

Classroom Consulting Confidentiality Policy

Augsburg College

Because the Classroom Consulting program operates fully outside the promotion and review process as well as the authority of the Provost, academic deans, and department chairs, the following statements guide the work of consultants:

- While faculty who utilize the services of a classroom consultant are welcome to discuss their experiences, CTL and the consultants will maintain a strict level of confidentiality. The Provost, academic deans, department chairs, and members of the Committee on Tenure and Promotion (CTP) will never be provided information regarding individual consultations.
- Consultants will not provide participating faculty with any written documents. In keeping consulting on a conversational level, we maintain our commitment to confidentiality while also allowing for a more efficient and collaborative process.
- Consultants currently on CTP are expected to decline consultation requests from any faculty member with a pending review (within two years).
 - Consultants may participate in reviews of faculty members they have consulted with outside the two-year window.
- Consultants may not write letters of support for candidates going through the review, tenure, and promotion process (within two years).
 - Individual consultants may, at their discretion, write letters of support during the next review process and outside the two-year window.