at the regional branch of the State Migration Service of Azerbaijan at 53 Ataturk Avenue, Baku; Tel: (994 12) 561 87 54.

More information about the new registration process may be found at the website of the [State Migration Service \(SMS\)](#). The required form (available only in Azerbaijani for now) should be e-mailed to [qeydiyyat@migration.gov.az](mailto:qeydiyyat@migration.gov.az) and can be found at on the [SMS website](#).

If students plan to stay in Azerbaijan longer than the duration of stay indicated on the visa, they must apply to the State Migration Service for an extension of stay or for a Temporary Residency Permit. To find more information about the requirements, students may visit the [SMS website](#).

A valid visa is required in order to depart Azerbaijan. If the visa is expired, or the student has exceeded the duration of stay authorized by original visa, a fine between 300 – 400 AZN (\$380 – \$500) must be paid to get an exit permit. This is only done at the main branch of the State Migration Service of Azerbaijan listed above and at the regional branch of the State Migration Service of Azerbaijan at 53 Ataturk Avenue, Baku; Tel: (994 12) 561 87 54, or at the State Migration Service's office at Baku International Airport. The U.S. State Department recommends students carry at least a photocopy of the current passport and valid visa with them at all times.

In light of ongoing global and regional threats against U.S. and foreign interests, the U.S. embassy has recently released several Emergency Messages to U.S. citizens advising them to remain vigilant, particularly in public places associated with Western and Israeli communities. In January 2012, the Azerbaijani National Security Ministry disrupted a terrorist plot, reportedly backed by Iran, to attack prominent foreigners in Baku.

Students **must** avoid travel to the region of Nagorno-Karabakh and the surrounding occupied areas, as well as regions along the line of contact between Azerbaijani and Armenian positions. No outings or ADA sponsored programming or events will be scheduled in this region. Because of the existing state of hostilities, the US State Department cannot offer consular services to U.S. citizens in Nagorno-Karabakh. Traveling to the region of Nagorno-Karabakh and the surrounding occupied areas via Armenia without the consent of the Government of Azerbaijan could make you ineligible to travel to Azerbaijan in the future.

**Crime:** Most of the crime in Baku affects local residents, with burglary and assault being the most common crimes. Foreigners are at a greater risk in areas attracting large crowds or in very isolated areas. Although not common, petty theft and assault against foreign citizens do occur in Baku. Pick-pockets tend to frequent tourist sites, public transportation (especially minibuses), and pedestrian streets or large public squares where people congregate. Travelers should be mindful of their wallets, purses, and computer bags, as they make for tempting targets. They should avoid demonstrations and remain vigilant at all times.

Avoid traveling alone at night. Late-night targeted attacks against lone males, while not common, are the most common crimes committed against foreigners; these usually involve victims who have been drinking.

There have been several reports from individuals who have been victims of crimes occurring late at night in bars frequented by Westerners. The crime occurs when a male patron is approached by a young woman who asks the individual to buy her a drink; after buying the drink and talking for a while, the customer is presented with an exorbitant bill. When the customer protests, he is approached by several men, detained, and forced to pay the full amount of the bill under threat of physical violence. Do not allow people you don't know to enter your hotel room or apartment.

Several Western women have reported incidents of unwanted male attention, including groping and other offensive behavior while walking on the streets alone or with only female companions. Travelers should remain alert when visiting tourist areas in Baku, such as Fountain Square and the Maiden's Tower. We recommend that you avoid traveling alone in these areas after nightfall.

There are instances of U.S. citizens being asked by new internet friends to help pay a "return guarantee fee" to the Azerbaijani Immigration Service before a short trip abroad. There is no such law requiring Azerbaijani citizens to post a deposit for foreign travel, and the internet friends were later determined to have fraudulent Azerbaijani identification cards. See this website for information about avoiding internet financial scams.

**Victims of crime:** If you or someone you know becomes the victim of a crime abroad, you should contact the local police and the nearest U.S. embassy or consulate. Consulates can: replace a stolen passport; help find appropriate medical care following violent crimes such as assault or rape; contact appropriate police authorities and, contact family members or friends, if so desired, and help understand the local criminal justice process and direct U.S. citizens to local attorneys, although local authorities are responsible for investigating and prosecuting the crime.

The Ministry of Internal Affairs established a special Office of Crimes By and Against Foreigners at which English-speaking officers are available until 8:00 PM at (994 12) 590-99-66. The Ministry of Internal Affairs also has a Duty Officer available after hours, at 590-93-31 or 590-94-31.

The local equivalents of the "911" emergency lines in Azerbaijan are: 101 - Fire Brigade; 102 - Police; 103 - Ambulance; 104 - Gas services; and 112 - Ministry of Emergency Situations. English speaking operators are on duty 24 hrs at 102 - Police.

**Criminal penalties:** While traveling in Azerbaijan, students are subject to its laws even if you are a U.S. citizen. Foreign laws, legal systems, and criminal penalties can be vastly different from our own; for instance, religious proselytizing is illegal in Azerbaijan, and possession or use of illegal drugs of any kind carries stiff penalties, including fines and long prison terms. There are also some things that might be legal in Azerbaijan, but still illegal in the United States; for instance, you can be prosecuted under U.S. law if you buy pirated goods. If you break local laws in Azerbaijan, your U.S. passport won't help you avoid arrest or prosecution. It's very important to know the local laws.

Azerbaijan's security apparatus is sensitive to photography, so both professional and tourist photographers have been stopped for taking photographs of facilities that may not appear to be sensitive, including oil fields, buildings, and public squares. It is strictly forbidden to take pictures of military installations and of military equipment. Photographing or visiting military depots or equipment can lead to arrest. If police stop you for taking photographs, you should cooperate. If your photographic equipment is confiscated, you should contact the Embassy Consular Section to report the incident.



Azerbaijan is a signatory to the Vienna Convention on Consular Relations. If you are arrested in Azerbaijan, the authorities are required to notify the embassy of your arrest and to have communications from you forwarded to the embassy.

**Special circumstances:** The Republic of Azerbaijan has a mostly cash economy. Traveler's checks are accepted only in some hotels and banks. Credit cards are becoming more widely used, but you should be aware of using freestanding ATMs. Always pay close attention to the ATM and your surroundings. Do your automated banking in a public, well-lighted location that is free of shrubbery and decorative partitions or dividers. Maintain an awareness of your surroundings throughout the entire transaction. Be wary of people trying to help you with ATM transactions. Be aware of anyone sitting in a parked car nearby. When leaving an ATM, make sure you are not being followed. Do not use an ATM that appears unusual looking or offers options with which you are not familiar or comfortable.

Azerbaijani customs authorities may enforce strict regulations concerning temporary importation into or export from Azerbaijan of items such as firearms, religious materials, antiquities (including carpets), medications, caviar, and any amount of currency over \$1,000 USD. Visitors who purchase carpets will generally require an export permit issued by the State Museum of Azerbaijan Carpet and Applied Art; many carpet-selling shops will obtain that permit for the buyer for a fee. It is advisable to contact the [Embassy of Azerbaijan in Washington](#) for specific information regarding customs requirements.

**Accessibility:** While in Azerbaijan, individuals with disabilities may find accessibility and accommodation very different from what you find in the United States. Accessibility for those with disabilities, including stores, foot paths, road crossings, most tourists spots, and on public transportation is lacking throughout the country. There are no laws mandating access to public or other buildings, information, and communications for persons with disabilities.

However, ADA is committed to creating a welcoming, diverse, and inclusive community. They are constantly monitoring both attitudinal and structural barriers to allow students with disabilities full access to our services, programs, and activities so they may take complete advantage of their right to an education.

ADA's state-of-the-art "green" and "smart" campus has been designed and built to comply with all of the standards for public accommodations set forth for individuals with disabilities. To enforce these standards, we have selected the Americans with Disabilities Act law in the United States. Persons in wheelchairs have full and unimpeded access to any place on the campus.

**LGBT Rights:** Lesbian, gay, bisexual, and transgender (LGBT) individuals are not specifically enumerated in antidiscrimination laws. While there are no legal impediments to the organization of LGBT events, strong societal discrimination prevents these events from being organized. LGBT individuals have reported that although the law prohibits dismissal of employees for reasons related to sexual orientation, employers find other reasons to dismiss them.

**Medical Facilities:** There is one Western-type medical clinic operating in Baku, run by International SOS, which provides 24-hour care of quality comparable to that in Western countries. It is adequate for urgent care and minor acute medical problems only. Surgeries, unless urgent for life-saving problems, are not advisable here. There is often a shortage of basic medical supplies, including disposable needles and vaccines. Bring adequate amounts of prescription medicines for the duration of your visit, as pharmacies often do not carry all brands or doses. It is strongly encouraged that all travelers are seen by a certified travel clinic professional. Program leaders and participants are encouraged to discuss their travel plans with a certified travel clinic professional, particularly if they are on prescription medications or have pre-existing conditions. It is extremely important for program leaders and participants to be seen by a certified travel clinic professional if they have significant and complicated chronic diseases or if they are traveling to any of the following areas: Africa, Central or South America, and Asia. All travelers should review the Centers for Disease Control and Prevention (CDC) [information on health preparations](#) for the country(s) in which your program will be operating. This information will be useful for helping individuals prepare for their visit with a travel medicine professional. Most primary care physicians are not trained in travel medicine. The MSU Travel Clinic health care providers are certified by the International Society of Travel Medicine (ISTM). If program leaders and participants choose to use the MSU Travel Clinic, they are advised to make their appointment at least 2 months in advance. More information is provided on the [MSU Travel Clinic](#) website.

Student applicants will also be required to complete a student health authorization/disclosure form as part of the OSA application procedure. It is extremely important that students report accurately about their medications and health conditions/illnesses. This information is seen only by employees in the MSU Travel Clinic. It is rare to have approval dependent on health conditions but it is important in helping the MSU Travel Clinic staff in advising participants about staying healthy while traveling.

While traveling abroad, doctors and hospitals may expect immediate cash payment for health services. All program participants are provided with [comprehensive medical insurance](#) through HTH Worldwide. To arrange for direct payment by HTH for a hospitalization, OSA or HTH should be contacted immediately at 00-1-517-353-3784 (MSU 24/7) or 00-1-610-254-8771 (HTH 24/7). For routine care, such as an office visit,

students/leaders should pay out-of-pocket, retain all receipts, and complete an HTH claim form when they return to the United States.

If students are planning to extend their travel after the program officially ends, they need to be reminded that they will no longer be under the auspices of MSU and their health insurance will end. They should be encouraged to purchase additional days of insurance from HTH to cover them during that personal leisure time.

Many U.S. prescriptions are not available outside of the United States. Travelers should bring enough of their medication to last the entire program (and pack it only in their carry-on bag). They should also bring, if possible, copies of prescriptions, written with the generic (or scientific) drug name, as trade names vary from country to country. Some countries do not allow controlled substances into the country. Examples of these medications include some pain medications, (Tylenol #3, Vicodin, etc.) prescription sleeping medications, medications for panic and relaxation (e.g. Xanax) and ADD or ADHD medications (Adderall, Ritalin, etc.). If travelers have questions about this, they should call well before leaving, to the embassy of the country or countries where they plan to travel. If travelers have a travel appointment scheduled in the Travel Clinic, the Travel Clinic will help the traveler with these questions. All medications should be transported in the prescription bottles given to them by the pharmacy.

All students in an MSU study abroad program will be enrolled in HTH Worldwide Insurance which will cover all healthcare costs while in ADA, as well as medical evacuation, and repatriation. The document mentions that there is one Western Type medical clinic in Baku run by International SOS. This is pulled from the U.S. Department of State Country Information Sheet. HTH is also our coordinator of care and available to assist students and ADA on finding and treating the needs of our students. Contacting HTH before travel to develop a health care plan would be useful. For example, HTH has 4 partner facilities in Azerbaijan. We would always want to refer students to HTH partner facilities. Here is the list where HTH indicates a partner facility and ER represents 24/7 emergency care:

1. Central Customs Hospital  
K.Kazimzadeh Street 118  
Baku 1065  
Azerbaijan  
994.12.537.01.82          MAP

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2. Mediclub  
Uzeir Hadjibekov Street 45  
Baku AZ1010

Azerbaijan  
994.12.4970.911

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3. Turk American Medical Center  
Mardanov Qardaslari 52  
Baku 1014  
Azerbaijan  
994.12.497.37.84      MAP

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4. Denthouse Clinic  
Izmir Street 1033, Hyatt Regency Business Centre  
Baku 1065  
Azerbaijan  
994.12.490.7676      MAP

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5. WorldMed Medical Center  
5, 565 block A. Alekperov Street  
Baku 1141  
Azerbaijan  
994.12.510.3400      MAP

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6. Central Clinical Hospital  
Parlament Prospect 76  
Baku 1006  
Azerbaijan  
994.12.492.10.92

**Routine Vaccinations:** Make sure you are up-to-date on routine vaccines before every trip. These vaccines include measles-mumps-rubella (MMR), diphtheria-tetanus-pertussis, varicella (chickenpox), polio, and a yearly flu shot. CDC recommends a Hepatitis A vaccine because you can contract this through contaminated food or water in Azerbaijan, regardless of where you are eating or staying.

**Physical requirements:** Standard.

**Aviation safety oversight:** Travelers on regional airlines in the Caucasus may experience delays and sudden cancellations of flights. Even basic safety features such as seat belts are sometimes missing. Air travel to Azerbaijan on international carriers via Europe is typically more reliable. MSU strongly discourages students from flying on regional

aircraft unless the carrier is approved. Contact the MSU Office of Risk Management for more information. This leads to a longer discussion to be had with students regarding modes of travel while studying at ADA. MSU discourages students from renting motorbikes and cars. ADA should be consulted to determine what they would recommend as safe modes of transportation.

**VI. Student Qualifications**

Students will need a 3.00 GPA in order to be admitted. It is possible for students with slightly lower gpas to be considered under certain circumstances. Students not from English speaking countries will have to provide evidence of English Language ability.

**VII. Estimate of Student Enrollment**

As is standard, we would set the exchange to be in balance of three students per year. The study abroad office at ADA has already begun sending students to MSU as of January 2014. Numerous James Madison College students have expressed interest in attending ADA. James Madison College has already hosted pre-information sessions to gauge MSU student interest and the events have been well attended. The demand for this program will be strong. Our students will find the atmosphere comfortable and the student body engaging. Baku is a warm, intimate city, filled with historical sites and museums.

**VIII. Person(s) responsible for recruitment**

The James Madison College Office of Academic Affairs in conjunction with College faculty will maintain primary responsibility for recruiting students for the program. In addition, a renewed effort to make sure all James Madison College advisors and faculty are well versed in study abroad options for students will begin this spring. It will be expected that all students will have a conversation with their advisors in the course of degree planning at very early stages in the programs. Specifically all James Madison College freshmen are required to meet with their advisors during the fall semester of their freshman year. Advisors will discuss study abroad options at that meeting and it is included in the academic advising syllabus.

**IX. Student preparation and post-experience follow-up**

Students will be expected to participate in the orientation that the Office of Study Abroad provides. In addition, each student that is planning to go to Baku will meet with the persons in charge of the exchange program. In conjunction with the student exchange, a large number of Madison faculty have already taught at the ADA University as part of a visiting scholar program. Therefore, many faculty in the College are familiar with the program and students at ADA. Students will meet with the Assistant Dean of James Madison College for course sign-offs and more information about ADA. Students will have a special orientation provided by ADA upon arrival.

Post-experience follow-up will consist of a required student participation in **unpacking** workshops on-campus. Students will be made to understand that study abroad can be an important piece of their post-graduation plans through meeting with their James Madison College academic advisors, the Assistant Dean and our Career Consultant. Students will be able to talk about the academic, social, skill and cultural development that occurred on their study abroad and how this will contribute to the pursuit of their post-graduation goals.

**X. Evaluation and assessment outcome**

Students will be evaluated based on academic performance, and, as a co-sponsored program, the grades will be come back and effect their cumulative GPA. This will be made clear prior to departure and the application process. Students will be asked to complete surveys conducted by OSA following their experience. In addition, the James Madison College Assistant Dean and faculty will endeavor to meet as many of the students after they return to gather their perceptions and experiences in Baku. The College will maintain scheduled visits by faculty to ADA as part of the visiting scholar program in order to continuously monitor the quality of the program.

## Appendix A: List of available courses

- Foundation of Research Methods
- Statistical Analysis
- Theory of State and Law
- Public International Law
- World History: 1648-1900
- World History: 20th century
- Theories of International Politics
- International Politics
- International Organizations
- Ethnicity and Nationalism
- Global Environmental Politics
- Theories of Democracy
- International Trade and Finance
- International Development
- International Political Economy
- Economic Development
- Public Management
- Public Finance and Budgeting
- Transnational Corporations
- International Trade and Finance
- Economic Development
- Energy Resources
- Elective of Science and Technology
- Sustainable Development
- Environmental Management
- Cross-Cultural Communication
- Foundation of International Communication
- Mass Media and Journalism Leadership
- Teamwork and Communication
- Middle East Studies
- Islamic Civilization
- Politics in the Middle East
- Israel: From Ancient Times to Present
- Arabic
- Politics in the U.S.
- U.S. Policy in Eurasia
- U.S. History
- Russian Studies

- Russia and Eurasia
- Russia and Caucasus Since 1801
- Russian Contemporary Politics
- Latin American Politics
- History of Latin America
- Arts and Culture in Latin America
- Spanish
- Asian Civilizations
- Politics in Eastern Asia
- Contemporary History of Asian Countries
- Civilizations of Africa
- Contemporary Africa
- South Africa: From Apartheid to Democracy
- French



## Appendix B: Course Descriptions

### General Education

#### Economics:

##### **Principles of Microeconomics**

Economics studies how society manages its scarce resources. Microeconomics studies how individual economic units, such as consumers, firms, workers and investors, make decisions, interact and how they organize their interaction within the framework of markets. There is much that we already know, but there is also a great deal that we still don't understand. This foundational course will familiarize students with the way economists think and approach real-world problems

##### **Principles of Macroeconomics**

Economics studies how society manages its scarce resources. Macroeconomics studies the "big picture" of the economy. This course introduces students to the theory of the determination of the level of national income and economic activity, including an examination of financial system. Emphasis is on economic growth and such economic problems as inflation, unemployment and recessions, and on appropriate policy responses.

##### **Empirical and Mathematical Reasoning**

This course aims to enhance logical and critical abilities using numerical data. Students become acquainted with techniques of precise formalization of deductive thought. They gain insights in how to approach non-mathematical real-world phenomena using mathematical reasoning. Focus is on such topics as logical correctness of reasoning and mathematical approach to formal languages, interpretations, and truth.

##### **Quantitative Data Analysis**

Students become familiar with basic methods of collecting, processing, analyzing and communicating data. The emphasis is on the insight into quantitative information offered by graphs, tables, charts, maps, and other illustrations. We analyze which of these tools are best for communicating what kinds of data, and why. Working with real-world data drawn from different disciplines, the students learn critically investigate such topics as causality, approximation, statistical significance, credibility and dimensionality.

## Humanities:

### **Azerbaijani Language & Literature**

This course is taught in Azerbaijani and introduces students to the world of Azerbaijani literature and help them understand it. The classes include intensive reading of Azerbaijani literature followed with critical analysis and discussions. The students will need to cover various periods of literature development and become familiar with the masterpieces of Azerbaijani literature.

### **Azerbaijani and World Geography**

Covers a wide range of issues related to Azerbaijan's and world geography. The course is divided into two parts. First, the students will have to cover the major issues in world geography such as political geography, world economic geography, population economics, urbanization and cities of the world, as well as special topics on various geographic areas. Second, the students will dedicate some time to the issues of Azerbaijani geography. Here, the students will learn more on Azerbaijan's political, economic and social geography.

### **History of Azerbaijan**

Study of Azerbaijan's history from ancient to modern times using a non-conventional approach to learn history through case-study analysis. After completing the course, students will be able to conduct historical analysis and critically approach various issues of historical discourse.

### **Political and Social Thought**

Introduces students to political and social thought. The emphasis will be on two concepts, freedom and equality, as well as presumed tensions between these. We will look into how classical and contemporary theorists alike approached these concepts.

## Writing and Communication

### **Leadership, Teamwork & Communication**

All students participate in the Undergraduate Leadership Program. The course aims to strengthen students' leadership and communication skills. The course is interactive and experiential, with opportunities for learning in large and small groups, participation in field projects and simulations, engagement in written reflection, and presentation of project findings to classmates, faculty, alumni, and clients.

### **Writing and Information Literacy**

This course is designed to foster students' ability to identify, search, evaluate, use, and present effectively the information relevant to decision making and problem solving in their studies, future professions, and daily lives. Therefore, the course focuses on the abilities of autonomous and life-long learning which is essential in today's new economy. This course consists of lectures, class discussions, hands-on activities and practical exercises on how to properly and effectively locate and use information.

### **Public Speaking and Persuasion**

Explores persuasive public speaking and helps students learn to craft messages of influence. The overriding goal of the course is for students to become a more persuasive and informed public speaker, with improved skills in researching, organizing, developing, and delivering persuasive messages. Students will engage in audience analysis during speech invention, organization, language choices, and delivery. Assignments include formal speeches (to convince and to actuate), brief extemporaneous speeches, speech and argument analyses, and peer speech evaluations. Peer group work will facilitate speech preparation and provide a forum to audition arguments and ideas. No prerequisites. Limited enrollment.

### Foundation Courses

#### **Foundation of Research Methods**

Logic and methods that support the scientific study of political phenomena. Students will encounter topics that include causality, theory development, conceptualization and measurement, hypothesis testing, and data analysis. A major course component is an independent research project, which requires that students develop a good research question and test their research hypothesis using the appropriate formal/empirical methods. Upon completing the course, students will have the knowledge needed to understand and undertake systematic political research.

#### **Statistical Analysis**

Familiarizes students with some of the basic statistical techniques used in policy analysis so that they will be equipped to be intelligent consumers and producers of analyses. This course covers basic statistical concepts such as the organization of data and measures of central tendency and dispersion as well as more advanced techniques of inferential statistics

#### **Capstone**

The Capstone course comes at the end of the four-year program as a final touch, giving students an opportunity to apply everything learned from course work, internships, summer programs and past job experience toward completing a comprehensive report on an assigned topic. The capstone course embraces all the areas covered by BAIS

program which include politics, economics, social and environmental issues. It demonstrates the interconnected nature of all these issues united under the umbrella of the notion of security and also intertwined links between the internal and external policies of a state. This course takes the BAIS students into the practical work of collective research with the final product giving them an opportunity of working in a group and feeling the interdependence of project contributors on the quality of everyone are put in place. To enroll and take the Capstone course, the students should be in their final semester.

#### Legal courses:

##### **Theory of State and Law**

This is an introductory course in jurisprudence (sometimes called legal theory or philosophy of law), where students will primarily study questions about the nature and social functions of law and legal systems. The term 'jurisprudence' captures a vast province of intellectual speculation about the nature and role of law, legal systems and justice. Jurisprudence (or legal theory) as a field of legal study is less concerned with knowledge of specific laws or specific legal systems and more concerned with the understanding of the phenomenon of law generally. Hence, this course is aimed at addressing questions such as: What is law? How is it to be defined? What are the basic tools of legal analysis? What is the social purpose of law?

##### **Public International Law**

Teaches students about legal systems and laws governing relations among states, and its expansion to non-state actors (e.g., the private individual, international organizations and transnational corporations). The class will survey sources of international law, mechanisms and institutions in which international law is employed, and will then look at one or two substantive areas, focusing on human rights and use of force. Students will learn about how and why international law is created and how it is enforced. Understanding how international law is enforced will require students to learn about, inter alia, the nature of international disputes, the subjects of international law, and the forums in which disputes are settled.

#### World History: 1648-1900

##### **Political History: 20th century**

Students will examine important global developments of the 20th century. They will evaluate the impact of imperialism, the causes and effects of the First World War, the nature of revolutionary movements in China, Japan, and Russia, as well as the global results of the postwar settlement. Students will also analyze the appeal of fascism in Europe and South America, the global impact of the Great Depression, and the factors leading to war in Asia and in Europe. Further students will examine the devastating

impact of the Second World War, genocide, and the atomic bomb. They will also analyze key issues in the postwar world, including the emergence of a bipolar world and the global impact of the power wielded by the Soviet Union and the United States; the causes and consequences of decolonization and the roots of neo-colonialism; the results of the fall of Soviet-style communism

### **Theories of International Politics**

Survey of principal theoretical perspectives on international relations and explores their relevance to understanding contemporary issues and developments in world politics. The course is to provide students with general information on the mainstream theories of international relations ranging from Classical Realism to English School and Feminism and providing an understanding of today's international system and its major problems.

### **Policy Concentration**

#### International Politics

##### **International Organizations**

Focus on policy issues raised by the development and functioning of intergovernmental organizations. It will encompass a course in United Nations and a comparative study of international organizations. Issues relating to rulemaking, trusteeship, human rights, dispute settlement, and enforcement will be central to this course. The class will concentrate on work and effectiveness of such organizations such as UN, the World Bank, the International Labor Organization (ILO), the World Health Organization (WHO), the World Trade Organization (WTO), the World Intellectual Property Association (WIPO), the European Union (EU), the African Union (AU) and the Organization of American States (OAS). It will consider, among other topics, the privileges and immunities of international organizations, relations between the Azerbaijan and the United Nations, the past role of and future composition of the Security Council, and the recent restructuring of United Nations human rights mechanisms.

##### **Ethnicity and Nationalism**

Explores the concepts of identity, ethnicity and nationalism from a comparative perspective. Drawing upon theories from political science, anthropology, sociology and economics, the course will examine how identity is defined and how societies use these constructions for, among other things, nation building, welfare distribution and economic development. Theoretical readings will be supplemented with empirical studies from developed and developing countries across different time periods

### **Theories of Democracy**

This seminar is an intensive introduction to the classical, modern, and contemporary literature on democracy. We will employ a variety of approaches to investigate topics in democratic theory, including but not limited to: anarchy, pluralism, regime change, democratization, civic republicanism, deliberative democracy, representation, participatory democracy, rationality, freedom, rights, and power. Readings are drawn from the classics of democratic theory (e.g., contemporary political philosophy, and contemporary political science). In addition to familiarizing students with the literature on democratic theory, the course is intended to encourage students of political science to think beyond traditional sub-field boundaries, and to facilitate research that is both empirically and theoretically sophisticated.

### **International Trade and Finance**

Using the tools of microeconomic analysis, this course explores the basis and pattern of trade among countries, as well as its welfare and distributional implications. Further topics include the barriers to free trade, the reasons for limiting trade, market imperfections, economic integration, and current trade policy issues. Systematic study of the material in this course helps students develop the skills necessary to gain insight into the workings of an open economy as well as the state of our international economic order, both past and present. The basic approach will be theoretical, yet numerous applications and examples will be presented.

### International Development

#### **International Political Economy**

Introduces students to various theoretical frameworks in international political economy and examines the inter-relationships among political, economic, and social forces through the use of specific case studies. It will also compare and contrast the major theoretical frameworks in international political economy and discuss certain major international economic concepts. The main goals of the course are to evaluate the important debates in international political economy in today's world (free trade vs. protectionism, the pros and cons of globalization, development and dependency, etc.); demonstrate an understanding of the major integrationist impulses existing in the world today which have led to the creation of important new trading blocs.

#### **International Development**

Emphasizes both theoretical and conceptual frameworks, techniques, practices and methods for analysis of development, focusing in particular on the development - environment interface and questions of sustainability.

### **Global Environmental Politics**

Examines the key actors and political dynamics shaping global environmental politics. Environmental challenges are profoundly political and involve issues of power, sovereignty, justice and political action. The global dimension of environmental issues pose distinctive and powerful challenges. Students will examine ecological crises—climate change, air and water pollution, deforestation, among others—from critical perspectives that raise questions about key political issues, including science, knowledge, power, discourses, states, markets, and social movements.

### **Economic Development**

Examines the models of classical and modern economists to explain the transition of developing economies into modern economic growth, as well as their relevance to income distribution, poverty alleviation and human development outcomes. Examines the models of classical and modern economists to explain the transition of developing economies into modern economic growth, as well as their relevance to income distribution, poverty alleviation and human development outcomes

### **Public Management**

An introduction to fundamental issues that underlie the field of government and nonprofit management. Topics include a history of the discipline, federalism, ethics in public service, leadership, strategic management, human resources and public budgeting. Study of the managerial dimension of public administration. Role and functions of public managers: planning, decision-making and evaluation, human resources management, budget management and control, leadership. Nature and distinct environment of public management compared to management in the private sector: traditional public administration and the new public management. Contemporary issues in public management.

### Business and Economics

#### **Public Finance and Budgeting**

Introduction to public sector budgeting, financial management and fiscal analysis. The course will cover the fiscal role of government in a mixed economy; state and local fiscal management in Azerbaijan's governmental settings. Certain key policy concepts and analytical components are transferable to other countries, and the class schedule will include a survey of public sector finance in other countries. The course is broad and intense and will cover the roles of the government in public finance; major revenue systems and credit policies and sources; characteristics of state and local budgeting; basics of fiscal analysis; concepts and terminology in financial reporting; and capital budgeting, debt issuance, debt management, and trends and challenges in intergovernmental fiscal relations.

### **Transnational Corporations**

Students are introduced to the politics of transnational corporations and their interaction with host governments and domestic capital in less advanced countries. Topics include methods of entry into other markets and alternative forms of organization; current trends in the use of joint ventures regulation of direct foreign investment; vulnerability of transnational corporations to country risk and expropriation; risk analysis and preventive use of contractual provisions; antitrust aspects of doing business, international regulation and codes of conduct for multinationals.

### **International Trade and Finance**

Using the tools of microeconomic analysis, this course explores the basis and pattern of trade among countries, as well as its welfare and distributional implications. Further topics include the barriers to free trade, the reasons for limiting trade, market imperfections, economic integration, and current trade policy issues. Systematic study of the material in this course helps students develop the skills necessary to gain insight into the workings of an open economy as well as the state of our international economic order, both past and present. The basic approach will be theoretical, yet numerous applications and examples will be presented.

### **International Political Economy**

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### Energy and Environment

#### **Energy Resources**

This course presents an overview of oil, natural gas, coal, nuclear, hydro, solar, geothermal, biomass, wind, and ocean energy resources in terms of supply, distribution, recovery and conversion, environmental impacts, economics, policy, and technology. The opportunities for energy efficiency, electric power basics, the changing role of electric utilities, transportation basics, and energy use in developing countries are also studied.



### **Sustainable Development**

Addresses the central problems facing us in the twenty-first century, which concern equitable access to water, food, energy, shelter and a peaceful coexistence, in the context of a destabilizing climate and degradation of environmental resources. The course debates principles, concepts, contexts, issues and applications of sustainable development from interdisciplinary perspectives. Open to all students, the course starts with a short history of the principles and background to the concept of sustainable development and proceeds to draw on insights from politics and international relations, gender studies and demography, human geography, economic sociology, and social anthropology to unravel the multiple issues and interpretations of sustainability, its politics, and its relevance. Students will learn to think critically about what sustainability means and how it can be applied. It will encourage students to examine from the lens of sustainability the challenges that contemporary societies are being confronted with from global to local levels. It will also enable them to evaluate the changes that industrial development and technological advancement have brought about to living patterns and the environment.

### **Environmental Management**

Overview of the tools and techniques used to 1) assess environmental (human health), ecological, and occupational risks associated with exposure to environmental pollutants resulting from natural phenomena, economic development and industrial growth; 2) examine current risk management and mitigation methods and strategies; and 3) design visionary risk management strategies grounded on a framework of operations in line with the principles of sustainable development

### **Global Environmental Politics**

Examines the key actors and political dynamics shaping global environmental politics. Environmental challenges are profoundly political and involve issues of power, sovereignty, justice and political action. The global dimension of environmental issues pose distinctive and powerful challenges. Students will examine ecological crises—climate change, air and water pollution, deforestation, among others—from critical perspectives that raise questions about key political issues, including science, knowledge, power, discourses, states, markets, and social movements.

### **Area Concentration**

Latin American Studies:

#### **Latin American Politics**

Beginning with the various views of what is meant by "Latin American," this course will give students a more complete picture of the heterogeneous identities of the area.

Taking an interdisciplinary, broad approach to regional studies, the course will explore the diverse artistic movements, social organizations, and political institutions that have shaped Latin America in the past and continue to define its present.

### **History of Latin America**

Examines early civilizations of Latin America such as the Aztecs, Maya and the Incas as well as the period of European contact. Important parts of the course will include the early and late Latin American colonial period. The period of Latin American independence as well as later foreign intervention will be covered.

### Middle East Studies:

#### **Islamic Civilization**

This is a survey of the history of Islam from its beginning to modern times. It will emphasize the geographic area of the Middle East and North Africa. It covers four major periods: 1) the rise of Islam, the establishment of the Caliphate, and the early Islamic empires (600 – 1000 AD); 2) the fragmentation of the early empires and the formation of the princely states (1000 – 1500 AD); 3) the rise of the Non-Arab Islamic empires, the Ottomans and the Safawids (1500-1900 AD); and 4) Colonial challenges, the end of the Arabic Caliphate, and the postcolonial states (1900 - present-day). The course will explore major themes such as the role of socio-political institutions, religious thought, and visual culture

#### **Politics in the Middle East**

Provides an introduction to the politics of the Middle East. This will include analysis of the growth and nature of the state in the Middle East; the prevalence of authoritarianism, neopatrimonialism and processes towards democratization: the salience of Arab nationalism and Islamism: the roots of some of the conflicts in the region, such as the Arab-Israeli conflict; and the role of external powers and their influence on the politics of the region.

**Azerbaijan Diplomatic Academy – Budget**

Tuition (in state 15 credits)	\$7,147.50
Housing	Approximately \$1,600 per month times four months (\$6,400) plus utilities (\$400 estimate)
	\$0 (ADA will provide housing for the first two years of the program)
Flight	\$1500
Meals and Incidentals	\$3,000
Total	<hr/> \$11,647.50

4,800 AZN = \$6,123.23

The cost of living depends on each student's lifestyle. Rental prices vary based on location, size, and quality of apartments. Students who share a 3 bedroom apartment close to ADA pay 1,200 – 1,400 AZN per month (1,531.81-1,785.94 USD/per month). Utility costs (water, electricity and gas) are not included in the minimum cost of living. These could cost 75 to 150 AZN per month (\$95.67 – 191.35)

Our Housing coordinator will assist students in finding apartments that will be an appropriate distance from campus so they can easily get there by themselves. Generally, we accommodate two students in one apartment. Apartments are fully furnished and have everything they need for everyday life (fridge, washing machine, air conditioning, etc.).