

Instructor: Kelly Soczka

Office Hours: Before or after class or by appointment.

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Please refer to records and registration on the inside Augsburg Page

(<http://augnet.augsburg.edu>) for the latest information on room assignments for this course.

### **Textbook**

O' Hair, D., Stewart, R., Rubenstein, H. (2007). *A speaker's guidebook: text and reference*. (3<sup>rd</sup> ed.). New York: Bedford/St. Martin's.

### **Websites**

Augsburg-Rochester: <http://www.augsburg.edu/rochester/>

Augsburg Communication Dept.: <http://www.augsburg.edu/speech/>

OWL (The Online Writing Lab, Purdue University): <http://owl.english.purdue.edu/owl/>

Madison Writing Center: <http://www.wisc.edu/writing/>

### **Course Objectives**

1. To develop skills in speech construction and delivery.
2. To understand and develop skills in effective listening.
3. To develop confidence and poise when public speaking.
4. To understand how public speakers develop arguments and to be able to effectively develop a strong argument.
5. To further hone research and critical thinking skills.
6. To learn how to complete proper citations, outlines, and term papers.

### **Course Policies**

**Attendance:** Attendance is a necessity due to the nature of the course. Your involvement and participation are required – whether it be as a presenter, critic, respondent, or listener. If you miss a class, you are responsible for finding out what you missed during the class period.

**Missed Presentations:** If one of your absences occurs on the date you are required perform your speech, you can make up the presentation. Unfortunately, your speech will only be worth half credit. For example, if the presentation was worth 100 points, you may give your speech during the next class period, but the maximum amount of points you will receive is 50 points.

If your paper is late, it is a zero. No excuses. Remember, you can always turn in your paper early.

Writing Considerations: All work turned in for a grade must be typed, double spaced, and cited according to the APA style manual. All papers and outlines must be in Times New Roman Font, Size 12. Deductions will be taken for not following these instructions. Outlines, works cited, grading sheets, etc. are required to be turned in the **class period that you speak**. Specific guidelines and relative additional assignments for each speech will be discussed at a later date.

Electronic Citations: Be aware that not all electronic citations are correct. Before cutting and pasting an electronic reference into your bibliography or works cited, make sure you double-check the format with an official style guide.

Academic Dishonesty: All work presented in this class must be no less than 100% your own. All violations will be handled through the University Judicial System. Plagiarism will not be tolerated.

Partner Evaluations: The first day of class, you will be assigned a partner to evaluate their performance for the semester. In return, your partner will provide feedback for you as well.

### **Course Outline**

Grade Calculation: This course runs a standard grading scale. The grading scale is as follows:

A 90-100%    B 89-80%    C 79-70%    D 69-60%    F Below 60%

<u>Project</u>	<u>Points</u>	<u>Final Grade</u>
Storytelling Speech	80	A 800-720
Informative Speech	150	B 719-640
Policy Speech	150	C 639-560
Epidictic Speech	100	D 559-480
Partner Evaluations (5)	100	
Mid-Term	120	
Final Exam	100	
Total Points	800	

All papers, exams, and speech evaluations will be returned to the student once they are graded. Students should review their grades online to make sure they match the grades written on their returned exams or papers. This will assist in assuring that all grades are recorded accurately.

**Tentative Course Schedule - Fall 2008**

<b>Date</b>	<b>Assignments</b>	<b>Reading/Preparation</b>
9/4		Course Introduction - Print syllabus Read chapters: 1-2 Getting started with confidence 5 Managing speech anxiety 17-19 Vocal & Non-verbal delivery
9/18	Storytelling Speech is Due	Read Chapters: 3 Listeners and speakers 6-7 Audience analysis & topic selection 8-10 Supporting the speech
10/2		Read chapters: 11-13 Organizing and outlining 14-15 Introductions & conclusions 20-22 Presentation aids (scan) 23 The informative speech
10/16	Informative Speech is Due	Read chapters: 24 The persuasive speech 25 Developing arguments for the persuasive speech 26 Organizing the persuasive speech
10/30	Midterm Exam	Multiple choice and essay Review & Research for speech
11/13	Policy Speech is Due	Read chapters: 16 Using Language to style your speech 27 Special occasion speeches
12/6	Epidictic Speech is Due Final Exam	

