Augsburg College
Center for Teaching and Learning
2014-2015 Grant Applications

Type of Grant	Amount	Selection Process	Deadline	Reporting
Professional Travel	**Full-time faculty*** are eligible for up to a <u>total</u> of $1250 per year and may draw from this total more than once, as follows: Up to $1250 for conference presentations ($1400 for conferences outside North America). Up to $800 for conference or workshop participation. Up to $150 for professional memberships. **Full-time academic staff*** are eligible for up to $400 for conference presentations or $200 for participation. **Part-time faculty***, who have at least a 50% load, are eligible for amounts proportionate to their teaching load. *Subject to availability of funds. The campus community will be informed when funds have been depleted.	Submit proposal using the online Professional Travel Application on the CTL website. These applications are reviewed by the Director upon receipt; if applications deviate from basic guidelines, they will be reviewed by the full Faculty Development Committee (FDC), which meets two times per month.	Applications must be received **at least 30 days in advance** of the event. Applications will only be accepted based on the following application windows:[1] <u>Phase I</u> For individuals traveling between June 1 and December 31, 2014, applications will be accepted beginning March 26, 2014. <u>Phase II</u> For individuals traveling between January 1 and May 31, 2015, applications will be accepted beginning August 1, 2014. Travel funds will be evenly distributed between both funding phases. In both phases, eligible applications will be accepted on a first come, first served basis until funds are depleted.	Complete online Short Report form on the CTL website. Submit Travel Expense form and receipts to ctl@augsburg.edu or CB97.

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[1] The Faculty Development Committee realizes that extenuating circumstances may make adherence to the funding phases difficult. In those cases, please contact the Director of the Center for Teaching and Learning to discuss the possibility of an exception.

Summer Scholarship	$22,000 will be awarded in 2014 to support summer projects that accelerate the completion of scholarship work. Grants include: Two $4000 Provost's Summer Scholarship Grants. Three $2000 Grangaard Summer Scholarship Grants. Four $2000 CTL Faculty Research Grants.	Submit online proposal using Summer Scholarship Application form on the CTL website, and send your curriculum vitae (pdf) to ctl@augsburg.edu. The full FDC will recommend recipients to the Provost, who will approve awards.	April 7, 2014	Submit reports using the Short Report form on the CTL website, as follows: September 1, 2014 – Project update. February 1, 2015 – Final report (Provost's grant only).
Integrated Course Design	Up to seven $2000 ICD grants will be awarded for summer 2014. Stipend levels will vary by project for faculty working as a team on a single project.	Please refer to the CTL website under Grant Applications for more information.	April 7, 2014	Requirements for demonstrating the completion of a project are outlined in the Call for Proposals available on the CTL website.
Provost's Internationalization Travel	Two competitive grants of up to $2500 are awarded to faculty or staff for the Provost's Internationalization Summer Travel Grant. Grants are designed to support collaboration with Augsburg's international partners.	Submit proposal using the online Internationalization Summer Travel application on the CTL website. These applications are reviewed by the full Faculty Development Committee and Assistant VP for International Programs.	March 28, 2014 for travel during Summer 2014	Submit report using the online Short Report form on the CTL website. Submit travel expense form and receipts to ctl@augsburg.edu.
Work Culture	Faculty or staff may apply for a work culture grant to support interdepartmental collaboration. Amounts vary with project, but include: Up to $250 for teaching, reading, or writing circles.	Submit proposal using the online Work Culture Application on the CTL website. These proposals are reviewed by the Director of CTL.	First come, first served Ongoing requests accepted	Submit report using the online Short Report form on the CTL website. Submit expense report and receipts to ctl@augsburg.edu.