

Augsburg College
Parent and Family Advisory Council
Constitution and Bylaws

Article I
Name and Location

1. The name of the organization shall be the Augsburg College Parent and Family Advisory Council, hereinafter referred to as the “PFAC”.
2. The location of the organization shall be Augsburg College, 2211 Riverside Avenue South, Minneapolis, Minnesota 55454.

Article II
Mission Statement

The purpose of the PFAC shall be:

1. To support and serve Augsburg College in its stated mission:
“To develop future leaders of service to the world by providing high quality educational opportunities which are based in the liberal arts and shaped by the faith and values of the Christian Church by the context of a vital metropolitan setting, and by an intentionally diverse campus community”;
2. To promote support of time, resources and involvement among parents for the PFAC;.
3. To provide a forum for parents to exchange information, ideas and suggestions regarding college issues;
4. To provide parents with current information regarding the College; and
5. To provide events for parents.

Article III Membership

Any parent or guardian of a current or former student of Augsburg College may be a member of the PFAC. Members are self-selected. The PFAC will encourage a broad representation of the diverse student body.

Article IV Officers

1. The officers of the PFAC shall include President, Vice President, Recorder and Past President. One professional member from the Parent and Family Relations Office, the College president and other representatives of the College may serve as ex-officio members. Employees of Augsburg are not eligible to hold office.
2. Election – the officers of the PFAC shall be elected by members of the PFAC annually. The President shall appoint a Nominating Committee sixty (60) days prior to the election of officers. The Nominating Committee will present a slate of officers for election at least thirty (30) days prior to the election.
3. Terms – Officers shall serve one-year terms.
4. Vacancies – A vacant office shall be filled by a majority vote of the members at the next scheduled meeting of the PFAC following the vacancy.
5. Duties – The President shall preside over the PFAC meetings and Executive Committee meetings and be the official spokesperson for the PFAC. The President may appoint a member to be his/her official representative in his/her absence. The President shall be an ex-officio member of all committees. The Vice President shall assist the President and perform all duties of the President in his/her absence. The Recorder shall keep records of the PFAC and be responsible

for the minutes of all meetings. The Past President shall serve as an advisor to the Executive Committee.

Article V Meetings

The Parent Council shall meet a minimum of three (3) times per year. The Executive Committee may call other meetings as necessary. A Quorum shall be a minimum of seven members, at least one (1) of which is a member of the Executive Committee.

Article VI Committees

1. Executive Committee – The President, Vice President and Recorder shall comprise the Executive Committee.
2. Event Committees – Event Committees may be formed, as appropriate, to plan specific activities with the assistance of the Parent and Family Relations Office.
3. Nominating Committee – This committee, appointed by the President with approval by members, will submit a list of candidates for officers of the PFAC.
4. Other Committees – The President may appoint the committees as needed. At least one (1) member must be a member of the PFAC.

Article VII Executive Staff

One (1) professional member of the Parent and Family Relations Office is responsible for the complete, integrated functioning of the PFAC. The Parent and Family Relations staff shall assist in carrying out the objectives of the PFAC, consult with the PFAC and its officers, and facilitate any parent activities and programs. One (1) professional member

of the Parent and Family Relations Office shall attend all meetings of the PFAC and shall be an ex-officio, non-voting member of the PFAC and all its committees.

Article VIII Personal Liability

There shall be no personal liability of any members or officers of the PFAC for any obligation of the PFAC of any nature whatsoever, nor shall any of the property of any member or officer be subject to the payment of the obligation of the PFAC to any extent whatsoever.

Article IX Equal Opportunity

It is the policy of the PFAC not to discriminate on the basis of race, creed, gender, age, national origin, marital status, sexual orientation or disability as required by Title IX of the 1972 Educational Amendments or Section 504 of the Rehabilitation Act of 1973, as amended, in its activities.

Article X Amendments

These amendments may be amended by a vote of at least 2/3 of the PFAC members present.

CERTIFICATE

The foregoing Constitution and Bylaws of the PFAC were adopted by the membership effective the 20th day of May, 2007 and submitted by Debbie Connolly, Recorder.