

2016-2017 Special Circumstance for Dependent Students

Student's Last Name: _____

Student's First Name: _____

Augsburg ID: _____

Student's Phone: _____

Parent's Last Name: _____

Parent's First Name: _____

Parent's Phone: _____

Parent's E-mail: _____

1. Submit your FAFSA to Augsburg.
2. Check the appropriate box below and provide additional documents where requested.
3. Attach a written statement explaining your special circumstance in detail.

*Additional documentation may be necessary. Families will be notified via e-mail if additional documents are necessary.

My family's 2015 federal tax information does not accurately reflect our 2016 financial situation:

- ☐ **In 2016, my custodial parent will no longer receive child support.**
- *Include a written statement regarding how much was received monthly and the date that the support stopped. Also include an annual amount received for siblings.*
- ☐ **My family paid significant* medical bills in either 2015 or 2016 that were not covered by insurance.**
- *Significant medical bills must be in excess of 3.5% of 2015 AGI.*
- *If the bills are from 2015, provide an itemized account of the medical costs along with a copy of the 2015 federal 1040 Schedule A.*
 - *If the bills are from 2016, provide an itemized account of the medical costs.*
- ☐ **My family has declared bankruptcy.**
- *Please provide your bankruptcy certification and indicate if it was a chapter 7 or chapter 13 bankruptcy.*
- ☐ **During 2015, my family had a one-time additional source of taxable income.**
- *Provide 2015 W-2s for all parents and the most recent paystub.*
 - *Provide a written statement about where it is reflected on your 2015 taxes, where this income is from, and what the money was used for.*
- ☐ **A parent is unemployed and has been for at least 8 weeks.**
- Name of parent: _____ Date of job loss: ____ / ____ / ____.
- Weekly unemployment compensation: _____
- *Provide 2015 W-2s for all parents and the most recent paystub (final paystub for parent who lost their job).*
 - *Provide severance package documentation.*
- ☐ **A parent has had a reduction in earnings since 2015.**
- *Provide 2015 W-2s for all parents and the most recent paystub(s).*
 - *If wages were reduced, include a statement from employer.*
- ☐ **A parent has had an elimination of unemployment benefit.**
- *Provide 2015 W-2s for all parents and the most recent paystub(s).*
 - *Provide 2015 unemployment benefit summary.*
- ☐ **Parent(s) is/are self employed and had a significant business loss.**
- *Provide 2015 W-2s for all parents and the most recent paystub(s).*
 - *Include Schedule C (business), Schedule F (farm) or Schedule E (rental/S Corp/LLC).*

My FAFSA does not reflect my family situation:

☐ **I am requesting a dependency over-ride because my parent is unable to file a FAFSA.**

** Legitimate reasons a parent would be unable to file a FAFSA include abuse, incarceration, or abandonment. A parent being unwilling to file a FAFSA will not be considered.*

- Please provide two letters from objective (such as a social worker, teacher, minister) explaining: 1. How they know the student, 2. Why the parent(s) and the student are estranged and the length of time they have been estranged, 3. How the student is supported financially.

☐ **During 2016, my parent is enrolled at least part-time in a degree seeking college program and the cost is not covered by their employer.**

- Include an enrollment verification from the college and a recent student billing statement.

☐ **There has been a change to my household size since I filed my 2016-2017 FAFSA.**

☐ **Separation, divorce or death of a parent.**

- Please provide a copy of both parent's 2015 W-2s.
- Please provide legal documentation (legal separation, divorce decree, or death certificate).
- Please provide documentation of paid or received spousal support.
- Complete Table A below

☐ **Adoption, birth, or fully supporting additional family members.**

- Complete Table A below

TABLE A Change in household size		
Please complete this table if your household size has changed since you filed the 2016-2017 FAFSA		
People in Household	Relationship	Attending College?

Please make sure you have completed the following steps. Incomplete or unsigned forms will not be evaluated.

1. Submit your FAFSA to Augsburg.
2. Check the appropriate box above and provide additional documents where requested.
3. Attach a written statement explaining your special circumstance in detail.

Signatures – *** Each person signing this form certifies that all information reported is complete and correct. ***

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____